

CSU EMPLOYEE GUIDE



CLEAN AND DISINFECT
FREQUENTLY



PHYSICAL
DISTANCING



WEAR A CLOTH
FACE MASK



DAILY HEALTH
SCREENING



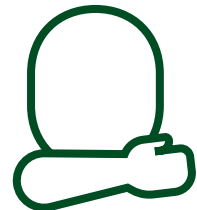
WASH YOUR HANDS
FREQUENTLY



STAY HOME WHEN
YOU ARE SICK



WORK REMOTELY
WHEN POSSIBLE



COVER YOUR
COUGH

The health of the CSU community is the top priority for determining how to return faculty, staff and students to university grounds. CSU continues to encourage faculty and staff to work remotely with the exception of personnel performing essential duties that must be physically done on a campus in person.

Workplace Expectations

- Employees not performing essential, in-person tasks should continue to work remotely
- Meetings should be virtual when possible
- Maintain social distancing and avoid gatherings
- Wear a face mask on university grounds unless you are alone
- Frequently disinfect common areas, equipment and work spaces
- Vulnerable individuals are encouraged to continue to work remotely

Daily Health Screening

To minimize the spread of the virus, all faculty, staff and students will be expected to complete a daily symptom screening process each day they're working on university grounds or when they are performing work away from home (such as research in the field or at a satellite or outreach office).

Individuals identified as having COVID-related symptoms will be directed to stay home and will be connected to CSU public health officials who will provide public health guidance and initiate contact tracing if needed.

COVID Employee and Student Acknowledgement Form:

All faculty, staff and students currently working on a campus or returning to a campus will be required to read and acknowledge CSU public health guidance and expectations for complying with the guidance. The document only needs to be completed once.

COVID Symptoms

Symptoms can be mild to severe, and appear 2 to 14 days after exposure to the virus that causes COVID-19.

Fever >100.4	Sore throat
Cough	Nausea/vomiting
Shortness of breath	Diarrhea
Runny nose	Loss of taste or smell
Headache	Chills
Body aches	

What If I Have Symptoms?

- Stay home and self-isolate.
- Do not report to work.
- Notify your supervisor.
- Notify CSU Public Health:
ehs.colostate.edu/WPublicH
- Seek medical care for moderate to severe symptoms.

Screening Tool and Acknowledgement Form

safety.colostate.edu/return-to-work-on-a-campus



COLORADO STATE UNIVERSITY