

Subject: Provost, Dean of Students share COVID-19 update for students

Date: Thursday, March 12, 2020 at 6:46:12 PM Eastern Daylight Time

From: UofL Update,Service Account

To: UofL Update,Service Account

Dear Students,

With an abundance of caution for your well-being, along with that of our faculty and staff, the University of Louisville is taking steps to reduce our community's chance of exposure to novel Coronavirus, COVID-19. It is also our priority to maintain continuity of instruction during this unprecedented time, so you can complete your course work and progress toward graduation without interruption.

Given the fluid and evolving nature of this virus, university leadership is staying in close contact with infectious disease experts at our university, higher education peers and public health experts, along with city and state governmental officials. Our university is taking multiple actions to mitigate the potential community spread of COVID-19 while prioritizing your ability to finish spring semester courses.

Here is what you need to know:

- Spring break is extended through March 17, and classes will be delivered remotely starting March 18 through April 5.
- Campus housing, dining, libraries and all other buildings and student services will remain open, and student workers may continue working.
- Students who are currently abroad or are planning to take a personal trip outside of the country are required to complete the [Returning Traveler's Report](#) (under Travel Guidelines) prior to returning to campus.
- If you are returning from a [CDC Level 3 country](#) or a [CDC Level 2 country](#) with a COVID-19 indication, you are required to [self-isolate](#) away from campus for 14 days immediately upon your return to the country.
- All non-essential campus events are suspended.

Below you will find details for what each of these actions will look like for you, along with other important information. If you have questions, please utilize the contact information enclosed in the details that follow, visit the Frequently Asked Questions page, or contact the Dean of Students Office. Be sure to also check your email regularly for more updates that may follow.

Our Cardinal community is resilient, and we are here to support and care for each other during this unprecedented time.

Beth A. Boehm, Ph.D.
Executive Vice President and University Provost
University of Louisville

Michael Mardis, Ph.D.
Dean of Students
University of Louisville

DETAILS OF UNIVERSITY OF LOUISVILLE PREVENTATIVE ACTIONS FOR STUDENTS

Spring Break extended through March 17; classes delivered remotely starting March 18

- This means that there will be no classes on Monday, March 16, and Tuesday, March 17. This allows faculty additional time to prepare for delivering their courses remotely.
- All classes will be offered remotely via online or other alternative learning options beginning Wednesday, March 18, through at least Sunday, April 5. Classes already offered online will continue as originally scheduled.
- Anticipate direct correspondence from individual course instructors by March 18.
- If you have questions about a specific course, contact the instructor.
- Due to some assignments needing significant adaptation, faculty will be allowed to modify their course syllabi. Some faculty may decide to conduct their on-line classes during the normally scheduled class time (so be prepared for that), while others may post materials that you can access at any time. Please make sure you know what is expected of you, including due dates for quizzes, assignments, discussions, etc. Some of your faculty may be teaching online for the first time, so please be patient with them; we will also ask them to be patient with you.
- More information about classes being delivered remotely is available at [Checklist for Students – Continuity of Instruction](#).
- Campus housing, libraries, and buildings will remain open to all community members, so you should continue to have access to Wi-Fi and computer labs. We have asked faculty to be flexible if you have difficulty accessing Wi-Fi or a computer, but you will have to contact them to make other arrangements; we also remind you to utilize resources available in the libraries (check their adjusted hours prior to visiting) and computer labs. Staff in the Delphi Center are available to help if you have a technical problem accessing Blackboard.
- Health Sciences students who are involved in clinical programs will receive further guidance from their academic deans. Information about labs, examinations and other items will also be provided.

Advising

- Open registration begins March 31, and we want you to be able to register for future semesters. We strongly encourage you to take advantage of every opportunity to consult with your advisors remotely, whether by email or phone, before making plans for upcoming semesters. The University is open and advisors will be available by email and phone. If you remain on campus, you should be able to make face-to-face appointments with your advisor through the normal scheduling process.
- Advising appointments are essential to your success, as your advisor can assist you with addressing concerns in your classes, planning for your summer experiential learning opportunities, and understanding paths into/through your major and/or minor. During this unprecedented time, **advising holds for summer/fall registration will be lifted** in order to ease registration. This means that whether you meet with an advisor or not, you will be able to

register for Summer and Fall 2020 classes according to the [schedule](#). If you have not yet been advised this semester, you are encouraged to reach out to your advisor to discuss your plans and any challenges to navigating your education that you are currently facing.

Campus Services, Student Support Services & Academic Support Services remain open and operational

- Campus Housing will remain open. Students may return to campus and will have internet access to complete their courses.
- Dining Services will be open; however, the options may be adjusted as we respond to fewer students on campus. Check their [website](#) for hours of operation.
- Libraries, Dean of Students Office, Registrar, REACH, Financial Aid, Counseling Center, Disability Resources Center, and other campus and student services will be open during this period. Check campus websites or call for further information.
- The Counseling Center is open for scheduled appointments and urgent consultations. Note that their offices have already moved to the Student Activities Center W204.
- Students scheduled to work on campus may continue to do so. Contact your supervisor to verify work schedules.

Non-Essential campus events suspended

- We are asking all Student Organizations to follow the same guidance provided to university departments and strongly discourage any non-essential events through April 30. If you have questions about whether an event qualifies as essential, please contact [Student Involvement](#) at 852-0317.
- All Intramural Sports and Sports Club activities (competitive and non-competitive) are suspended until further notice.

International travel is suspended effective immediately

- The Centers for Disease Control and Prevention has raised its level for Europe to a Level 3-Warning for the COVID-19 virus. Students who are currently in Europe are to make plans to return to the U.S. immediately. Please look for a communication from Dr. Virginia Hosono, Director of Study Abroad and International Travel, with details on what to do.
- All study abroad trips or other university-sponsored activities and programs that require travel to or from another country during the months of March and April are now cancelled.
- If you are signed up for a UofL faculty-led international trip, contact the coordinating department or faculty member for additional information.
- The university strongly discourages personal travel to international destinations
- **All students, staff, and faculty who are currently abroad or are planning to take a personal trip outside of the country are required to complete the [Returning Traveler's Report](#) prior to returning to campus.** Upon review of the travel information submitted, you will receive confirmation of permission and a timeline for your return to campus.

- When you return from a CDC Level 3 country or a CDC Level 2 country with a COVID-19 indication, you are required to immediately [self-isolate](#) away from campus for 14 days upon your return to the country. After completing your Returning Traveler's Report, Campus Health Services will contact you regarding daily telehealth visits to document your temperature and any symptoms you may have. These are provided at no charge.
- Please check with Campus Health Services before returning to campus if you are returning from international travel.

Help prevent further spread of COVID-19:

- Avoid close contact with people who are sick.
- Put distance between yourself and other people.
- Avoid touching your eyes, nose, and mouth.
- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing.
- If soap and water are not readily available, use an alcohol-based hand sanitizer with at least 60% alcohol. Always wash hands with soap and water if hands are visibly dirty.

If you feel unwell, we encourage you to contact your local doctor or [Campus Health](#) (852-6479). Keep in contact with family and friends by communicating regularly, letting them know how you are feeling.

We also encourage you to visit the [Coronavirus website](#) and the Frequently Asked Questions section for information about the virus and our university's response. If you have questions and do not know which department to contact, contact the Dean of Students Office (852-5787). Our Cardinal community is resilient, and we are here to support and care for each other during this unprecedented time.