



COLONELS COMEBACK PLAN





EASTERN KENTUCKY UNIVERSITY

OFFICE OF THE PRESIDENT • DAVID MCFADDIN

Though we will continue to face challenges as we experience this pandemic, I know our character and resilience as EKU Colonels will continue to shine and provide opportunity for so many. Over the past several months, I have reflected on the history of our great institution and the leaders who have had the privilege to navigate Eastern through some difficult waters.



I want each of you to know that I am humbled and honored that you have put your faith and trust in me to do the same today. I say with confidence that we have an amazing leadership team, outstanding faculty and staff, and dedicated alumni and friends. And we are ready and willing to meet and overcome the challenges to ensure EKU continues to serve countless generations of students who seek out an education on their own pathway to prosperity.

We are a force for good, we will do so with integrity and grace, and we will WIN!

One Eastern,

David T. McFaddin

Dr. David T. McFaddin
Interim President



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INTRODUCTION

This document was prepared at the direction of and for the use of the Council on Postsecondary Education. It is a preliminary document that is subject to change, particularly as circumstances and guidance continue to evolve. This document is not intended to be relied upon, does not confer any contractual right or promise, either express or implied, does not supersede any discretion of University employees, and does not warrant any safety condition.

Eastern Kentucky University's response to the COVID-19 pandemic has been, and will continue to be, rooted in the safety and health of all members of our community. This includes our students, faculty, staff and members of the general public who visit our campus. The primary goals and objectives are to protect public health and continue to advance the missions of education and research.

To meet these needs, Interim President David T. McFaddin has appointed three primary task forces to implement response actions and proactively address operationalization impacts for the coming semesters. These include a COVID-19 Task Force, a Fall Contingency Planning Task Force and an Athletics Task Force. Each team is composed of dedicated experts. Topics to be addressed include public health priorities and considerations, campus and health center preparation, testing and contact tracing, special populations, mental health considerations, and more.

Since March 2020, EKU responded to the COVID-19 global pandemic with swift, unprecedented action to protect our campus and surrounding community. The safety and health of the individuals who comprise our population was the sole consideration in all decisions made. Decisions such as in-person class cancellation and implementation of alternative instructional methodologies, closure of campus residential housing (except those students who were able to articulate exigent circumstances for needing on-campus housing), increase in cleaning protocols, and implementation of strict physical distancing measures are but a few of the key decisions made.

Moving forward, key decisions will be focused on our commitment to protecting safety and health while offering on-campus, virtual and hybrid educational experiences. We recognize that this commitment will alter the traditional experiences that have been offered for over a century and that we will remain fluid in our decisions to adapt to an ever-changing environment. This means that housing, large venues, our dining experiences, and even the way we navigate campus will need to be altered to embrace our new reality and enhance the student experience on the Campus Beautiful. After all, there is evidence that students who live and spend more of their time on campus succeed academically at higher rates. The overall learning experience of our students is enhanced not only by being closer to faculty, staff, labs and classrooms, but also by being closer to other students, especially those from different backgrounds.

Our knowledge and understanding of the COVID-19 virus continue to evolve, and our plans will be continually updated to reflect needed changes as we collectively adapt to this new environment.

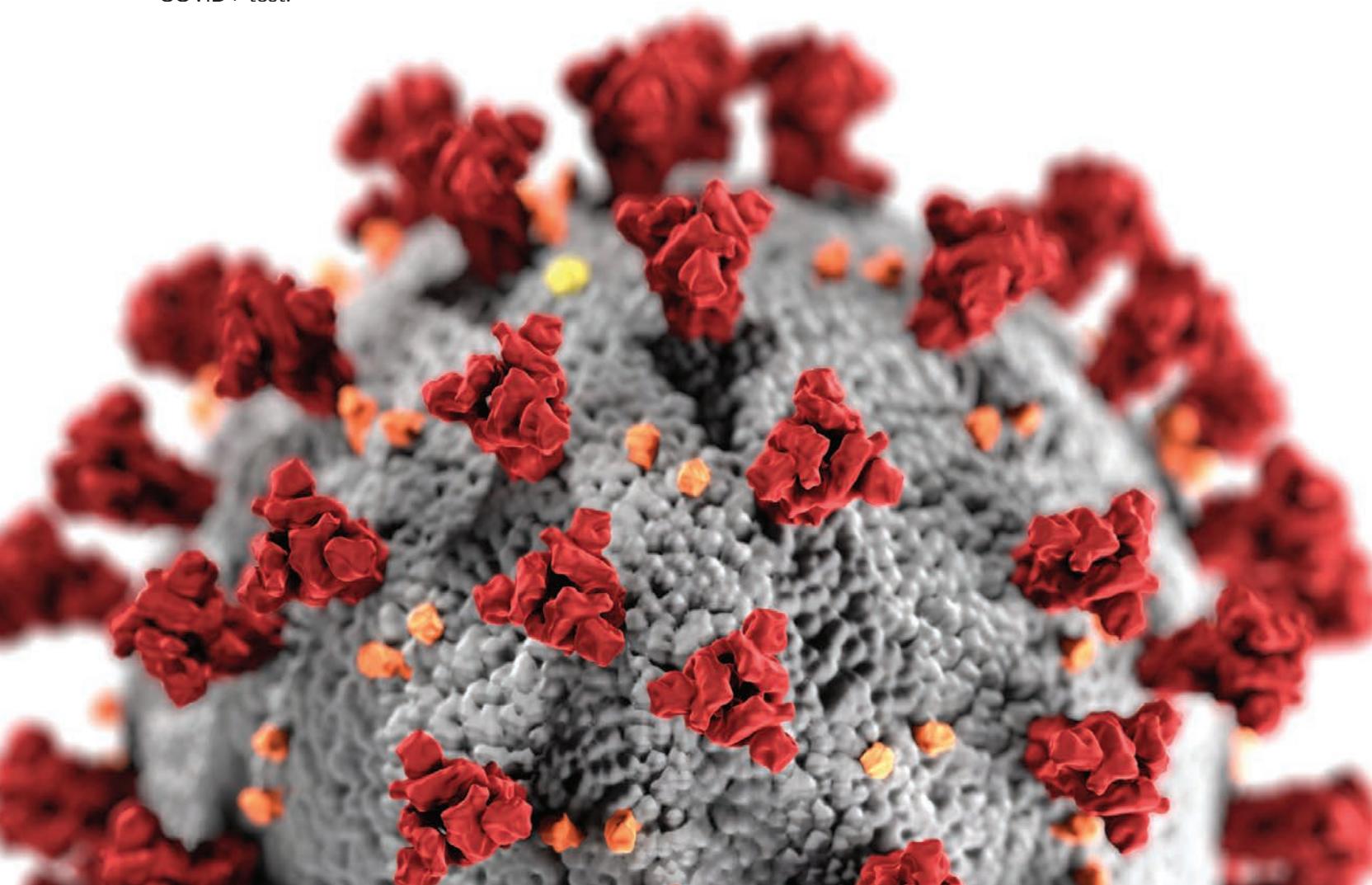
PUBLIC HEALTH PRIORITIES AND CONSIDERATIONS

This plan builds on the guidelines described in the White House document: Opening Up America Again, executive orders and directives given by the Kentucky State Governor and directives given by the Kentucky Department for Public Health.

White House Guidelines for Opening Up America Again

Of note for employers, EKU will need to implement the following (for all phases)

- Develop and implement appropriate policies, in accordance with Federal, State, and local regulations and guidance, and informed by industry best practices, regarding
 - Social distancing and protective equipment
 - Temperature checks
 - Sanitation
 - Use and disinfection of common and high-traffic areas
 - Business travel
- Monitor the workforce for indicative symptoms. Do not allow symptomatic people to physically return to work until cleared by a medical provider.
- Develop and implement policies and procedures for workforce contact tracing following employee COVID+ test.



Pertinent guidelines for Phase I:

- Continue to **ENCOURAGE TELEWORK**, whenever possible and feasible with business operations.
- If possible, **RETURN TO WORK IN PHASES**.
- Close **COMMON AREAS** where personnel are likely to congregate and interact, or enforce strict social distancing protocols.
- Minimize **NON-ESSENTIAL TRAVEL** and adhere to CDC guidelines regarding isolation following travel.
- Strongly consider **SPECIAL ACCOMMODATIONS** for personnel who are members of a **VULNERABLE POPULATION**.
- **SCHOOLS AND ORGANIZED YOUTH ACTIVITIES** (e.g., daycare, camp) that are currently closed should remain closed.
- **LARGE VENUES** (e.g., sit-down dining, movie theaters, sporting venues, places of worship) can operate under strict physical distancing protocols.
- **GYMS** can open if they adhere to strict physical distancing and sanitation protocols.

Pertinent guidelines for Phase II:

(For States and Regions with no evidence of a rebound and that satisfy the gating criteria a second time):

- Continue to **ENCOURAGE TELEWORK**, whenever possible and feasible with business operations.
- Close **COMMON AREAS** where personnel are likely to congregate and interact, or enforce moderate social distancing protocols.
- Strongly consider **SPECIAL ACCOMMODATIONS** for personnel who are members of a **VULNERABLE POPULATION**.
- **SCHOOLS AND ORGANIZED YOUTH ACTIVITIES** (e.g., daycare, camp) can reopen.
- **LARGE VENUES** (e.g., sit-down dining, movie theaters, sporting venues, places of worship) can operate under moderate physical distancing protocols.
- **GYMS** can remain open if they adhere to strict physical distancing and sanitation protocols.

Pertinent guidelines for Phase III:

(For States and Regions with no evidence of a rebound and that satisfy the gating criteria a third time):

- Resume **UNRESTRICTED STAFFING** of worksites.
- **LARGE VENUES** (e.g., sit-down dining, movie theaters, sporting venues, places of worship) can operate under limited physical distancing protocols.
- **GYMS** can remain open if they adhere to standard sanitation protocols.

Kentucky Executive Orders and Directives

Executive orders and directives can be found at governor.ky.gov/covid19

Kentucky-specific phased reopening documents can be found at govstatus.egov.com/kycovid19

CAMPUS PREPARATION

Arguably, university campus settings provide challenges for resuming normal activities such as congregating and close social settings - markers of the traditional on-campus experience. Our campus community is unique in that it is composed of individuals from a wide range of backgrounds, ethnicities, cultures and ages.

Data for the US indicate that the COVID-19 virus transmits rapidly within younger populations but has a low mortality rate for those under 34 years of age (Centers for Disease Control and Prevention, 2020). Meanwhile, the CDC has stated the virus has proven to be a higher risk for severe illness for older adults (specifically those age 65 and older), people with asthma, people with HIV, individuals with underlying medical conditions such as:

- People with chronic lung disease or moderate to severe asthma
- People who have serious heart conditions
- People who are immunocompromised
 - Many conditions can cause a person to be immunocompromised, including cancer treatment, smoking, bone marrow or organ transplantation, immune deficiencies, poorly controlled HIV or AIDS, and prolonged use of corticosteroids and other immune weakening medications
- People with severe obesity (body mass index [BMI] of 40 or higher)
- People with diabetes
- People with chronic kidney disease undergoing dialysis
- People with liver disease

We will consider new policies and practices that keep these groups separate or minimize contact between them taking into consideration the need for necessary safeguards. We all have a role, and a responsibility, in ensuring the safety and health of our community.

Specific facility safety measures are being implemented to enhance the safety within our campus buildings.

Some of these measures include:

- Reducing capacity of classrooms for social distancing
- Circulation and social distancing signage in buildings
- Shielding
- Cleaning of air handling systems
- Following recent building reopening guidance from ASHRAE
- Implementation of risk management protocols for building water systems per ASHRAE Standard 188.

The approaches that follow are preliminary, meant to illustrate the objectives we will pursue. View them as examples, likely to be replaced by better ideas as we identify and validate them.





HOUSING & RESIDENCE LIFE

Move-In Day will be expanded to allow for more staggered appointments and reduce the number of students and families in one area at any time to meet social distancing guidelines. Campus dining will coordinate the delivery of their services with the earlier move-in process.

Housing officials are reviewing options in preparation to receive students and adapt occupancy to adhere to recommendations from the CDC and state requirements. Room occupancy is being reviewed building by building to identify opportunities to reduce the number of students using shared spaces.

Adjustments may also be made to common areas to adhere to social distancing recommendations:

- Empty lobbies of furniture
- Close study spaces
- Limit common areas to 10 people
- Close chapter rooms for Greek organizations
- Limit the use of the Martin Hall classroom to reduce traffic in and out of the building.
Prioritize use for students living in Martin (Honors LLC).

Housing spaces that do not affect occupancy significantly are being identified and prepared for quarantine purposes. Quarantine protocols are also being developed to address the identification of students infected or potentially infected, transportation to the quarantine location, support during the quarantine period, and finally release from the quarantine. Support will be needed from Aramark to provide meals, remove trash and change linens, and from Student Health Services to provide medical guidance.

If a resurgence requires the campus to move to remote operations, Housing & Residence Life officials will develop a timeline for students to have all personal belongings moved out and offer a pack and store option for students who are unable to return to campus.

Additional activities to adhere to state and CDC guidelines include:

- Training and education for residence hall staff on healthy living guidelines
- Display signage communicating health and safety protocols
- Check students into residence halls
- Provide cloth reusable masks for all residents
- Provide disposable masks for visitors or family who come to the residence halls without masks
- Install Plexiglas barriers at the front desk of every residence hall



STUDENT SUCCESS

Students are required to wear face masks/coverings while attending class or within classroom buildings to the extent practicable. It is recommended that students wear face masks/coverings in other situations when they could potentially be within 6' of others.

Students are not required to wear a face mask/covering when alone in an enclosed space (i.e. alone in an office or vehicle or in a remote setting), or if a face mask/covering will create a serious safety or health hazard to the student. This exception should be approved by the Center for Student Accessibility as a documented accommodation in the event of a health hazard, or by Public Safety in the event of a safety hazard.

Student Life: Implement state and CDC health and safety guidelines by developing more virtual and online events, as well as smaller group activities and student meetings.

- Big E Welcome:
 - Shift to smaller events to adhere to maximum group size and social distancing recommendations
 - Develop virtual and online programming
- Powell Building (and applicable offices within):
 - Adjust furniture in shared spaces to discourage large group congregations
 - Identify ways to track building occupancy to meet capacity and social distancing recommendations
- Communicate social distancing protocols within facilities
- Create and communicate cleaning plans for facilities
- Consider revised hours of operation in light of services and staffing coverage (professional and student staff)

Student Recreation Center: Implement state and CDC health and safety guidelines.

- Monitor and limit building capacity upon check-in/out
- Modify the layout of exercise equipment to allow for appropriate distancing
- Enforce limits or restrictions to participation in programs (fitness, sport activity) and use of areas (pool, locker-room, climbing center, basketball courts, social/meeting spaces)
- Restrict equipment check-out (sport, outdoor, fitness equipment)
- Stagger times for gym/equipment use for proper cleaning
- Communicate social distancing protocols within facilities
- Create and communicate cleaning plans for facilities
- Consider revised hours of operation in light of services and staffing coverage (professional and student staff)

Student Support Services

Supplement in-person student support activities that adhere to state and CDC health and safety guidelines with continued use of virtual advising, mentoring, counseling and tutoring practices implemented in the spring.

Admissions/Student Recruitment

Supplement in-person recruitment activities that adhere to state and CDC health and safety guidelines with virtual campus tours and live chat sessions. Limit campus visits to one per day adhering to maximum capacity and group size recommendations to allow for deep cleaning of the Welcome Center in-between visits.



ACADEMICS

EKU has evaluated all classroom spaces to set capacities that comply with the current guidelines for social distancing. Likewise, class capacities and instructional design strategies are being implemented to augment restrictions in physical spaces. Considerations for instructional and physical classroom space modifications include:

- Spreading out classes across days and times to reduce in-person class size
- Use of online or virtual instruction for on-campus students
- Adding synchronous enrichment to classes converted to online delivery modes
- Virtualizing laboratory work where possible
- Modifying spaces to provide barriers, additional spacing, and reminders of best distancing practices
- Moving classes to larger and/or outdoor facilities, where feasible
- Creating section-by-section plans to ensure safety, academic quality and faculty input
- Adding content on success in distance learning to all transition to college courses
- Providing additional professional development for faculty to facilitate multiple delivery modes (see remoteteaching.eku.edu)
- Ensuring that students who prefer a fully-online schedule for Fall 2020 can arrange such a schedule to the extent possible
- Limiting travel (student and employee) to essential activities
- Providing remote proctoring services at no cost to students
- Adapting the academic calendar to end in-person activities prior to Thanksgiving Break and to accommodate a 6-week winter term

We will look to protect the more vulnerable members of our community by allowing (or requiring, if necessary) them to work remotely. Like the rest of society, we are learning a lot right now about which jobs are most amenable to remote work, and about new and better ways to do such work.

ACADEMIC CALENDAR

REVISIONS TO FALL 2020 EKU SCHEDULE

Deviations from the existing Fall 2020 schedule are highlighted in gold

DATE	DAY	EVENT/MILESTONE
8-16 AUG 2020	Monday-Sunday	Residence Halls Open Staggered Move-In Days by appointment
17 AUG 2020	Monday	Classes Begin
23 AUG 2020	Sunday	Deadline to Convert to Audit or Pass/Fail
23 AUG 2020	Sunday	End of Course Add/Drop Period
26 AUG 2020	Wednesday	Progress Reports for First Eight-Week Courses
2 SEP 2020	Wednesday	Progress Reports for First Eight-Week Classes Available
7 SEP 2020	Monday	Labor Day Holiday
9 to 14 SEP 2020	Wednesday – Monday	Progress Reports for Full Term Classes
16 SEP 2020	Wednesday	Progress Reports for Full Term Classes Available
5 OCT 2020	Monday	Mid-Term Grades Due for Full Term Classes
9 OCT 2020	Friday	Fall A Eight-Week Courses End
12 OCT 2020	Monday	Deadline to Withdraw Without a Fee (Full Term Class)
12 OCT 2020	Monday	Fall B Eight-Week Courses Begin
14 OCT 2020	Wednesday	Final Grades Due for First Eight-Week Courses (Fall A)
21 – 26 OCT 2020	Wednesday – Monday	Progress Reports for Second Eight-Week Classes
28 OCT 2020	Wednesday	Progress Reports for Second Eight-Week Classes Available
8 NOV 2020	Sunday	Course Withdraw Deadline
3 NOV 2020	Tuesday	Election Day Holiday
10 NOV 2020	Tuesday	Masters Thesis Deadline
26 to 27 NOV 2020	Thursday and Friday	Thanksgiving Holiday
30 NOV to 3 DEC 2020	Monday – Thursday	Final Exams Week – REMOTE ONLY – NO on-campus
7 DEC 2020	Monday	Final Grades Due
8 DEC 2020	Tuesday	Final Grades Available

SUMMARY OF CHANGES TO EXISTING FALL 2020 SCHEDULE:

- To allow for social distancing, the EKU Housing move-in has been extended to the week before classes begin. The extension will allow for a staggered approach to move-in (approach details to be determined by EKU Housing)
- Cancellation of Fall Break on Oct. 12 and 13, 2020 to allow for additional instructional hours
- eCampus Fall A term would end on Friday, Oct. 9, 2020
- eCampus Fall B term would begin on Monday, Oct. 12, 2020
 - Wednesday, Nov. 25, 2020 would become an instructional day for additional instructional hours
- After Wednesday, Nov. 25, students are not expected to return to campus, but Housing is open and available through December 4. Moveout will be staggered to allow for social distancing.
- Fall 2020 semester ends one week early on Dec. 4 2020
 - Week Sixteen (16) (week of Nov. 30 2020) would serve as the final examination week to allow for a six-week winter term. This week would be completely remote with no on-campus activities.
- Week Sixteen (16) allows for two eight-week eCampus terms
- The Six-Week Winter term starts the next week following the end of the Fall 2020 term

REVISIONS TO WINTER 2020/2021 SCHEDULE

Deviations from the existing WINTER 2020/21 schedule are highlighted in gold.

DATE	DAY	EVENT/MILESTONE:
7 DEC 2020	Monday	Classes Begin
8 DEC 2020	Tuesday	Last Day to Drop a winter term class
3 JAN 2021	Sunday	Last Day to Withdraw from a winter term class
15 JAN 2021	Friday	Last Day of Winter Session
19 JAN 2021	Tuesday	Final Grades Due

SUMMARY OF CHANGES TO EXISTING SPRING 2021 SCHEDULE

- The Spring 2021 semester would start one week later on Tuesday, Jan. 19, 2021
- Switch week eight and spring break, allowing for two contiguous eCampus eight-week sessions with spring break in between.
- Semester would end one week later, but it would still be possible to keep summer 2021 on the same schedule (starting May 17) if no week is taken off in between the Spring 2021 and Summer 2021 semesters.

EMPLOYEE WORK PRACTICES

Effective May 11, 2020, EKU implemented protocols for Healthy at Work to begin a phased reopening of in-person campus operations. A campus-wide email communication was sent on May 6, 2020, announcing this change (please refer to the email for full details).

ALL employees — including faculty, staff, student employees, graduate assistants, and teaching assistants — are required to follow these mandates while performing work on behalf of the University, and while on any EKU campus, owned property or controlled property.

Area vice presidents will approve any employee authorized to be physically on campus.

GENERAL MANDATES

- Employees shall continue to telework where possible, at the discretion of each office supervisor and in conjunction with plans established by each area vice president.
- Supervisors must be made aware of any on-campus work at all times, even if only a short-term visit or only a few days a week.
- Employees should continue to limit face-to-face interactions to the extent practicable at all times while on campus.
- On-campus employees and employees working remotely shall observe the Summer Schedule and core University business hours as previously communicated.

FACE MASKS/COVERINGS

- A face mask/covering will be required for all employees while working on campus to the extent practicable. The following general guidelines are provided for clarification:
- Employees are not required to wear a face mask/covering when alone in an enclosed space (i.e. alone in an office or vehicle or in a remote setting), or if a face mask/covering will create a serious safety or health hazard to the employee. This exception should be approved by Human Resources as a documented accommodation in the event of a health hazard, or by Public Safety in the event of a safety hazard.
- Employees are required to wear a face covering while working if the employee could potentially be within six (6) feet of other individuals.
- Employees are expected to read and follow the guidelines for the proper use of face masks/coverings.
- If an employee does not have a face mask/cover, one will be provided to them at no cost. Please contact ehs@eku.edu to arrange for receipt of a face mask/covering through the Office of Environmental Health & Safety.





DAILY TEMPERATURE AND HEALTH CHECKS

Daily temperature/health checks are required. Employees and students must take their temperature and conduct a health self-assessment each day prior to coming to campus. If an employee or student has any of the following symptoms*, they are directed to remain at home or otherwise not come to the University campus. Employees must immediately contact Reid Connelly, Human Resources, at (859) 622-8046, or reid.connelly@eku.edu.

At least one of the following symptoms:

- Cough
- Shortness of breath

At least two (2) of the following symptoms:

- Fever (The Madison County Health Department defines an elevated temperature as 100 degrees Fahrenheit or greater.)
- Chills
- Repeated shaking with chills
- Muscle pain
- Headache
- Sore throat
- New loss of taste or smell

Seek immediate medical attention if you have any of these emergency warning signs:

- Trouble breathing
- Persistent pain or pressure in the chest
- New confusion or inability to arouse
- Bluish lips or face

*This list is not all inclusive. Please consult your medical provider for any other symptoms that are severe or concerning to you. You are encouraged to protect yourself and others by following CDC guidelines at all times. And please remember to wash your hands often.

The following EEOC guidance is available as a reference for temperature and health screenings. Employees whose personal situations require additional flexibility may contact HR to seek guidance.



CONFERENCE & EVENTS

CONFERENCE & EVENTS/WORKFORCE & COMMUNITY EDUCATION

Conferencing & Events staff (C&E) are following the current guidelines in place for each phase of the pandemic response. Events were cancelled from mid-March through June 30, 2020, until further direction is available from the Governor's office. C&E is using a space/participant calculator provided by one of our professional organizations to help guide setup and room capacity. As C&E implements a new university software platform, they will collect information needed to provide appropriate space for academic classes, events, meetings and other requests for venues.

Virtual gatherings are permitted.

WHITE HALL STATE HISTORIC SITE

White Hall has been closed to the public as part of the normal operating season. They will remain closed until June 1, 2020, and will allow small gatherings on the grounds and pre-registered, small group tours in the mansion as permitted by the current guidelines. Pops at the Park, an annual community event, still plans to have their event, if possible, but will modify based on the state guidelines in place at that time. Photographers and small weddings (following the maximum number allowed in a group) will be permitted as long as social distancing, and other current guidelines issued by the Governor, are followed.



REGIONAL CAMPUSES AND REGIONAL STEWARDSHIP

Corbin EKU, Manchester EKU and Lancaster Center EKU will continue to be closed to the general public and continue to work remotely until instructed otherwise by EKU. We will continue to provide services and conduct business remotely via phone or Internet to the greatest extent practicable.

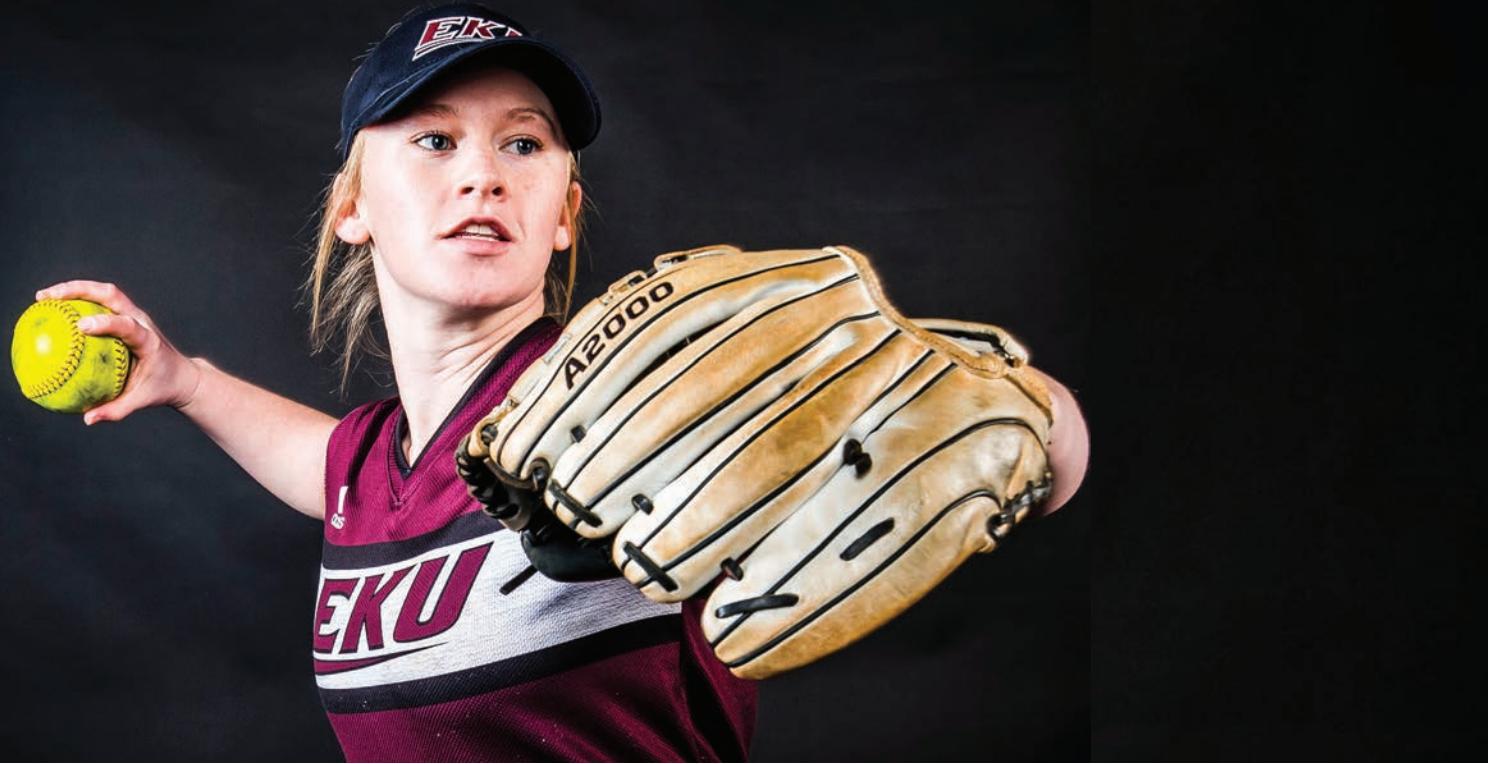
However, if services can't be provided remotely to EKU faculty, staff and students, we will assist customers by appointment only (as EKU IT and Libraries are doing in Richmond). For example, an appointment can be set up for our Adult Ed employees to come into the office to pick up some items. Employees who are currently able to perform their job duties via telework will continue to telework according to a predetermined schedule.

Other EKU Regional Programmatic offerings at other partner institutions will first follow EKU procedures and guidelines and then adhere to guidelines set forth by the hosting institution. When two policies are at odds with one another, the EKU directive will be enforced (noted here: all of the EKU partnership institutions are using directives which mirror those of EKU).

In high traffic areas where person-to-person contact could be possible, Plexiglas guards will be installed. All are required to wear masks, unless alone, in an area where the door can be closed.

EKU CENTER FOR THE ARTS

EKU Center for the Arts staff is following the current guidelines in place for each phase of the pandemic response. All performances and events have been postponed, canceled, or are in a holding pattern until more guidelines are released from the Governor's office. The Box Office remains open for general business inquiries, the Center website is updated as information is made available, and events are being addressed on an individual basis. The Center staff has been working with other venues and business partners to remain current on developments in our industry for reopening.



ATHLETICS

In an effort to prevent the transmission of COVID-19 among student-athletes and athletics personnel (including coaches, athletic trainers, equipment managers, administration, etc.) as student-athletes return to campus to participate in individual workouts, group/team activities and team competitions, EKU Athletics has established the following re-entry plan.

COMMUNICATION OF NCAA AND CONFERENCE DECISIONS TO LOCAL, UNIVERSITY, AND STATE AUTHORITIES RELATING TO EVENTS WITH SPECTATORS

PHASE I

- Director of athletics will communicate NCAA and Conference policy/protocol and/or decisions affecting global university restart plan to all relevant entities and individual groups, as is applicable and prudent
- Summer special events (including athletics or affiliated camps, clinics, lessons, tournaments, etc.) are cancelled through June
- Athletic facilities are closed to the general public and secured where possible

PHASE II

- Summer special events (camps, clinics, lessons, etc.) are cancelled through July
- Specifically-approved sports tournaments may possibly occur beginning in July
- Athletic facilities are closed to the general public and secured where possible, implementing restricted access/screening/documentation protocol for each building

BRINGING STUDENT-ATHLETES TO CAMPUS AND PROVIDING APPROPRIATE DISTANCING AND SUPPORT (IF NEEDED BY PHASE) AND PROTOCOL FOR TEMPERATURE SCREENING, TESTING AND CONTACT TRACING OF ATHLETES, COACHES, OFFICIALS, ETC.

PHASE I

- Purchase PPE when suppliers have it in stock. We are calling regularly to check in-stock availability and typically are required to purchase in limited quantities based on availability and purchase limitations.
- Voluntary, scheduled (through head athletic trainer and director of strength & conditioning) use of training room and weight room facility for injury rehabilitation acceptable provided proper social distancing, PPE, and occupancy guidelines are maintained at all times.
- Sports Medicine closed April 1 and re-opened May 4 following state healthcare guidelines. Sports Performance remains closed through June 14.
- All staff and student-athletes must maintain social distancing and proper PPE.
- Student-athletes are strongly encouraged to obtain necessary sickle cell testing documentation (medical records of having test administered at home and report results to respective athletic trainer) prior to arrival on campus, due to likely lag in lab testing/results timeline. As is standard, student-athletes will not be permitted to participate until results of sickle cell are returned.

PHASE II

- All staff and student-athletes returning in early June will participate in documented COVID-19 education (signs/symptoms, avoiding sick populations, pre-and post-activity social distancing guidelines, hygiene, donning/doffing PPE and full disclosure of all policies/procedures) both in email and in person.





STUDENT-ATHLETE PRE-ENTRY REQUIREMENTS

BEFORE ARRIVAL TO RICHMOND, KY

Risk Assessment Survey - All personnel will be required to complete the COVID-19 Athletics Questionnaire (Appendix A) at least seven days to 24 hours prior to their return to the Richmond campus. This survey must be completed before an individual participates in pre-participation exams.

UPON ARRIVAL TO RICHMOND, KY

- 1 If no concerns are identified from an individual's survey responses, Sports Medicine may schedule and undergo pre-participation exams.
- 2 If the survey indicates that an individual has, within the last 14 days, traveled internationally, traveled via mass transit (e.g., by plane, bus, train, etc.), attended a large event involving close contact, or reported possible exposure to COVID-19 infection, the individual may be required to wait prior to undergoing COVID-19 testing. If the individual develops any symptoms consistent with COVID-19 infection in that five-day period, the individual must contact Sports Medicine and Student Health Services and follow any directives regarding quarantine and/or testing.
- 3 If, in responding to the survey, an individual reports current symptoms consistent with COVID-19 infection or confirmed exposure to COVID-19, the individual will be required to undergo an immediate 14-day self-quarantine. At the end of the quarantine period, the individual will be required to follow any directives regarding evaluation, testing, etc., provided by EKU Student Health Services and/or EKU Healthcare Administrator.

All student-athletes and personnel will be restricted from re-entry until approved for participation by EKU Student Health Services and/or EKU Healthcare Administrator.

PRE-PARTICIPATION SCREENING

Sports Medicine will split returning student-athletes into groups of 5-10 for their pre-screening exams. Due to COVID-19 precautions, these exams will take an estimated three days to complete all groups for summer returning student-athletes. Screenings will be completed from start to finish with one athletic trainer assigned to one student-athlete per screening.

JUNE 14, 15, AND 16

Set-up one-hour time blocks of 5-10 student-athletes for the following evaluation

- 1 **COVID Screening** – fill out paperwork and temperature check
- 2 **Check-in** and make sure ALL paperwork is completed
- 3 **Weight/Blood Pressure/Pulse/Scat 5 Concussion and Eye Screening**
(each trainer takes one player at a time to save time and movement around the athletic training room)
- 4 **Orthopedic Evaluation**

If any individual reports any signs/symptoms of COVID-19 including results of temperature check, they will be sent immediately for testing and will not complete their physical until test results are confirmed and team physician feels that it is safe to perform physical exam.



COVID-19 TRANSMISSION CONTROL

- **Use of Locker Rooms** – Locker rooms will remain closed throughout the summer. Student athletes will arrive to team facilities dressed and ready to participate in voluntary workouts.
- **Social Distancing, Gathering Size, Contact** – Intercollegiate Athletics will adhere to state, local and university orders, policies, and guidance regarding social distancing, the number of individuals who may gather in a group activity, in terms of scheduling or hosting workouts, practices and competitions – a minimum of 10 participants per group through June 30. Such principles will also apply to common areas such as locker rooms, athletic training rooms, meeting rooms, the Bratzke Center, etc.
 - Individuals shall work out in “pods of 10 or less” and remain in their pod for any group activities, including meals and any social setting. Pods are being created so contact tracing will not affect an entire team if a positive COVID result is confirmed.
- **International Student-Athletes** – Students will be required to follow all federal, state, and local policies once entering the United States, such as the current 14-day quarantine for international travel.
- **Use of Personal Protective Equipment (PPE)** – In instances where social distancing practices are fundamentally inconsistent with the underlying activity such as individual workouts, appropriate PPE usage will be required for both student-athletes and athletics personnel. Moreover, any student-athlete or athletics personnel may choose to wear PPE at any time, and to the extent reasonably practicable, such PPE will be provided to them. PPE will not be required during strenuous physical activity when it is inconsistent with the activity.
- **Facility Sanitation** – All athletics activities will be scheduled and arranged in such a manner to allow for proper facility cleaning and sanitation prior to the next scheduled use. This includes use of common areas at all athletics facilities. Such cleaning and sanitation scheduling will be coordinated with Facilities Management. Point-of-contact sanitation will be required at all facilities and common areas in situations where sharing of equipment/apparatus may be necessary (e.g., weight room equipment, athletic training room equipment, keyboards, tables, etc.). In terms of point-of-contact sanitation, all affected equipment/apparatus must be individually sanitized each time it is used.
- **Daily Risk Assessment** – Prior to admittance to any facility and/or common area for that day, student-athletes and athletics personnel must report to a pre-arranged station(s) and fill out a daily risk assessment questionnaire, have their temperature taken, and perform appropriate hand hygiene. If the questionnaire identifies a specific risk of COVID-19 infection, or the individual’s temperature is 100.4 degrees or higher, the individual will be denied entry to all athletic facilities and common areas and sent home for immediate isolation until such time that they can be assessed by Student Health Services.
- **Symptomatic Individuals** – Any student-athlete or athletics personnel who exhibit or report symptoms consistent with COVID-19 will be instructed to isolate at place of residence until they can be assessed by Student Health Services or urgent care center. Such individuals shall be required to follow any testing or self-quarantine recommendations provided by Student Health Services and Sports Medicine personnel.

- **Contact Tracing** — All supervised athletics facilities (including common areas) will be required to maintain a daily sign-in/out sheet including the time of day. In the event of suspected or confirmed COVID-19 infection among student-athletes or athletics personnel, such information will be used for contact tracing purposes, in order to help identify other individuals who may have been exposed and determine whether such other individuals should undergo COVID-19 testing and/or self-quarantine.

• Facility Entrances

- **Alumni Coliseum Students** – Bratzke Center entrance next to the water tower
- **Alumni Coliseum Staff** – Alleyway entrance next to men’s basketball
- **Moberly Students** – Entrance closest to the Olympic Sports Training Center
- **Moberly Staff** – Main entrance closest to Roy and Sue Kidd Way
- **OSTC Students and Staff** – Main entrance

POSITIVE TEST Once a positive test is confirmed, the Madison County Health Department will administer all contact tracing protocols with anyone who may be a person under investigation based off team pod information and facility sign in sheets. The Madison County Health Department will administer who must quarantine or self-isolate.

- **Travel and Group Participation** – Any student-athlete or athletics personnel who engages in an activity deemed at-risk for the spread of COVID-19 will be subject to a re-evaluation for purposes of athletic participation status, and may be required to undergo 14-day self-quarantine and renewal of testing protocol. All travel outside of the local Richmond, KY area should be reported to a coach and athletic trainer prior to departure from the area for a pre-determination of the individual’s athletic re-entry status upon return to Richmond, KY.
- **Personal Risk** – If at any time a student-athlete or staff member feels a healthy environment has not been provided, that person may choose not to participate until their concerns have been addressed.

STUDENTS-ATHLETES REPORTING IN JULY / AUGUST

Sports reporting late July/early August for their championship segment will focus the first 10 days on activities that foster better social distancing (COVID education, screenings, physicals, strength training, conditioning, individual/small group skill/drill work), particularly during their acclimation period

TEAM TRAVEL

Teams will be screened prior to departure and again prior to arrival at the competition site. Individuals showing any signs and symptoms of COVID-19 will not be permitted to travel. Travel party will wear face coverings during travel and in common areas of hotels and restaurants. Hotel room occupancy will be a maximum of two. Team travel to “hot spots” may require additional safety measures. Same-day travel will be utilized when/wherever possible.

GAME OFFICIAL TESTING

Testing for game officials should be determined collectively by the league office, so as to maintain consistency across leagues.

ADDRESSING WHEN SPECTATORS WILL BE ALLOWED AT ATHLETIC EVENTS AND CONCESSION OPERATIONS AT ATHLETIC EVENTS (IF NEEDED BY PHASE)

PHASE I

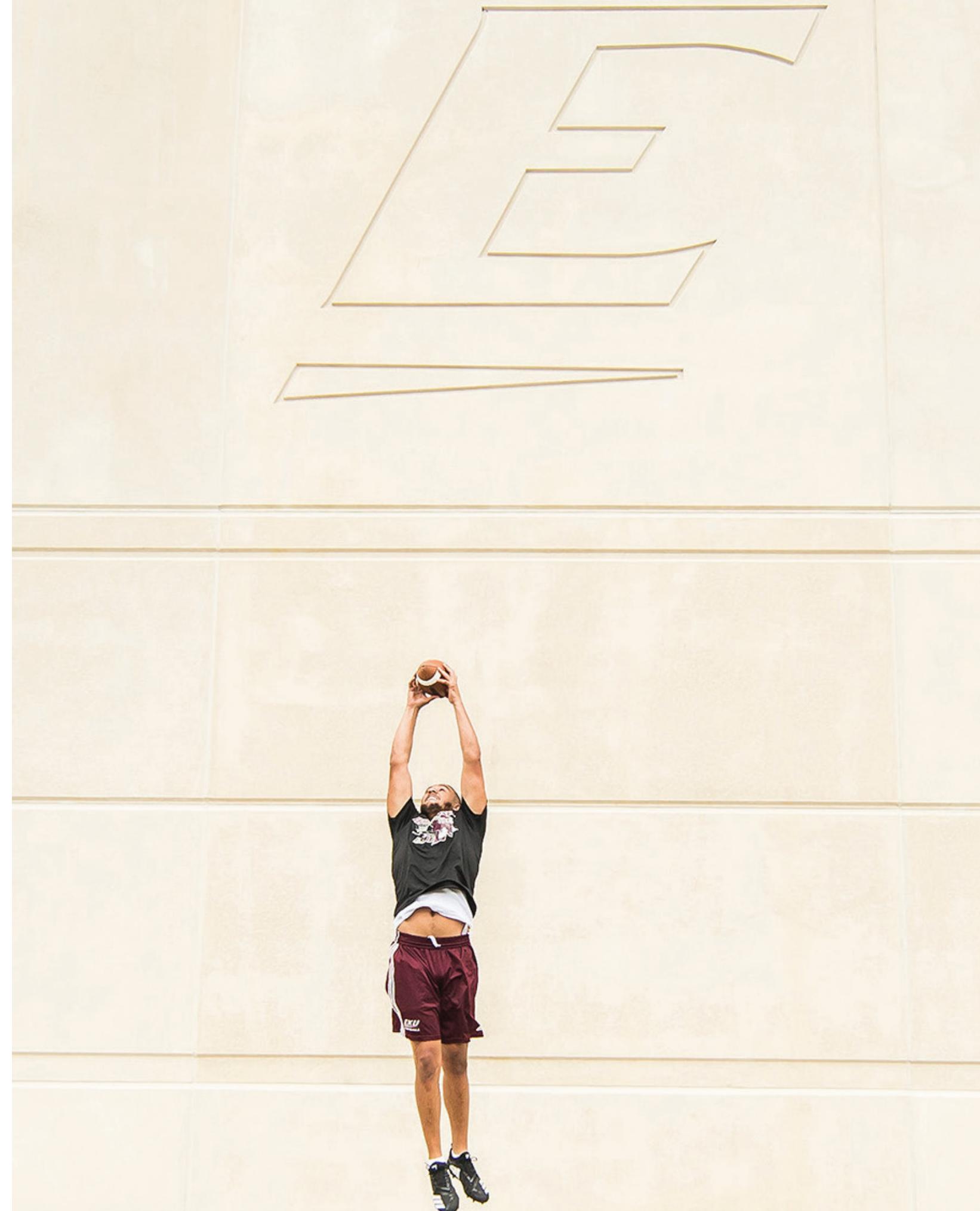
- No spectators or public may access athletic facilities through July
 - Facilities will remain secured wherever possible and signage installed discouraging access/use
- PPE for front-line staff (parking/traffic staff, gate security/ticket scanners, custodians, ushers, concessions staff, etc.) must be obtained and physical barriers (face shield/sneeze guards) installed at all required locations (ticket/concession/merchandise points of sale)

PHASE II/III

- When deemed appropriate by the CDC, Government Officials or Health Departments, Athletics will implement a prescribed pre-determined spectator access model (i.e. reduced capacity seating manifest for all events) based upon social distancing as a percentage of overall capacity or prescribed square footage per person as it relates to:
 - Parking
 - Tailgating
 - Facility ingress/egress
 - Restricted field access
 - Seating Manifest/Ticketing - develop multiple models to accommodate varying restrictions based upon phasing; to include premium spaces, media-occupied areas (sideline, press box, etc.)
 - Concourse flow
 - Concessions/merchandise queuing and points of sale
 - Similar to facility gate ingress, social distancing regulations will dictate lines of entry, points of sale, etc. Signage and physical barriers will be used to dictate requirements.
 - Restrooms
 - Hospitality food
- A comprehensive in-game custodial plan will include restrooms, team spaces (locker rooms, tents, etc.), premium spaces, high-traffic areas (elevator, press box, etc.), along with a protocol to dispatch custodial services to any area of the stadium for specific needs.
- Fans will be required to wear appropriate PPE as dictated by the CDC, government officials, and/or health departments and where available will provide PPE before denying entry.
- Install signage and physical distancing markings within any occupied and/or in-use common areas.

EFFECTIVE DATE

These guidelines are effective immediately, May 25, 2020, and shall continue until further notice. In no event shall these guidelines be terminated prior to consulting with University Administration and EKU Health Care Administrator.



TESTING AND CONTACT TRACING

EMPLOYEES

Employees who experience signs and symptoms of COVID-19 are not to come to campus until evaluated by a primary licensed healthcare professional (PLHCP). We recommend that CDC guidelines are followed to include self-isolation. BluMine has agreed to serve as a triage option for EKU employees. Should the triage indicate the need for evaluation, they will make a referral to a Baptist Health facility for evaluation and testing, if warranted.

Any employee notified of a positive test result will complete the self-monitoring form at staywell.eku.edu/covid-19-coronavirus-monitoring-form.

STUDENTS

Students reporting signs and symptoms consistent with COVID-19 are encouraged to report to EKU Student Health Services (SHS) or their primary healthcare physician/practitioner for evaluation.

All students who exhibit signs/symptoms of COVID-19 and/or have received notification of a positive COVID-19 test result, or who have been identified by a local health department as being a primary contact or Person Under Investigation (PUI), will complete the self-monitoring form at staywell.eku.edu/covid-19-coronavirus-monitoring-form.

For students seeking care on campus at SHS, if the medical practitioner determines that the criteria have been met for testing, a rapid test will be administered on-site. If the test indicates a negative result despite symptoms and/or signs of COVID-19, a swab sample will be taken and sent to the state lab (or other approved third-party laboratory) for confirmation. Due to the presence of symptoms consistent with being infectious (much like influenza), the student will be asked to self-isolate pending testing results (consistent with advice given for influenza and other infectious diseases). If the test indicates a positive result, the student will receive the appropriate treatment plan and will be asked to self-isolate for a period of time directed by the Madison County Health Department in conjunction with healthcare providers. Confirmation testing will occur with the state lab or other approved third-party laboratory.

Per CDC guidelines, the student will remain isolated until:

- 3 days with no fever, and
- Respiratory symptoms have improved (e.g. cough, shortness of breath), and
- 10 days since symptoms first appeared.

Depending on the healthcare provider's advice and availability of testing, a recently-positive student may undergo repeat COVID-19 testing. If further testing reveals two consecutive negative results, at least 24 hours apart, the student may discontinue isolation.

To meet obligations for reporting and begin contact tracing, Student Health Services will report any positive test to the local health department that is associated with the student's current full-time address. If the student is an on-campus resident, the result will be reported to the Madison County Health Department and SHS personnel will assist with on-campus contact tracing.

If the student is an on-campus resident and desires to remain on campus, they will be moved to an identified isolation room. Housing staff will ensure that the student has meal delivery throughout the duration of their isolation if they choose to remain on campus. Student Health Services staff will contact affected students once every 48 hours for a health check-in.





SPECIAL POPULATIONS

Section to be completed at a later date.

MENTAL HEALTH

EKU has comprehensive services to support the mental health and emotional wellbeing of students and employees. The EKU Counseling Center has offered continuous services via videoconferencing for students since March and will continue to make those available as needed even after resuming in-person services. The Employee Assistance Plan (EAP) offers mental health services to employees, with both remote and in-person options. The Psychology Clinic offers free services to the community, which includes EKU students and employees. The Clinic shifted to teletherapy in March and will continue to offer remote options once in-person services resume.

BURRIER CHILD DEVELOPMENT CENTER

The Burrier Child Development Center is actively working on plan development and implementation based on DCC requirements for childcare programs, CDC guidance and Governor's orders. More information will be provided at a later date.

MODEL LABORATORY SCHOOL

Model Laboratory School is actively working on plan development and implementation based on guidelines from the Kentucky Department of Education, CDC guidance and Governor's orders. More information will be provided at a later date.

CONTRACTORS AND VENDORS

Contractors and vendors are expected to follow current CDC guidelines. They will also follow EKU-specific guidelines. The contractor and vendor plans will be submitted to the contract liaison and will ultimately be sent to the Division of Public Safety as a centralized repository.

See the EKU document "COVID-19: Work Management Plan for EKU Construction Projects" for more information.

DINING VENDOR

The EKU dining contract liaison will coordinate with the dining vendor to establish protocols for providing food services to the campus community. Plans will include, at a minimum:

- Options for "grab and go" dining and/or delivery (if required by phase)
- Reduced occupancy of dining areas
- Installing physical barriers at the point of sale between customers and staff
- Cleaning and disinfecting of dining areas
- Removal of all self-serve options in dining locations
- Exploring cashless payment only
- Establish "traffic lanes" in Case Dining Hall to reduce the amount of congestion and facilitate safe movement
- Implementation of quarantine feeding program if needed
- Employees will be required to wear appropriate personal protective equipment at all times
- Additional mobile handwashing stations will be provided for all guests in dining locations

The Aramark document entitled "Coronavirus Planning Intended for Aramark Operations in Higher Education" is available upon request.

CLEANING VENDOR

The EKU cleaning (custodial services) contract liaison will coordinate with the cleaning vendor to establish protocols for providing services to the campus community. Plans will include:

- High touch area focus
- Common area focus
- Restroom cleaning
- General cleaning

Procedures and protocols have been developed to respond to areas identified as being a potential source of contamination for COVID-19. Please see the Aramark document entitled "L3 Modified SpaceCare QL Supplemental Cleaning Procedures" for more information relative to the 72-hour wait period and specific cleaning procedures.

Please see the Aramark document entitled "Coronavirus Planning Intended for Aramark Operations in Higher Education" for detailed information.

BOOKSTORE VENDOR

The EKU bookstore contract liaison will coordinate with the vendor to establish protocols for providing services to the campus community. On March 23, 2020, the on-campus bookstore vendor suspended in-person operations until it is determined that operations can resume. The vendor has developed a document entitled "Roadmap to Reopening" that the University has agreed is acceptable. Once the vendor implements the necessary checklist items, the bookstore will be permitted to reopen to the public in a phased approach. The bookstore will provide personal protective equipment for all of its staff. Plexiglas barriers will be installed at the registers for the protection of customers and staff.

MAIL SERVICES VENDOR

The EKU mail services contract liaison will coordinate with the vendor to establish protocols for providing services to the campus community. Plans will include, at a minimum:

- On-campus mail delivery and pick-up for University offices
- On-campus mail pick-up for residential students
- On-campus self-service pick-up of packages in locker banks for residential students
- Off-campus mail delivery and pick-up

Employees will be required to wear appropriate personal protective equipment at all times

Please see the vendor document entitled "EKU Mail Service Business Continuity Plan" for more details.

DEFINITION

Vulnerable Individuals

1) Elderly Individuals 2) Individuals with serious underlying health conditions, including high blood pressure, chronic lung disease, diabetes, obesity, asthma, and those whose immune system is compromised such as by chemotherapy for cancer and other conditions requiring such therapy.

Source for definition: whitehouse.gov/openingamerica/

REFERENCES

Centers for Disease Control and Prevention (2020).

Retrieved from cdc.gov/nchs/nvss/vsrr/COVID19/ on April 24, 2020.

U.S. Equal Employment Opportunity Commission.

Retrieved from eeoc.gov/eeoc/newsroom/wysk/wysk_ada_rehabilitaion_act_coronavirus.cfm on May 1, 2020

White House (2020).

Retrieved from whitehouse.gov/openingamerica/ on April 24, 2020.

APPENDIX

COVID-19 ATHLETICS QUESTIONNAIRE

Please truthfully answer the following questions by circling yes or no.

Have you been living in Richmond, KY for the last 14 days?

Y N

If no, please advise us where you have been living in the last 14 days. Be sure to list country, state & city.

Have you been diagnosed with COVID-19?

- Tested positive
- Presumed positive based on symptoms
- Date of diagnosis: _____
- Required hospitalization
- Treated with O2 or ventilator

Y N

Y N

Y N

Y N

If yes, do you have documentation to support that you have recovered from or completed treatment?

Have you come in contact with anyone diagnosed with COVID-19 in the past 14 days?

Y N

Have you had any of the following symptoms in the last 14 days?

Y	N	Cough
Y	N	Shortness of Breath
Y	N	Fever (100.5 or above)
Y	N	Chills
Y	N	Repeated shaking with chills
Y	N	Muscle Pain
Y	N	Headache
Y	N	Sore Throat
Y	N	New loss of smell or taste
Y	N	Diarrhea or vomiting (Not a symptom of COIVD as of 4/28/2020)

*IF YOU DEVELOP ANY OF THE ABOVE SYMPTOMS OR COME IN CONTACT WITH ANYONE WITH COVID-19 YOU MUST NOTIFY SPORTS MEDICINE IMMEDIATELY

Student-athlete Temperature reading: _____

I, (Print Name) _____ understand the above information about COVID-19. I also understand that I will truthfully answer the questions below to the best of my ability. I do understand if it is determined that I have any of the following symptoms today that I will be sent home immediately and given recommendation to contact my primary care physician or the local urgent care center.

Student-Athlete's Signature/Date: _____

ATC Signature/Date: _____



STOCK PHOTOS: PEXELS.COM. Coronavirus Photo: CDC. Handwashing photo: Polina Zimmerman. Facemask photo: Anna Shvets. Thermometer Photo: Polina Takilevitch. All others © EKU.

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