## **Employee Daily COVID-19 Responsibility**

Before leaving home each day conduct the following daily health assessment to monitor for symptoms of COVID-19.

## Exhibiting any listed symptoms?

## YES

- Fever (Over 100° F)
- New cough
- New shortness of breath or difficulty breathing
- New chills
- New muscle aches
- Sore throat
- Headache
- Diarrhea
- New loss of taste or smell

Continue to monitor your health. Do not come to work or campus. Report your symptoms on the Health and Illness Report Form.

https://bit.ly/covid\_form

- Struggling to breathe or fighting for breath even when inactive or resting
- Feeling as though you might collapse every time you stand or sit up

CALL 911. Do not come to work or campus.

If you are hospitalized due to COVID-19, please call the TCU COVID-19 Hotline, 817-257-2684

## NO

Protect yourself by maintaining good hygiene and prevention standards:

- Wash your hands
- · Wear a face covering
- Maintain 6 feet of physical distance
- Clean and disinfect common spaces before and after use

Contact your health care provider.

A TCU Care Coordinator will follow up with you to notify supervisors of your absence and provide you guidance for returning to work.



