

**From:** "Chambers, Yohna"  
**Date:** Thursday, April 30, 2020 at 4:44 PM  
**To:** TCU All Faculty/Staff  
**Subject:** Human Resources Update to TCU Employees



April 30, 2020

Greetings TCU Employees –

I hope this email finds you and your VIPs (Very Important People) healthy and well, at least coping with the situation we are all experiencing since the onset of COVID-19.

On Monday, Governor Abbott announced his plan to (re)open Texas. The phased reopening does not include guidance for education, either K-12 or colleges and universities. For more information about which businesses are allowed to open for Phase I on May 1, 2020, visit the [Governor's Report to Reopen Texas](#). Phase I is scheduled from May 1, 2020 through May 18, 2020 after which, the governor will evaluate next steps.

When established, the TCU Short-term Remote/Telework Agreements were dated to end April 30, 2020; however, the end date has been extended to May 18, 2020. This coincides to Governor Abbott's review of Phase I. So, please if you are currently working remotely, please ***DO NOT RETURN TO CAMPUS ON Friday, May 1.***

Your colleagues are developing the ***Welcome Back TCU Employees*** plan and guidelines for your safe return to campus. These guidelines are based on information from the CDC, Tarrant County, and other knowledgeable sources. Our plan will include the best workplace safety practices and will incorporate safe social/working distancing, maintaining a healthy work environment, and providing support and resources to employees returning to work. ***Welcome Back*** includes modified schedules with alternating remote work that allows for the gradual build of 100% of our employees reengagement and return by the end of the summer.

TCU's mission remains, "to educate individuals to think and act as ethical leaders and responsible citizens in the global community." We will work diligently to identify the best way forward so we can carry out this mission not only for our current students, but also for generations of students to come.

Finally, I know that some of you may have family members who have experienced reduced or completely lost income due to COVID-19. We also know of some in our Horned Frog community that have lost family members to the virus – my sincere and heartfelt sympathy to

you and your family. During such times as these, it is critical that we take care of ourselves – both physically and mentally. Please remember that TCU offers an [Employee Assistance Program](#). If you or a member of your family is hurting during this time, please contact the TCU EAP at [Magellan Ascend](#) or 800-327-1393 – available 24/7/365. Let us know if you have any questions at [askHR@tcu.edu](mailto:askHR@tcu.edu).

Take care of yourself and your loved ones during this time because indeed, that's what matters most.

*Yohna*

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~Salaam~Shalom~Paz~Peace~

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