



KENNESAW STATE UNIVERSITY

After almost three months of working remotely, the USG has provided approval to the 26 universities in the system to launch plans to bring staff back on campus over the summer. KSU has conducted significant planning with the goal of bringing staff back to work on campus, using a slow, staggered and safe approach. The safety and well-being of our staff continues to be our top priority.

Over the next two months, we will bring back approximately 5% of the campus community. Though there will be some variation based on the unique needs of each unit, we have asked units to begin by bringing back approximately a quarter of their staff initially and adding a roughly equal amount every two weeks. Each of these units has developed a very detailed plan for staff return over the summer and supervisors will be reaching out to staff directly regarding the specifics of when each individual will return to campus.

Please note that return-to-campus plans are based on relevant public health guidelines and institutional capacity and incorporate appropriate mitigation and monitoring processes and social distancing measures. There will be a number of practices implemented to ensure the safety of staff, as well as the safety of their colleagues. These include working in spaces that allow for social distancing, access restrictions for buildings and wearing masks in more highly trafficked areas on campus where social distancing may be more difficult to maintain. It will also include the elimination of any community spaces to again promote social distancing. We will ask all employees to wash their hands regularly and to stay home if they are ill. Additional resources and guidance for all staff can be found [here](#).

Supervisors are expected to work with their direct reports in order to create a schedule that will allow for work on campus, while ensuring social distancing and the execution of job responsibilities.

This message only applies to our plan to slowly bring staff back to campus over the summer months. KSU has a [Presidential Task Force](#) that is working diligently to prepare plans for our planned return to campus operations for the Fall 2020 semester.

If you have questions or input regarding a COVID-related issue that extends beyond the purview of your supervisor, please email return2campus@kennesaw.edu or call 470-578-5889.

We will all need to work together in thoughtful and patient ways to achieve a successful summer return to campus. We will be learning throughout this process, so staff are encouraged to provide their supervisors with feedback and ideas in the coming weeks. It will be wonderful to see individuals return to campus again – with everyone's safety and well-being serving as our top priorities during this process.