

11th January 2021.

To: All Chief Officers & BAAC members,

ESTABLISHMENT OF BILL ADJUSTMENT APPROVAL COMMITTEE (BAAC)

In line with latest organizational structure, CEO circular 07/2019 is amended and a new committee is appointed as follows.

1. Mr. Imantha Wijekoon	CSRO 1	Co-Chairmen
2. Mr. Lionel Imbulana	CSRO 2	Co-Chairmen
3. Ms. Ramani Chandrika	DCIO & GM/Business Support	Member
4. Ms. Yamuna Gunawardena	GM/CC & CE	Member
5. Mr. Indika Peiris	GM/R&C	Member
6. Mr. Chethana Attanayake	GM/WPS	Member
7. Mr. Sarath Hewanayake	GM/WPN	Member
8. Mr. Sanjaya Kumara	GM/OS	Member
9. Mr. Amila Amunugama	DGM/OS&PABX op	Member
10. Ms. Priyangani Athukorala	Acct/CRC	Secretary

The committee is entrusted to carry out bill adjustment activities of consumer and SME segment customers.

The previous committee appointed through CEO circular 07/2019 is replaced, and new committee will be functioning with immediate effect.

Bill adjustment approval levels;

Adjustment Amount	Recommendation	Approval
Upto Rs.50,000.00	Assistant Manager	Accountant/CRC
Between Rs.50,001.00 and Rs.100,000.00	Accountant/CRC	DGM/OS
Between Rs.100,001.00 and Rs.500,000.00	Accountant/CRC	BAAC Committee
Between Rs.500,001.00 and Rs.1Million	BAAC Committee	CFO
Over Rs.1Million	BAAC Committee and CFO	CEO


Kiththi Perera
Chief Executive Officer