

To All Staff,

Maternity Leave Policy

This circular amends Circular No. 33/2020, effective from 1 April 2021.

Paid maternity leave is increased to 98 days for the first two children and 56 days for subsequent children.

Paternity leave is extended to 15 days, applicable within 45 days of childbirth.

Repeals conflicting clauses in Circular No. 33/2020 regarding unpaid leave.

All other terms of prior policies remain unchanged unless specified herein.

Gayani Perera,

Chief Human Resource Officer