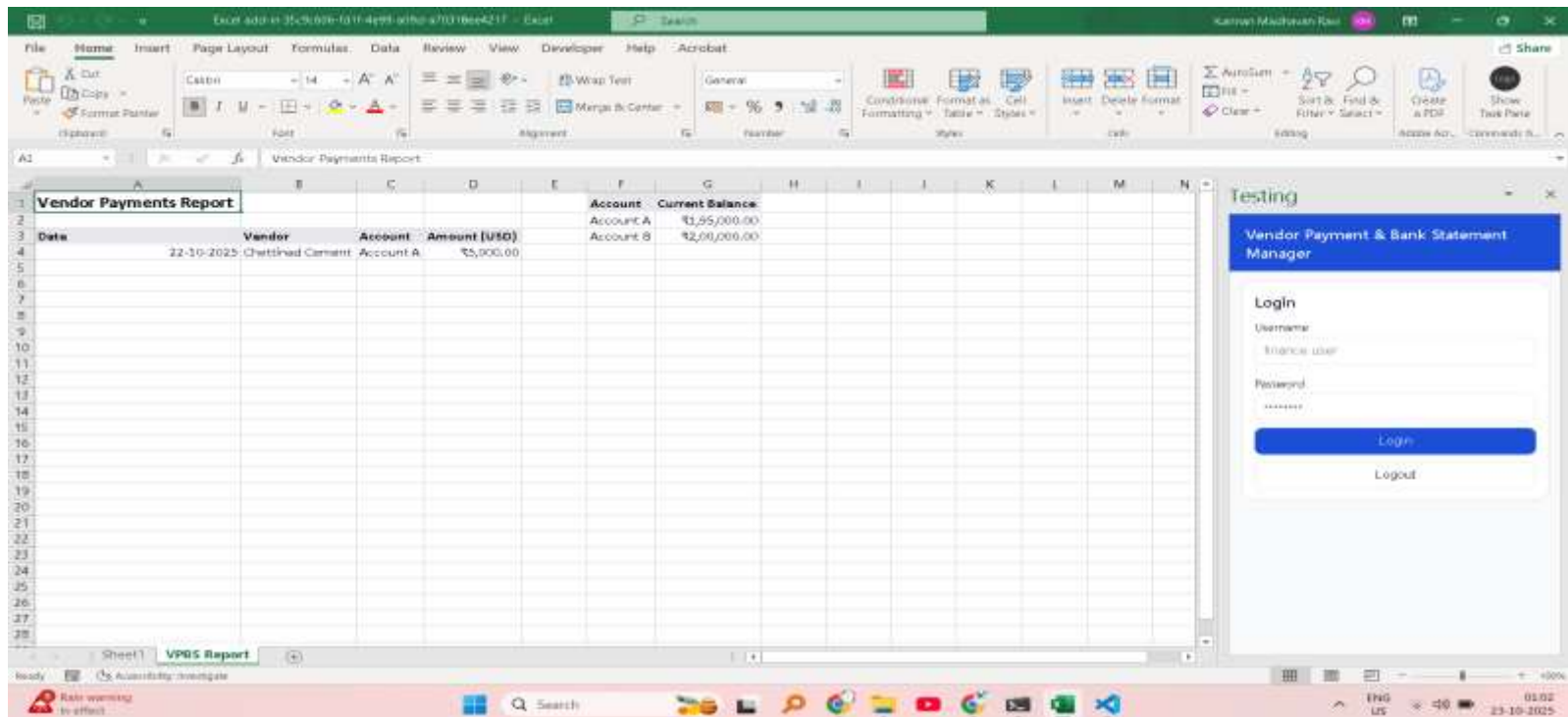# Vendor Payment & Bank Statement Manager

Excel Add-in Overview | Automated Vendor Payment Recording | Dynamic Balance Tracking
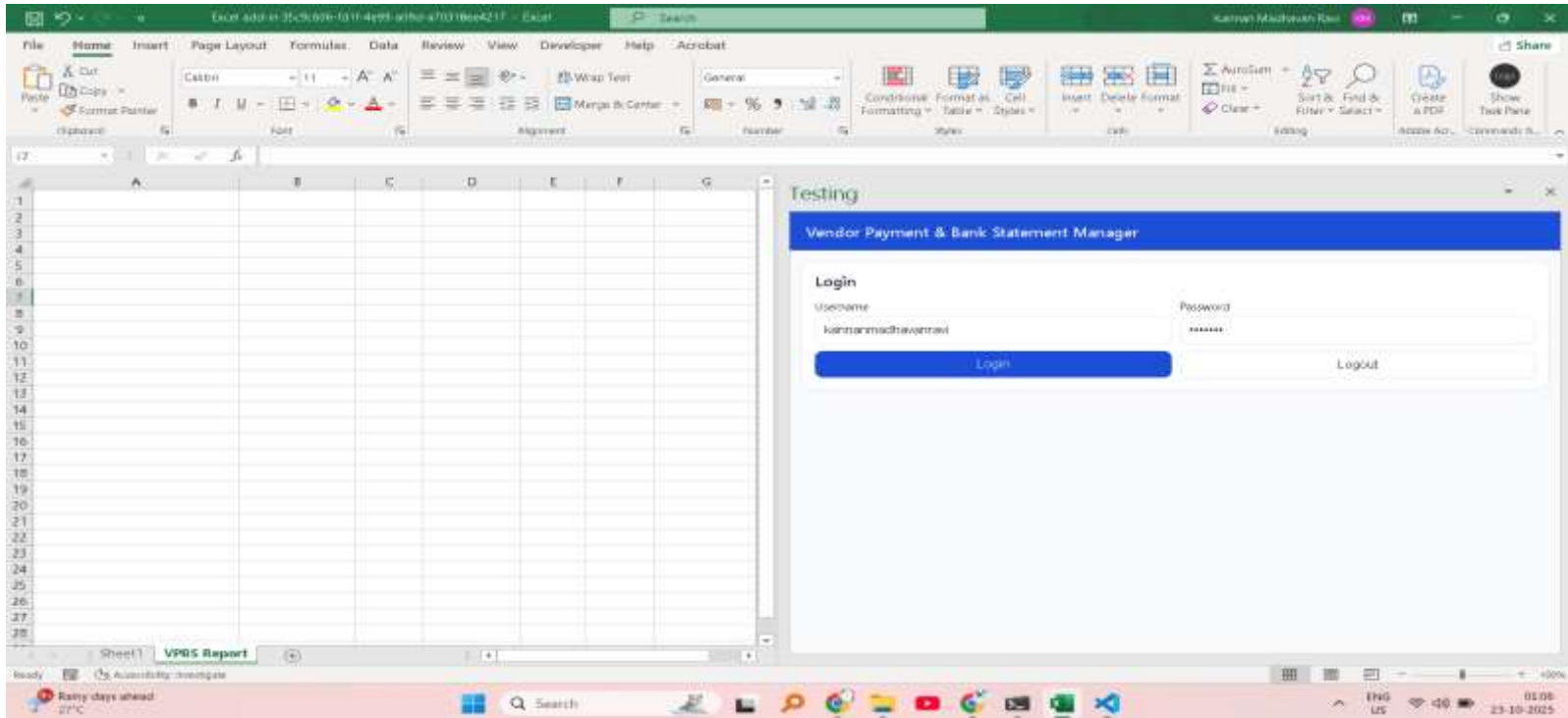
-by Kannan Madhavan Ravi

1. Account Overview

• Displays real-time balances for multiple accounts (e.g., Account A and Account B).

• Helps maintain clarity in managing funds across different banks.

• Balances update instantly upon each transaction.

2. Login Interface

- Secure login system with username and password authentication.
- Supports multiple roles such as finance and admin users.
- Enables access control to protect financial data.

3. Vendor Addition & Payment Processing
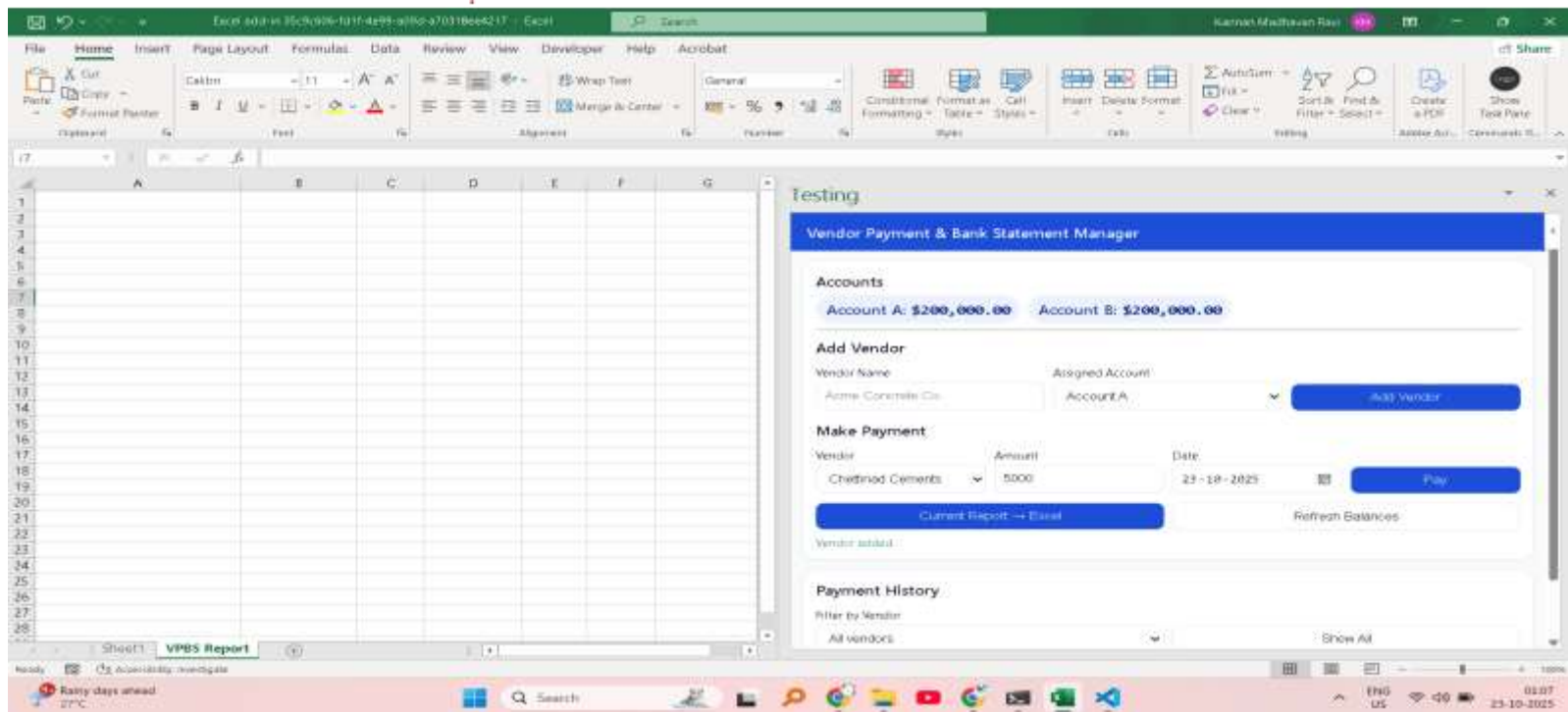
- Add new vendors and assign them to a specific account.
- Enter payment details including amount and date.
- Automatically deducts payment from the selected account and logs the transaction.

4. Automatic Excel Report Writing
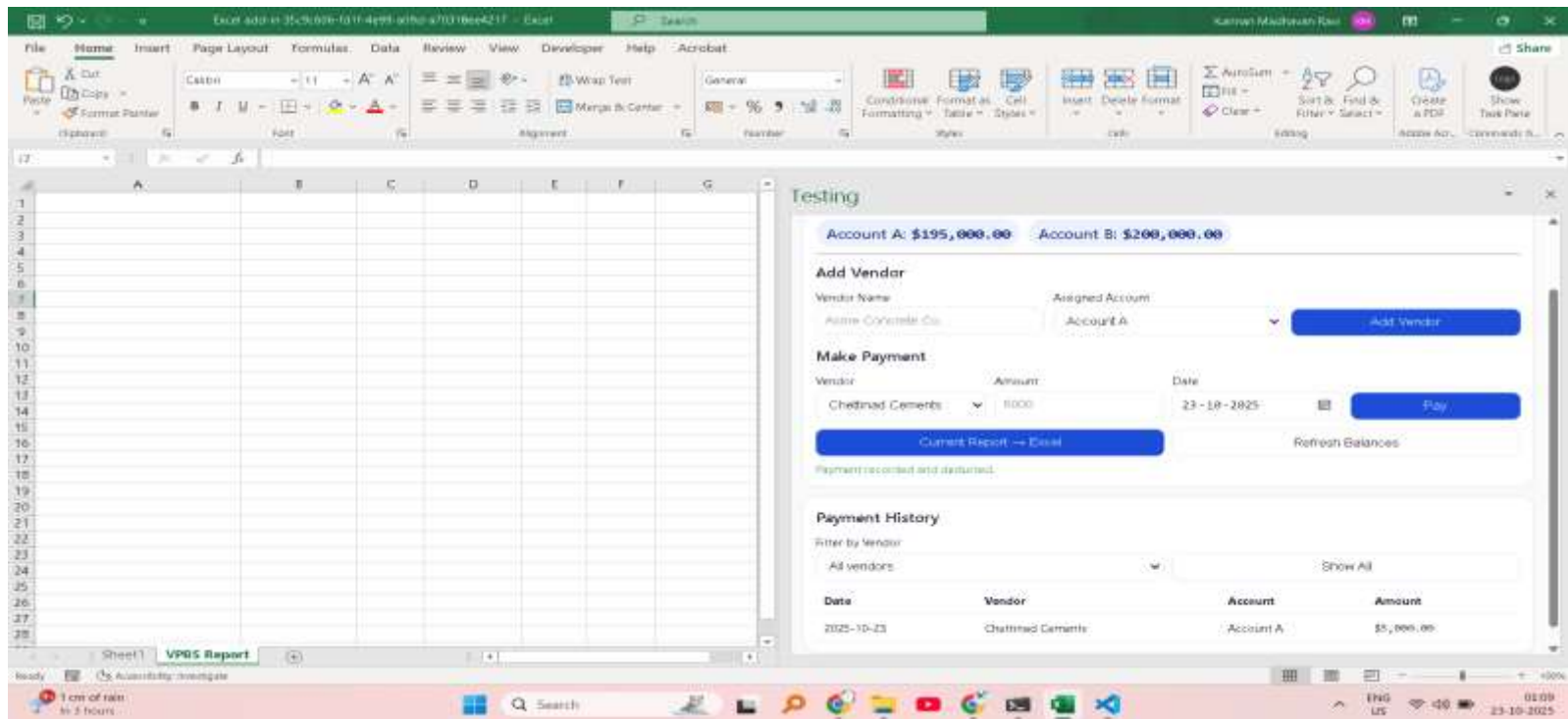
- Every transaction is auto-recorded in the Excel worksheet 'VPBS Report'.
- Includes vendor name, account, amount, and updated balances.
- Ensures transparency and simplifies bookkeeping.

5. Vendor Payment Report View

- Displays organized payment history for all vendors.
- Each row shows the date, vendor, account used, and transaction amount.
- Updated balance summary helps verify deductions and track spending.

Thank You