User Manual

**1. Introduction**

The Local Business Inventory Management System helps small businesses keep track of their stock, manage inventory efficiently, and generate reports on the stock levels and their value. This system provides features like adding, editing, and deleting inventory items, managing users, and generating inventory reports.

**2. System Features**

* **Inventory Management:** Add, edit, delete, and view items in stock.
* **User Management:** Admins can manage users who can access the system.
* **Reports Generation:** View detailed reports on inventory stock and total value.
* **Authentication:** User authentication (login and registration) ensures secure access.

**3. Using the System**

**3.1. Dashboard**

After logging in, you will be redirected to the **Dashboard**, which provides quick access to key sections:

* Manage Events
* Manage Guests
* Manage Vendors
* View Reports You can access each section via the vertical navigation menu.

**3.2. Adding Inventory Items**

1. Navigate to the **Inventory Management** section.
2. Click the "Add New Item" button.
3. Fill in the item name, quantity, and price.
4. Click "Add Item" to save the item to your inventory.

**3.3. Editing Inventory Items**

1. In the **Inventory Management** section, find the item you wish to edit.
2. Click the "Edit" button next to the item.
3. Update the fields (name, quantity, price) as needed.
4. Click "Save Changes" to update the item in your inventory.

**3.4. Deleting Inventory Items**

1. In the **Inventory Management** section, find the item you wish to delete.
2. Click the "Delete" button next to the item.
3. Confirm the deletion when prompted.

**3.5. Generating Reports**

1. Navigate to the **Reports** section using the sidebar.
2. View the summary of the total number of items and the total value of the inventory.
3. A detailed table below the summary will display each item’s name, quantity, price, and total value.

**3.6. User Authentication**

* Users must register or log in to access the system.
* After logging in, users can access different sections depending on their roles (admin or regular user).
* Use the "Logout" button in the navigation menu to exit the system.

**4. Troubleshooting**

* If items are not displaying correctly, refresh the page or check the database connection.
* For issues with logging in, ensure that you have the correct username and password. If the problem persists, contact the administrator.