**MIS581**-M8**: Self-Evaluation Form**

**Name:** Richard Kapalko #289103

**Title/Topic of Speech:** A Case Study of Software Development Life Cycle Efficiency

**Please answer the following questions in detail (*meaning a minimum of two complete sentences per question*). Feel free to type your answers after the questions below. Your completed self-evaluation should be uploaded to the Week 1 Capstone Milestone page for the self-introduction speech and to the Week 8 Capstone Project page for the final assignment.**

How well did you believe that you explained and supported your ideas?

I supported and explained my ideas well. This was straightforward because I have a vested interest in this project. I followed along with the slide presentation.

Did you state your purpose and speaking topic?

Yes, I explained why I was addressing the audience. I explained that I would spend about ten minutes summarizing the project and outcomes.

Did you state your thesis?

Yes. After some context and I stated the project objective, research questions, and hypotheses. The talk included supported closing recommendations.

How effective was your introduction?

I started with the administration of *why we are here*. This was an effective way to contextualize and frame the following ten minutes. I stated that I was recording the session.

Did you preview your main points?

Yes, I introduced myself and listed the topics to be covered. In this case, my main points were delivering an overview of project completion. Topics included a literature review.

How effectively did you use transitions?

I moved well across several items to be covered. The material itself has a natural order starting with project objectives, research questions, hypotheses, methodology and results. The supported conclusions increased confidence of the message.

Did you provide adequate nonverbal support?

Yes, I maintained eye contact and used my confident voice most of the time. Further, the nonverbal support included me in my company office setting and a company shirt because this administrative aspect of the presentation is expected by the audience.

Did you use visual aids?

Yes, I used a PowerPoint presentation. That said, I kept myself on-screen for some time to personalize, connect with the audience, and increase stakeholder confidence in the project.

Did you cue for closure?

I cued for closure by repeating my name. I thanked the viewers for their time and bid them a pleasant day. I also opened and closed with a time check.

Did you restate your thesis and main points?

Yes, I restated the project objective. In this case, I promoted the benefit of this project. I reiterated that the audience should reach out with additional collaboration or questions.

Looking over your Microsoft Office Presenter Coach report, what were your areas of strength? What areas do you need to work on? How do you plan to address these areas?

Reviewing the Presenter Coach report I see that my pace was steady. I practiced the avoidance of some over-used words. Presenter Coach is reasonable tool. I understand the usefulness of self-evaluation when preparing for a formal presentation.

What is the link to your Youtube video?

Mp4 file uploaded directly into CSU canvas.

Filename = “rKapalko\_MIS581-M8\_PortfolioMilestone\_(video).mp4”