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**Janize Laurean Camsol**

Abatan, Buguias, Benguet

Mobile Number: 09109368459

E-mail: ranniejaz@gmail.com

**OBJECTIVES**

To obtain any position that will lead to a lasting working relationship with the company and to further develop my communication skills.

**PERSONAL INFORMATION**

Gender : Female

Civil Status : Single

Age : 21

Height : 155.448cm

Weight : 124.5612 lbs.

Date of Birth : January 12, 1994

Place of Birth : Puguis, La Trinidad, Benguet

**EDUCATIONAL BACKGROUND**

Tertiary: King’s College of the Philippines

Bachelor of Science in Information Technology

Pico, La Trinidad, Benguet

2011-2015

University of Baguio

Bachelor of Science in Information Technology

General Luna Rd. Baguio City

2010-2011

Secondary: Benguet State University - Buguias Campus

Loo, Buguias, Benguet

Elementary: Loo Elementary School

Loo, Buguias, Benguet

**WORK EXPERIENCES**

2014: King’s College of the Philippines

Technical and Office Assistant (OJT)

Km5, Pico Rd. La Trinidad Benguet

2014: Department of Agrarian Reform (DAR)

Office Assistant (OJT)

Trancoville, Baguio City

**CERTIFICATE and WORKSHOP**

* 11th Philippine Youth Congress on Information Technology

Youth for Information Technology

SMX Convention Center, Pasay City

September 19, 2013

* 1st Regional Faculty-Students I.T. Congress

“Current Trends in ICT: Bridging Theory and Industry”

Baguio Convention Center, Baguio City

September 13, 2014

**KEY QUALIFICATIONS AND SKILLS**

Speaks English

Oriented in Microsoft office applications;

* + Microsoft Office Word
  + Microsoft Office Excel
  + Microsoft Office PowerPoint
  + Microsoft Office Publisher

Willing to learn

Hardworking

**CHARACTER REFERENCES**

* Mrs. JANET ULBAN  
  Administrative V  
  Department of Agrarian Reform

Trancoville, Baguio City

0946 531 6972

* Ms. ODICAR JOICE F. CHAVEZ

Dean CICS

King’s College of the Philippines

0921 558 7108

* Mr. ELMER ULLANI

Technical Support Officer

King’s College of the Philippines

0949 305 0671

I hereby certified that the information mentioned above is true and correct to the best of my knowledge and belief.

JANIZE L .CAMSOL

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| Signature over printed name |