1. **What is the name of the tool?** (generally, the information for TOOL DESCRIPTION in Title Block/Name Plate)
2. **List down the number of burnout plates used in assembly along with quantities.** (The plates mentioned as BURNOUT or BO, PLATE in the description of Bill of Materials, quantity mentioned as QTY generally in Bill of Materials)
3. **List down the purchased items used in assembly.** (Generally, the items marked as “X” in the purchase “PUR” section of the Bill of Materials)
4. **List down the weldments used in assembly.** (Generally, the items marked as “Weldment” in the “DESCRIPTION/ Part Name” section of the Bill of Materials)
5. **List down the purchased items used in assembly supplied by RENTAPEN.** (Generally, the items marked as “X” in the “PUR” section with supplier name in the “Material” section of the Bill of Materials)
6. **List down the purchased altered items used in assembly.** (Generally, the purchased items that have been altered, mentioned as (ALTER or ALTERED in description or as a special note in the Bill of Materials)
7. **List down the sheetmetal items used in assembly.** (Generally, the items marked as “SHEETMETAL or LASER/BEND” in the “DESCRIPTION/ Part Name” section of the Bill of Materials)
8. **List down the weldments along with the corresponding individual parts used in the assembly.** (Generally, if the description is as “weldment” with some detail number (eg. 2) the corresponding parts of the weldment will have detail numbers as 2A, 2B, 2C… for all the parts ued in that specific weldment)
9. **What are the parts with specific surface treatment or hardness used in the assembly?** (Generally, these are parts with some values in the “HARD” section of the Bill of Materials).
10. **List down the parts that have material “A36”.** (Generally, the items that have A36 in the “MATERIAL” section of the Bill of Materials).
11. **What is the date on which the drawing has been made?** (Generally, the drawn date is mentioned in the “DATE” portion of the TITLE BLOCK/NAME PLATE)
12. **What is the scale used for the drawing?** (Generally, the scale value is mentioned in the “SCALE” portion of the TITLE BLOCK/NAME PLATE). (Example of title block below)

