

EXPERIENCE LETTER

AIESEC in Mumbai

To whom it may concern,

This is to certify that **Kapil Kashyap** has been an active member of the Local Chapter of AIESEC in Mumbai between **February 2022 and January 2023**.

During his tenure of **12 months** with us, he held the following positions in our

organization: Primary Roles:

<i>Roles</i>	<i>Key Details</i>
Junior Manager Incoming Corporate Sector (Feb 2022 - Jan 2023)	<ul style="list-style-type: none">• He was responsible for scheduling and conducting International Relation Calls• Learned corporate etiquettes and professional communication by talking to clients• Was responsible for onboarding and briefing the exchange participant with details about the exchange• Confidence drastically improved and learnt how to work in a professional setting• He was also responsible for the experience of International Exchange Participants in Mumbai• He was involved in curating and conducting outings, sessions and engagement for the International Exchange Participants in Mumbai

Additional/ External Roles :

<i>Roles</i>	<i>Key Details</i>
Organizing Committee Vice President- LCong (Conference) - Delegate Experience (Oct 2022)	<ul style="list-style-type: none">• Developed team management skills by working in coordination with the other organizing committee members to ensure smooth sailing of the conference• Delivered a unique experience to more than 100 delegates through which he developed skills such as time management and event management• In-charge of delegate engagement and experience

During his time, **Kapil** has remained dedicated to his work and responsibilities with our institution. He has always maintained a professional and courteous attitude while with our organization. He has always been open to learning and approachable. Apart from his work skills, he is an excellent person whose contributions to the organization will always be appreciated.

We wish him all the best in his future endeavors!

Sincerely,

A handwritten signature in blue ink, appearing to read 'Vedant Kunte', with a stylized flourish at the end.

Vedant Kunte

Local Committee President

AIESEC in Mumbai