

Syed Mustafa Saleem

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June 21, 2020

Dear Hiring Manager:

I would like to express my interest in the [Insert Role Here] position at [Company Name]. I currently have a Bachelor of Science degree in Information Sciences and Technology from The Pennsylvania State University. I would like to explore opportunities to share my current knowledge and experience in the area of Information Technology with a reputable company. I would ultimately like to pursue my career in software development since it is one of my areas of interest.

I have worked at a couple of places while I was in school and I have done some self-study, gaining valuable experience that equips me to present your firm with advantages others may not offer. This includes a few office-based work-study jobs on campus and also a paid internship at WESCO Distribution in the Summer of 2016 in which I worked in the Quality Assurance, Telecommunications, and Development areas of the IT department.

I possess well-rounded technical and interpersonal skills. I am an excellent team player and communicator and can also work independently with very little supervision. My experience in software and web development goes all the way back to high school with courses in web design and Visual Basic. Afterwards, I took several courses in Penn State ranging from C++ to various Java programming courses. I am currently teaching myself different programming languages in my free time such as JavaScript and Python using different online courses. With ample training, I would certainly be able to learn everything that I need to know for the position. I have demonstrated proficient skills in graphical user interface design in projects created in 400-level IT courses that I have taken in the recent past. I have also worked with Adobe Creative Suite software for almost 10 years and I am very experienced in using them as well.

I would welcome the chance to discuss openings for a suitable position for me at your firm. I've attached a copy of my resume that details my experience. I can be reached anytime via my cell phone number, (412) 999-2242 or via email at sysaleem@outlook.com. I look forward to speaking with you about this employment opportunity. Thank you for your time.

Best Regards,

Syed M. Saleem

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