KARA BAYSE

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github.com/karabayse

Technical Skills

- MEAN stack
  - MongoDB
  - Express.js
  - AngularJS
  - Node.js
- JavaScript
- PostgreSQL
- Mongoose
- HTML5
- CSS3
- Bootstrap
- AJAX
- git
- GitHub
- Heroku
- jQuery

Education

Prime Digital Academy   February 2017 - August 2017
Full Stack Software Engineering Certification

Gustavus Adolphus College
Bachelor of Arts: English Major, Spanish Minor
Study abroad program in Sweden, Denmark and Norway
Volunteer participant in youth mentor program

Professional Experience

Prime Digital Academy   February 2017 - August 2017
Full Stack Software Development Student

- Solo Project: Travelogue
  - https://travelogue-solo-project.herokuapp.com
  - Upon traveling I found myself wanting to log my experiences without the burden of writing longhand entries at the end of the day
  - Users have the ability to electronically log travel experiences with a date stamp and geolocation
  - Technologies used: JavaScript, AngularJS, MongoDB, Mongoose, CSS3, HTML, Bootstrap, Node.js, Express.js, Google Maps API, Filestack API
- Group Project: Pab's Packs
  - The client, Pab's Packs, is a non-profit founded by teenagers to provide comfort and encouragement to chronically ill teens by donating custom backpacks filled with select items to make their hospital stays easier
  - Previously, the tracking of items was done in Excel by one user
  - Worked within a team of four developers to build an application that tracks inventory for the backpacks and the merchandise sold at their Debut: Shop for Kindness store, as well as the commitments for packing events and hospital drop-offs
  - Responsible for creating front-end and back-end of dashboard using JavaScript, AngularJS, Angular Chart, Node.js, Express.js
  - Technologies used: JavaScript, AngularJS, Angular Chart, PostgreSQL, CSS3, HTML, Bootstrap, Node.js, Express.js

FDH Velocitel, Inc.   April 2014 – February 2017
Market Finance Coordinator

- Maintained financial database of client to ensure the company's financial stability
- Collaborated within a diverse team of 12 individuals to serve the financial needs of the market
- Corresponded with external customers via email to obtain approval for materials purchased and work done at standard margin
- Obtained internal approval from stakeholders for tasks completed on cell tower sites below the standard margin
- Consistently managed purchase order requests and issuance to internal teams
- Issued checks to municipalities and third party vendors
- Uploaded project documents to the designated project management software
- Met deadlines to ensure business ran smoothly

Towers Watson   September 2011 – September 2012
Contract through Kforce
Project Coordinator / Finance Specialist

- Coordinated the conversion of project billing information from legacy systems Lawson and Oracle 11i to Oracle R12
- Primary point of contact in the Minneapolis office for software conversion process impacting 7 lines of business
- Served as a communications liaison between multiple departments
- Trained employees to ensure proper use of the new Oracle R12 system
- Documented project data and code updates in Excel
- Provided regular status updates to internal teams via impromptu meetings
- Consistently met project deadlines
- Quality assurance review of code data and monthly invoices
- Managed account reconciliations through extensive research within Oracle billing module

Title One, Inc.   March 2001 – August 2011
Real Estate Closing Coordinator

- Extensive coordination responsibilities between real estate agents and brokers to facilitate scheduling home closing meetings
- Managed up to ten concurrent projects against daily deadlines
- Performed detailed research of abstracting data, collaborated with Title Examiners to validate liens, obtained documentation from 3rd parties to confirm mortgage/lien commitments had been met
- Exhibited impeccable customer service and built internal and external relationships
- Drafting, editing and, quality assurance of legal documents; maintained high level of accuracy
- Primary point of contact for bank-owned property account, relocation account, construction audits and draws
- Issued checks for new construction draw payments
- Processed daily deposit as high as half a million dollars