

Lab Module 1

❖ **Create a list of software you use regularly and classify them into the following categories: system, application, and utility software.**

Ans. Here's a list of software I regularly use, classified into system, application, and utility software:

System Software:

1. Operating System (Windows/macOS/Linux)
 - Manages hardware resources and provides a platform for running applications.
2. Antivirus Software (e.g., Norton, Windows Defender)
 - Protects against malware and security threats.

Application Software:

1. Web Browser (e.g., Chrome, Firefox)
 - Allows browsing the internet and interacting with web applications.
2. Microsoft Office (e.g., Word, Excel, PowerPoint)
 - Provides tools for word processing, spreadsheet management, and presentations.
3. Media Player (e.g., VLC)
 - Plays audio and video files.
4. Email Client (e.g., Outlook, Gmail)
 - Manages and sends/receives email.

Utility Software:

1. File Compression Tools (e.g., WinRAR, 7-Zip)

- Compresses and extracts files for easier storage and transfer.
- 2. Backup Software (e.g., Acronis, Windows Backup)
 - Creates backups of files to prevent data loss.
- 3. Disk Cleanup Tool (e.g., CCleaner, built-in OS tools)
 - Cleans up unnecessary files to optimize system performance.