

 Estd : 1984	KONGU ENGINEERING COLLEGE (Autonomous) PERUNDURAI – 638060 INTERNAL QUALITY ASSURANCE CELL	 ISO 9001
Agenda of the Class Monitoring Committee Meeting		

Department of _____

Date:

Meeting No:	
Class & Section	
Members to be Present:	
Planned Meeting Date:	
Venue:	

Points to be discussed

1. Review of Minutes of Previous Meeting.
2. Theory course syllabus completion, awareness of course outcomes.
3. Communication, Interaction and Language of interaction.
4. Any activity based learning, ICT tools used, tutorials conducted.
5. Lab course manuals available/Assessment as per rubrics/ No of experiments conducted, awareness of course outcomes, /Availability of necessary equipment, any feedback etc
6. Outside interactions paper/ project presentations/ other activities initiations to SAP / NPTEL courses / online courses/ VA course/ OCC/ non-formal courses attentiveness
7. Mentoring / slow learners interaction/ counseling requirements
8. No of tutorials conducted / innovative assignments.
9. Any specific feedback on academic/ facilities

Coordinator**HOD**

 ESTD : 1984	KONGU ENGINEERING COLLEGE (Autonomous) PERUNDURAI – 638060 INTERNAL QUALITY ASSURANCE CELL	
Minutes of the Class Monitoring Committee Meeting		

Department of _____

Class & Section :				
Meeting No:				
Date:		Venue:	SES117 & SES 118	
Members Present:		Dr. ABC & Ms. ABC –IV EIE-A & B All students		
Points Discussed		Action Taken	Responsibility	Remarks
S. No	A Section			
1.				
2.				
3.				
4.				
	B Section			
1.				
2.				
3.				
4.				

Coordinator

HOD

 Estd : 1984	KONGU ENGINEERING COLLEGE (Autonomous) PERUNDURAI – 638060 INTERNAL QUALITY ASSURANCE CELL STUDENT FEEDBACK	
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STUDENT FEEDBACK ON TEACHER (THEORY)

S. No	Parameter	Excellent (5)	Good (4)	Average (3)	Blow average (2)	Poor (1)
1	Sincerity / Commitment of the teacher					
2	Teacher inform you about your expected competencies, course outcomes and programme outcomes in first class					
3	Interest generated by the teacher in this course					
4	Communication Skills of the teacher					
5	Knowledge base of the teacher (as perceived by you)					
6	Teacher's approach to teaching (way of teaching)					
7	Preparedness of teacher for every class					
8	Effectiveness of teacher in terms of use of teaching aids					
9	Ability to integrate content with other courses/ real world applications					
10	Illustrated the concepts through examples and applications					
11	Ability of the teacher to design : Tests/Quiz/assignments/examinations and projects to evaluate your understanding of the course					
12	Discussion of student's performance in assignments and examinations					
13	How much of syllabus was covered in the class 5 points 85-100% 4 points 70-84% 3 points 55-69% 2 points 30-54% 1 points below 30%					
14	Fairness of internal evaluation process by teacher					
15	Overall rating for teaching-learning process					
Average						

STUDENT FEEDBACK ON TEACHER (LABORATORY)

S. No	Parameter	Excellent (5)	Good (4)	Average (3)	Blow average (2)	Poor (1)
	About the Teacher					
1	The lab teacher had full knowledge of the experiments					
2	The lab teacher ensured the smooth conduct of the experiments					
3	Teacher's approach in demonstrating the experiments					
4	How well were the teachers able to communicate & deliver the contents?					
5	The lab reports/observation were checked timely with proper marking or grading					
6	Each student gets a chance to perform the experiment by his/her own hands					
7	Fairness of the internal evaluation process by the teachers					
8	Practical sessional exams were held in time					
9	Overall teaching-learning process in lab					
Average						

STUDENT FEEDBACK ON TEACHER (THEORY CUM LABORATORY)

S. No	Parameter	Excellent (5)	Good (4)	Average (3)	Blow average (2)	Poor (1)
1	Sincerity / Commitment of the teacher					
2	Teacher inform you about your expected competencies, course outcomes and programme outcomes in first class					
3	Interest generated by the teacher in this course					
4	Communication Skills of the teacher					
5	Knowledge base of the teacher (as perceived by you)					
6	Teacher's approach to teaching (way of teaching)					
7	Preparedness of teacher for every class					
8	Effectiveness of teacher in terms of use of teaching aids					
9	Ability to integrate content with other courses/ real world applications					
10	Illustrated the concepts through examples and applications					
11	Ability of the teacher to design : Tests/Quiz/assignments/examinations and projects to evaluate your understanding of the course					
12	Discussion of student's performance in assignments and examinations					
13	How much of syllabus was covered in the class 5 points 85-100% 4 points 70-84% 3 points 55-69% 2 points 30-54% 1 points below 30%					
14	The lab teacher had full knowledge of the experiments					
15	The lab teacher ensured the smooth conduct of the experiments					
16	Teacher's approach in demonstrating the experiments					
17	The lab reports/observation were checked timely with proper marking or grading					
18	Each student gets a chance to perform the experiment by his/her own hands					
19	Practical sessional exams were held in time					
20	Fairness of internal evaluation process by teacher					
21	Overall rating for teaching-learning process					
Average						

STUDENT FEEDBACK ON LABORATORY FACILITIES

S. No	Parameter	Excellent (5)	Good (4)	Average (3)	Blow average (2)	Poor (1)
1	All equipments were in working condition					
2	Experiments helped in better understanding of the Course					
3	The lab manuals were available					
4	The labs were neat and clean with proper labeling and marking of equipments					
5	The lab hours were mostly spent on performing experiments					
6	The lab assistant was cooperative					
Average						

 Estd : 1984	KONGU ENGINEERING COLLEGE (Autonomous) PERUNDURAI – 638060 INTERNAL QUALITY ASSURANCE CELL Course End Survey	 ISO 9001
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Department of _____

Academic Year: Semester: ODD/EVEN

Degree & Branch: Class & Section:

Course Code: Course Name: Course Faculty:

Roll No and Name: (optional)

Note: In order to enable the department to assess, as to what extent the course outcomes have been attained, please respond to the following queries:

Grade Level

Excellent : 4 ; Very Good : 3; Good : 2; Satisfactory : 1

On completion of the course, you are able to

CO No.	CO	Grade
1	apply Fourier series techniques in solving one and two dimensional heat flow problems and one dimensional wave equations	

**** Online****

 Estd : 1984	KONGU ENGINEERING COLLEGE (Autonomous) PERUNDURAI – 638060 INTERNAL QUALITY ASSURANCE CELL Feedback on Common Facilities	 ISO 9001
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Academic Year: Semester: ODD/EVEN

Degree & Branch: Class & Section:

Roll No and Name: (optional)

Grade Level

Strongly Agree – 5; **Agree-4;** **Satisfactory-3;** **Disagree-2;** **Strongly Disagree-1**

S. No.	Questionnaires	Grade
1.	The college has good ambience for learning	
2.	Faculty number and expertise are adequate	
3.	Laboratory and Department facilities are adequate	
4.	Administrative office is supportive	
5.	Library has good number of quality books and journals	
6.	The institute has good internet / Wi-Fi facility	
7.	The college has adequate number of buses for commuting	
8.	The hostel facilities are highly satisfactory	
9.	Sufficient Banking facility is available in the campus	
10.	Cafeteria facilities and services are excellent	
11.	The services offered at Dispensary and Ambulance are good	
12.	Sports and Gym Facilities are satisfactory	
13.	Good housekeeping and hygienic environment is maintained	
14.	Overall rating of the common facilities available at the institute	

Other Comments:****** Online******

 Estd : 1984	KONGU ENGINEERING COLLEGE (Autonomous) PERUNDURAI – 638060 INTERNAL QUALITY ASSURANCE CELL Feedback for PO & PSOs from Employers	
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Academic Year:

Batch of Study:

Note: In order to enable the Institute to assess, as to what extent the Programme outcomes have been attained, please respond to the following queries:

Grade Level

Excellent : 4 ; Very Good : 3; Good : 2; Satisfactory : 1

On completion of the recruitment drive ability of the students in _____

PO No.	PO	Grade
1.	Engineering knowledge, problem analysis, design and development of solution	
2.	Conduct investigations of complex problems, modern tool usage and focus as engineer on society	
3.	Focus on environmental sustainability, ethics and team work	
4.	Effective communication, project management and knowledge updation	

Other Comments:**Name and Signature of the HR Person/ Interviewer:****Name of the Organization:**

 KONGU ENGINEERING COLLEGE (Autonomous) PERUNDURAI – 638060 INTERNAL QUALITY ASSURANCE CELL Graduate Exit survey for PO & PSOs	 TÜV SUD <small>ISO 9001</small>
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Department of _____

Academic Year:

Batch of Study:

Degree & Branch:

Class & Section:

Roll No and Name: (optional)

Note: In order to enable the department to assess, as to what extent the Programme outcomes have been attained, please respond to the following queries:

Grade Level

Excellent : 4 ; Very Good : 3; Good : 2; Satisfactory : 1

On completion of the programme, your _____

PO No.	PO	Grade
1.	Ability to apply the knowledge of mathematics, science, engineering fundamentals, and engineering specialization to the solution of complex engineering problems.	
2.	Ability to identify, formulate, research literature, and analyze engineering problems to arrive at substantiated conclusions using first principles of mathematics, natural, and engineering sciences.	
3.	Ability to design solutions for complex engineering problems and design system components, processes to meet the specifications with consideration for the public health and safety, and the cultural, societal, and environmental considerations.	
4.	Ability to use research-based knowledge and research methods including design of experiments, analysis and interpretation of data, and synthesis of the information to provide valid conclusions	
5.	Ability to create, select and apply appropriate techniques, resources and modern engineering and IT tools including prediction and modeling to complex engineering activities with an understanding of the limitations.	
6.	Ability to apply reasoning informed by the contextual knowledge to assess societal, health, safety, legal and cultural issues and the consequent responsibilities relevant to the professional engineering practice.	
7.	Ability to understand the impact of professional engineering solutions in societal and environmental contexts, and demonstrate the knowledge of, and need for sustainable development.	
8.	Ability to apply ethical principles and commit to professional ethics and responsibilities and norms of the engineering practice.	
9.	Ability to function effectively as an individual, and as a member or leader in diverse teams, and in multidisciplinary settings.	
10.	Ability to communicate effectively on complex engineering activities with the engineering community and with society at large, such as, being able to comprehend and write effective reports and design documentation, make effective presentations, and give and receive clear instructions.	
11.	Ability to demonstrate knowledge and understanding of the engineering and management principles and apply these to one's	

	own work, as a member and leader in a team, to manage projects and in multidisciplinary environments.	
12.	Ability to recognize the need for, and have the preparation and ability to engage in independent and life-long learning in the broadcast context of technological change.	
PSO-1		
PSO-2		

**** Online****

 Estd : 1984	கொங்கு பொறியியற் கல்லூரி KONGU ENGINEERING COLLEGE (Autonomous) பெருந்துறை 638 060 PERUNDURAI – 638060 INTERNAL QUALITY ASSURANCE CELL	
Feedback About programme and facilities from Parents		

Department of _____
பெற்றோர் கருத்துப் பரிமாற்றம் படிவம்

நாள்
Date:

அன்படையீர்.

Dear Parent / s,

எங்கள் கல்விப்பணியின் தரத்தை மேம்படுத்த ஏதுவாக கீழே தரப்பட்டுள்ள விவரங்களை 2 முதல் 10 வரையிலான அளவுத்தரத்தில் மதிப்பிட்டு விவரங்களுக்கு நேராக உள்ள தரமதிப்பிட்டு எண்ணைச் சுற்றி வட்டமிட்டுக் காட்டுமாறு வேண்டுகிறோம். பின்னர் இப்படிவத்தைக் கல்லூரிக்குத் திரும்பவும் அனுப்பி வைக்குமாறு கேட்டுக்கொள்கிறோம்.

To improve our service, please rate the Parameters in scale of 2 to 10 by encircling the ratings against the parameters. Later, send this back to the college.

தங்கள் உண்மையுள்ள / Yours faithfully,

வகுப்பு ஆலோசகர் / Class Advisor,

மதிப்பீடு : 10 - மிகக் நன்று 8 - நன்று 6 - சராசரி 4 - சராசரிக்கும் கீழே 2 - மிகக் குறைவு
Ratings : 10 - Excellent 8 - Good 6 - Average 4 - Below Average 2 - Poor

விவரங்கள் :

Parameters:

1. அறிவுப்பல்கற்பித்தல் Imparting Knowledge	10	8	6	4	2
2. பெற்றோருடன் தொடர்பு Communication with parents	10	8	6	4	2
3. மதிப்பெண்களைத் தெரிவிக்கும் முறை Marks Reporting system	10	8	6	4	2
4. வேலைவாய்ப்பு-அறிவுறுத்தலும் பணியமர்த்தலும் Career counselling & Placement	10	8	6	4	2
5. பாடம் சார்ந்தபாடம் சாராத துறைகளில் ஈடுபாடு Extra Co-curricular activities	10	8	6	4	2
6. ஒழுங்கு நடவடிக்கைகள்-நிறைவேற்றுதல் Discipline enforcement	10	8	6	4	2
7. குறைகளை அறிந்து ஏற்றவாறு செயல்படல் Handling Grievances	10	8	6	4	2
8. உட்கட்டமைப்பு வசதிகள் Infrastructure	10	8	6	4	2
9. கல்வி கற்கும் சூழல் Learning environment	10	8	6	4	2

10. மேலும் மேம்பாட்டுக்கும் முன்னேற்றத்துக்கும் தங்கள் மேலான ஆலோசனைகளை அளிக்கவும்.

Please also give your valuable suggestion for our improvement

மாணவர் பெயர்(விரும்பினால்).....

Student Name: (OPTIONAL).....

பெற்றோர் பெயர்(விரும்பினால்).....

Parents Name: (OPTIONAL).....

நாள் & ஒப்பம்

Date & Signature: