TT-01, Rev.0, 01.09.2023



KONGU ENGINEERING COLLEGE

(Autonomous)
PERUNDURAI – 638060
INTERNAL QUALITY ASSURANCE CELL

Faculty Training Need Identification (Competency Matrix)



Department of _____

Academic Year:20XX-20XX

Semester: Odd/Even

		Details of Fa	culty		Course Details / Rating (Self evaluation Strong-3, Moderate-2, Weak-1)										
S.No.	Name	Years of Experience	Specialization	Course Code with Name	Course Code with Name	Course Code with Name	Course Code with Name	Course Code with Name	Course Code with Name	Course Code with Name	Course Code with Name	Course Code with Name	Course Code with Name	Course Code with Name	Course Code with Name
							7								
						Ì									
					V-1)									
									·	·	•			·	
				A					·	·	•			·	

Time Table In-charge

Academic Coordinator

HoD

Note: Copy to HRD Cell



(Autonomous) PERUNDURAI – 638060 INTERNAL QUALITY ASSURANCE CELL



Course Allocation

Department of _____

Academic Year: 20XX-20XX	Semester: Odd/Even

S.No.	Name of Faculty Member	Course-1	Course-2	Course-3	Course-4	Signature
					,	
			A			
				_		
			10			
			,			
		1 0'				
		\				



(Autonomous) PERUNDURAI – 638060 INTERNAL QUALITY ASSURANCE CELL



List of Course Coordinators

Department of _____

Academic Year: 20XX-20XX	Semester: Odd/Even

S.	Year of	Course	Name of the Course	1	Name of tl		Course	
No	Study	Code	Name of the Course	A Sec	B Sec	C Sec	D Sec	Coordinator
1.						7		
					AC			
)			

Time-Table In-charge

Academic Coordinator

HOD



 $8.45 \mathrm{am}$

to

 $9.40~\mathrm{am}$

Department

Programme

Branch Class

Section

Days

Academic Year:

 $9.40 \mathrm{am}$

To

 $10.25 \mathrm{am}$

KONGU ENGINEERING COLLEGE

(Autonomous) PERUNDURAI – 638060

Classroom No.:

INTERNAL QUALITY ASSURANCE CELL

WEF

2.

11.30 am

to

12.15 pm

 $10.45 \mathrm{am}$

to

11.30 am



3.00 pm

to

 $3.45~\mathrm{pm}$

 $3.45~\mathrm{pm}$

To

4.30 pm

Semester:

Name of the Class Advisor(s) with Mobile No.:

 $2.00~\mathrm{pm}$

to

2.45 pm

 $1.15~\mathrm{pm}$

to

 $2.00~\mathrm{pm}$

Class Time Table

MON TUE WEI THU)		Break		Lunch			Break		-
SAT										
S. No.	Course Abbreviation	Theory Sub	ject (Name of the & Lab / Others inar, etc.]	Name of t Mem	he Faculty ber(s)	Facu Mob Numbe Locat	ile r and	Class Room Number	No. of Hours Per Week
Time	etable In	charge		ВС	OS Coordinat	or			HOD	



(Autonomous) PERUNDURAI – 638060 INTERNAL QUALITY ASSURANCE CELL



Faculty Time Table

			D	epartm	ent of									
		Year & e Facu		ter : 20X	XX-20XX	K			Semo	Semester: Odd/Even w.e.f:				
DAY	S	:AM to :AM							1					
MONDA	Y	. 71111		AM)			PM)			PM)				
TUESDA	ΑY			Break (: AM to: AM)			Lunch (: PM to: PM)	- () >	-: o				
WEDNE	SD			AM t			PM 1			Break (: PM to				
AY THURSI	DAY			- ::						-:-				
FRIDAY	•			3reak			Cunch			Break				
SATURI	DAY			\dashv		V								
S.No.	Cou	rse Abbr	eviation		& Lab / O	Name of the thers [SPD etc.]			Class (Year & Section)		Class Room No.	No. of Hours Per Week		
Other	Resi	onsibi	lities:											
Depart	ment		(i)											
level:			(ii)											
Institut	te Le	vel:	(i)											
			(ii)											



(Autonomous) PERUNDURAI – 638060 INTERNAL QUALITY ASSURANCE CELL



Laboratory Time-Table

Academic Name of th Name of th	ne Labora	XX-20XX atory:	X	ent of ₋	Room N	lo. :	Semo Name of the	Lab	: Odd/Ev In-char e.f:	_
DAYS	:AM to :AM									
MONDAY			AM)			PM)	4	PM)		
TUESDAY			: ot			[to:		to -:		
WEDNESD AY			AM to			PM		PM		
THURSDAY			Break (:-			ch (:		ak (:		
FRIDAY			Brea		>	Lunch		Break		
SATURDAY										

Sl.No.	Course	Course Code & Name of the Laboratory	Class		No. of
	Abbreviation	Course	(Year &	Name of the Faculty	Hours Per
		X	Section)	Member(s)	Week
1					
		> O >			



(Autonomous) PERUNDURAI – 638060 INTERNAL QUALITY ASSURANCE CELL



Master Time-table

Department of ______
Academic Year: 20XX-20XX Semester: Odd/Even

Name of the faculty	Hour	ABC						XYZ
	1							
	2							
	3							
MONDAY	4							
MON	5					4		
M	6							
	7							
	8							
	1				ر (
	2				,) }		
	3				_			
	4			A				
	5							
	6							
	7							
	8							
	1) ,				
	2							
	3							
Saturday	4							
Satu	5							
	6							
	7							
	8		7					
Hours / week							 	

Time-Table In-charge

HOD