

(Autonomous) PERUNDURAI – 638060 INTERNAL QUALITY ASSURANCE CELL



MENTOR MENTEE

S.No.	Format Title	Format No	Rev. No	Date
1.	Mentor-Mentee Details	AC-15	0	01.08.2024
2.	Mentee Personal and academic Details (for Individual Students)	AC-15A	0	01.08.2024
3.	Semester wise Curricular, Co-Curricular and Extra Curricular activities	AC-15B	0	01.08.2024
4.	Semester wise academic performance	AC-15C	0	01.08.2024
5.	Student Counseling form (Individual)	AC-15D	0	01.08.2024



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MENTOR-MENTEE DETAILS

Batch: Class: Section:

C NI -	Mantas Nove	D a 4 - 1-	Mantas D - 11 NJ -	Marke - No.
S.No	Mentor Name	Batch	Mentee Roll. No	Mentee Name
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3		<i>'</i>		

Academic Coordinator HOD



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MENTEE PERSONAL AND ACADEMIC DETAILS (FOR INDIVIDUAL STUDENTS / TEAM)

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Details							
Name of the student							
Roll Number							
Contact Number							
E-Mail Id							
Date of Birth							
Blood Group							
Name of the Father & Occu	pation						
Name of the Mother & Occ	upation						
Local Guardian if any							
Communication Address wa	ith Pin code (Permanent address)						
Communication Address w	ith Pin code (Temporary address)						
Mode of Admission (Couns	selling / Management / Sports Quota / Others)						
Accommodation Details (D							
Exam passed							
	Name and Address of the Institution, Board / University	Mark Secured	Year of passing				
% Marks in SSLC							
% Marks in HSC							
% Marks in Diploma / UG							
Mentee Signature with Date :							
Mentor Name & Signature with Date :							
Disciplinary action if any							

Semester	Number of Arrear	GPA	CGPA
I Sem			
II Sem			
III Sem			
IV Sem			
V Sem			
VI Sem			
VII Sem			
VIII Sem			



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SEMESTER WISE CURRICULAR, CO-CURRICULAR AND EXTRA CURRICULAR ACTIVITIES

Details	Mentee 1	Mentee 2	Mentee 3
Name of the Student			
Roll No.			
Curricular Activities (Credit			
Courses/Online Courses/VAC/Training/Internship)			
Courses/ VAC/ Training/Internship)			
Co-curricular Activities			
(Paper & Project Presentation Inside			
/ Outside KEC)			
Extra-curricular Activities			
(Sports / Cultural / Multimedia/			
Club Activities / Social Activities			
Mentor Name & Signature with			
Date			



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SEMESTER WISE ACADEMIC PERFORMANCE

Details	Mentee 1	Mentee 2	Mentee 3
Name of the Student			
Roll No.			

TEST PERFORMANCE		MARKS														
Course	Course Name	CAT	CAT	CAT	Internal	ESE	CAT	CAT	CAT	Internal	ESE	CAT	CAT	CAT	Internal	ESE
Code		1	2	3			1	2	3			1	2	3		
No. of C	Courses Scored															
	< 50															
No. of C	Courses Scored															
	> 80			1												
	Cause Analysis			4												
(contin	uous monitoring)															
	Plan of Action				,7											
(both	(both for slow learner			7												
and fast learner)																
Mentee Signature with			-													
Date																
Mentor Signature with																
Date																

^{*}Attach addition pages as needed



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STUDENT COUNSELING FORM (INDIVIDUAL)

Name of the student	Roll Number:
Date of Counselling	
Class (Year & Section)	
Reason for Counselling	
Issues identified after discussion	
Suggestions given by the mentor	
Geo tagged photo	