TR-01, Rev.0, 01.09.2023



KONGU ENGINEERING COLLEGE

(Autonomous)
PERUNDURAI – 638060
INTERNAL QUALITY ASSURANCE CELL





Department	of	
•		

Academic Year:

S. No.	Name of the Faculty/ Staff	Prerequisite/ Purpose of Training	of	Duration of Training	Organization providing Training	Sponsored by KEC/ Self	Date of Completion of Training	Verification of effectiveness and signature of HOD



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Faculty/Staff Training Record

Department of_____

 Name of the Faculty/ Staff 	:
2. Designation	:
3. Qualification	:
4. Experience	:
5. Skills/Area of expertise	:
6. Date of Joining	:

Sl. No	Date	Details of the Traini ng	Training Conduct ed by	Sponsor ed by KEC/ Self	Actual Expenses incurred (Rs.)	Feedback and Signature of Faculty/ Staff	Verification of effectiveness and signature of HOD
			}				

TR-03, Rev.0, 01.09.2023



KONGU ENGINEERING COLLEGE

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Training Feedback Form

Department of	f
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- 1. Name of the Faculty/ Staff :
- 2. Department :
- 3. Date of Training :
- 4. Topic :
- 5. Conducted By :
- 6. Feed back
 - a) Was the training was very useful to your nature of work?
 - b) Will you be able to implement the concepts/ideas learnt in the training?
 - c) Please rate the faculty of the training program (Good, Average, Poor)
 - d) Please rate the overall training (Good, Average, Poor)
 - e) Will you recommend the training for others?

Please give your valuable suggestion on the training.

Trained Faculty/Staff

