



Association/Club /Cell Events Plan

Academic Year:20XX-20XX Semester: Odd/Even

Department of_____

S.No.	Name of the Event	Planned on (Week, Month & Year)	Self- supported a Sponsored
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Faculty In-charge HOD





Association/Club /Cell Events Report

Department of_____

Academic Year:20XX-20XX Semester: Odd/Even							
S. No	Type of Event	Guest Name	Guest Organization / Company Details	Date	Venue	Topic	Number of Participan ts
							1

Write up for two pages with Geo photos

Faculty In-charge HOD





Association/Club /Cell Events Feedback Sheet

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Academic Year:20XX-20XX	Semester: Odd/Eve

- 1.0 Name of the Participant (Optional):
- 2.0 Event title
- 3.0 Date of the program
- 4.0 Please rate the following parameters as per points given below.

10 - Excellent 8 - Good 6 - Av	erage	4 - Be	low ave	erage	2 - Poor
a) The overall rating of the course	10	8	6	4	2
b) Course delivery	10	8	6	4	2
c) Communication	10	8	6	4	2
d) Course material	10	8	6	4	2
e) Arrangements	10	8	6	4	2
f) Ability to clear doubts	10	8	6	4	2
g) Practical sessions	10	8	6	4	2
h) Hospitality	10	8	6	4	2
i) Examination (if conducted)	10	8	6	4	2

Please also give your suggestion for improvement





Association/Club /Cell Events Participants Details

	Department of_	
Acade	emic Year:20XX-20XX	Semester: Odd/Even
I.	Type of Event (Internal / External)	Programme :
II.	Guest Name	
III.	Guest Organization / Company Details	
IV.	Date	
V.	Venue	
VI.	Topic	

S. No	Participant Roll No.	Participant Name	Department	Year of Study	Institute

Faculty In-charge HOD