



**Laboratory Manual** 

Department of \_\_\_\_\_\_ Course Code & Name (2018R/2020R/2022R)

**Prepared By** 

Faculty 1 Faculty 2

Approved By
HoD Name
Head of the Department





### **Laboratory Issue Register**

Academic Year: 20XX-20XX	Department of	Semester: Odd/	Even (Even
Laboratory:	В	atch No:	Date
Name of the Experiment:			

Student		Item		Student's	Faculty	Technical Assistant
Roll No.	Name	Description	Quantity	Signature	Signature	Signature





### **Break Down Maintenance Register**

Academic Year: 20XX-20XX	Department of	Semester: Odd/Even
Laboratory:		

Date	Equipment	Problem reported by	Details of Problem	Rectification Activity Carried out / Parts replaced details	Attended by	Signature of Laboratory in-charge	HOD's signature





#### **Preventive Maintenance Schedule**

Academic Year: 20XX-20XX	Department of
Laboratory:	

S.	Equipment	Activities to be carried out	Frequency	Remarks
No.				
1				

Prepared By (Laboratory In-charge)

Approved By (HOD)



### KONGU ENGINEERING COLLEGE (Autonomous) PERUNDURAI – 638060

### INTERNAL QUALITY ASSURANCE CELL



### **Preventive Maintenance Record**

Academic Year: 20XX-20XX	Semester: Odd/Even
Lahoratory:	

Equipment	Date of Preventive  Maintenance  Planned Actual		Preventive Maintenance	Signature of		- Remarks
Equipment			carried out by	Lab in- charge	HOD	Kemarks
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		/				



Academic Year: 20XX-20XX

# KONGU ENGINEERING COLLEGE (Autonomous) PERUNDURAI – 638060 INTERNAL QUALITY ASSURANCE CELL



### **Calibration Schedule**

Department of \_\_\_\_\_

Labora	atory:				
S. No.	Name of the Equipment	Last calibrated date	Schedule date	Name of Technical Assistant	Name of Laboratory in- charge
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Signature of Laboratory in-charge

HOD



Academic Year: 20XX-20XX

# KONGU ENGINEERING COLLEGE (Autonomous) PERUNDURAI – 638060 INTERNAL QUALITY ASSURANCE CELL



#### **Calibration Record**

Department of \_\_\_\_\_

Laboratory	:		
S. No.	Name of the Equipment	Calibrated date	Calibrated at

**Signature of Laboratory in-charge** 

HOD