

**KONGU ENGINEERING COLLEGE, PERUNDURAI, ERODE-638 060**

**Internal Quality Assurance Cell (IQAC)**

**Minutes of the IQAC Meeting held on 13.10.2020**

IQAC Chairman welcomed all the members for the meeting. The following points were discussed in the meeting.

Sl.No.	Points Discussed	Action Plan	Responsibility	Target Date
1.	Review of Quality Plan components	<p>Curriculum Aspects</p> <ul style="list-style-type: none"> <li>- Framing of regulations and syllabi for R2020</li> <li>- Stakeholders Feedback have been received and analyzed</li> </ul> <p>Teaching Learning Process</p> <ul style="list-style-type: none"> <li>- Documents relevant to online classes will be audited in forthcoming audit</li> </ul> <p>Supplementary Process</p> <ul style="list-style-type: none"> <li>- Good number of programmes were organized by departments, cells and clubs</li> <li>- Alumni interaction at the department level is good</li> </ul> <p>Research and Development</p> <ul style="list-style-type: none"> <li>- Good number of quality publications reported</li> </ul> <p>Placement</p> <ul style="list-style-type: none"> <li>- Training activities were carried out as per plan</li> <li>- Placement activities have met the expectations</li> </ul> <p>Industrial consultancy</p> <ul style="list-style-type: none"> <li>- Needs to be improved</li> </ul>	Cells and Departments	Next Meeting
2.	ISO surveillance audit	ISO surveillance audit is expected during last week of February 2021.	Team IQAC	Next Meeting
3.	AQAR for AY: 2019-2020	AQAR for AY:2019-20 was reviewed and will be submitted during November first week.	Team IQAC	Next Meeting

4.	Academic Audit for AY:2019-2020	Discussed the features of new evaluation sheet. Audit will be conducted during December first week.	Team IQAC	Next Meeting
6.	SSR preparation	SSR preparation for second cycle of NAAC will be initiated during December.	IQAC	March 2021
7.	Any other matters	New strategic plan 2020-25 will be ready after principal approval.	CCO Planning	Next Meeting

The meeting ended at 12.00 noon. The Coordinator thanked all the members for attending the meeting.

*Kiran* *13/12/20*  
**IQAC Coordinator**

Copy to:

The Principal, KEC

The Correspondent, KEC

**KONGU ENGINEERING COLLEGE, PERUNDURAI, ERODE-638 060**

**Internal Quality Assurance Cell (IQAC)**

**Minutes of the IQAC Meeting held on 08.01.2021**

IQAC Chairman welcomed all the members for the meeting. The following points were discussed in the meeting.

Sl.No.	Points Discussed	Action Plan	Responsibility	Target Date
1.	Review of Quality Plan components	<p><b>Curriculum Aspects</b></p> <ul style="list-style-type: none"> <li>- Syllabus revision for R2020 is completed. Feedback from various stakeholders is taken into account. Employability and skill development courses are adequately added.</li> </ul> <p><b>Teaching Learning Process</b></p> <ul style="list-style-type: none"> <li>- Documents relevant to online classes are audited during the Academic Audit. No major short falls are reported.</li> </ul> <p><b>Supplementary Process</b></p> <ul style="list-style-type: none"> <li>- Good number of online programmes were organized by departments, cells and clubs</li> <li>- Alumni Association registration work may be initiated</li> </ul> <p><b>Research and Development</b></p> <ul style="list-style-type: none"> <li>- Good number of quality publications reported</li> <li>- Adequate number of R &amp; D Proposals are submitted to various funding agencies</li> <li>- IPR cell will guide the students and faculty members related to patent filing</li> </ul> <p><b>Placement</b></p> <ul style="list-style-type: none"> <li>- Training activities and Placement activities are progressing as per the plan</li> </ul> <p><b>Consultancy</b></p> <ul style="list-style-type: none"> <li>- Faculty need to be motivated in exploring new consultancy opportunities</li> </ul>	Cells and Departments	Next Meeting

		- MoUs for student internship and projects are adequately done		
2.	ISO surveillance audit	ISO surveillance audit is expected during last week of February 2021.	Team IQAC	---
3.	AQAR for AY: 2019-2020	AQAR for AY:2019-20 was submitted to NAAC and appreciable comments received..	Team IQAC	----
4.	Academic Audit for AY:2019-2020	Audit completed as per the schedule. The reports are reviewed and actions to be taken on audit findings are chalked out.	Team IQAC	---
6.	SSR preparation	SSR preparation for second cycle of NAAC is in progress.	IQAC	March 2021
7.	Any other matters	Reviewed Strategic plan 2015-20. New strategic plan 2020-25 released.	CCO Planning	---

The meeting ended at 12.00 noon. The Coordinator thanked all the members for attending the meeting.

*Eg. 1/21  
Keerthi*  
**IQAC Coordinator**

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