

 <div> Estd : 1984  13_Test.docx </div>	<div> <b>KONGU ENGINEERING COLLEGE</b>  <b>(Autonomous)</b>  <b>PERUNDURAI – 638060</b>  <b>INTERNAL QUALITY ASSURANCE CELL</b> </div>	
	<div> <b>Agenda of the Governing Council Meeting</b> </div>	

Academic Year:

Semester: Odd/Even



Date:

Members to be Present:	
Meeting Date:	
Venue:	

Points to be discussed

1. Review of Minutes of Previous Meeting.
2. .
3. .
4. .
5. Any other points

Principal



 Estd : 1984	<b>KONGU ENGINEERING COLLEGE</b> <b>(Autonomous)</b> <b>PERUNDURAI – 638060</b> <b>INTERNAL QUALITY ASSURANCE CELL</b>	
	<b>Minutes of the Governing Council Meeting</b>	

**Academic Year:****Semester: Odd/Even****Date:**

<b>Members Present:</b>	
<b>Date:</b>	
<b>Venue:</b>	

S.No.	Points Discussed	Action Plan	Responsibility	Remarks
1.				
2.				
3.				
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**Principal**

 Estd : 1984	<b>KONGU ENGINEERING COLLEGE</b> <b>(Autonomous)</b> <b>PERUNDURAI – 638060</b> <b>INTERNAL QUALITY ASSURANCE CELL</b>	
	<b>Agenda of the Academic Council Meeting</b>	



**Academic Year:****Semester: Odd/Even****Date:**

<b>Members to be Present:</b>	
<b>Meeting Date:</b>	
<b>Venue:</b>	

**Points to be discussed**

1. Review of Minutes of Previous Meeting.
2. .
3. .
4. .
5. Any other points

**Principal**



 Estd : 1984	<b>KONGU ENGINEERING COLLEGE</b> <b>(Autonomous)</b> <b>PERUNDURAI – 638060</b> <b>INTERNAL QUALITY ASSURANCE CELL</b>	
	<b>Minutes of the Academic Council Meeting</b>	

**Academic Year:****Semester: Odd/Even****Date:**

<b>Members Present:</b>	
<b>Date:</b>	
<b>Venue:</b>	

S.No.	Points Discussed	Action Plan	Responsibility	Remarks
1.				
2.				
3.				
4.				
5.				
6.				
7.				

**Principal**

 Estd : 1984	<b>KONGU ENGINEERING COLLEGE</b> <b>(Autonomous)</b> <b>PERUNDURAI – 638060</b> <b>INTERNAL QUALITY ASSURANCE CELL</b>	
	<b>Agenda of the Board of Studies Meeting</b>	



**Academic Year:****Semester: Odd/Even****Date:**

<b>Members to be Present:</b>	
<b>Meeting Date:</b>	
<b>Venue:</b>	

**Points to be discussed**

1. Review of Minutes of Previous Meeting.
2. .
3. .
4. .
5. Any other points

**Principal**



 Estd : 1984	<b>KONGU ENGINEERING COLLEGE</b> <b>(Autonomous)</b> <b>PERUNDURAI – 638060</b> <b>INTERNAL QUALITY ASSURANCE CELL</b>	
	<b>Minutes of the Board of Studies Meeting</b>	

**Academic Year:****Semester: Odd/Even****Date:**

<b>Members Present:</b>	
<b>Date:</b>	
<b>Venue:</b>	

S.No.	Points Discussed	Action Plan	Responsibility	Remarks
1.				
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3.				
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**BoS coordinator****BoS Chairman**

 Estd : 1984	<b>KONGU ENGINEERING COLLEGE</b> <b>(Autonomous)</b> <b>PERUNDURAI – 638060</b> <b>INTERNAL QUALITY ASSURANCE CELL</b>	
	<b>Agenda of the Chief Coordinators Meeting</b>	



**Academic Year:****Semester: Odd/Even****Date:**

<b>Members to be Present:</b>	
<b>Meeting Date:</b>	
<b>Venue:</b>	

**Points to be discussed**

1. Review of Minutes of Previous Meeting.
2. .
3. .
4. .
5. Any other points

**Principal**

 Estd : 1984	<b>KONGU ENGINEERING COLLEGE</b> <b>(Autonomous)</b> <b>PERUNDURAI – 638060</b> <b>INTERNAL QUALITY ASSURANCE CELL</b>	
	<b>Minutes of the Chief Coordinators Meeting</b>	



**Academic Year:****Semester: Odd/Even****Date:**

<b>Members Present:</b>	
<b>Date:</b>	
<b>Venue:</b>	

S.No.	Points Discussed	Action Plan	Responsibility	Remarks
1.				
2.				
3.				
4.				
5.				
6.				
7.				

**Principal**



 Estd : 1984	<p style="text-align: center;"><b>KONGU ENGINEERING COLLEGE</b>  <b>(Autonomous)</b>  <b>PERUNDURAI – 638060</b>  <b>INTERNAL QUALITY ASSURANCE CELL</b></p> <hr/> <p style="text-align: center;"><b>Agenda of the Heads of the Department Meeting</b></p>	
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**Academic Year:****Semester: Odd/Even****Date:**

<b>Members to be Present:</b>	
<b>Meeting Date:</b>	
<b>Venue:</b>	

**Points to be discussed**

1. Review of Minutes of Previous Meeting.
2. .
3. .
4. .
5. Any other points

**Principal**



 Estd : 1984	<b>KONGU ENGINEERING COLLEGE</b> <b>(Autonomous)</b> <b>PERUNDURAI – 638060</b> <b>INTERNAL QUALITY ASSURANCE CELL</b>	
<b>Minutes of the Heads of the Department Meeting</b>		

**Academic Year:****Semester: Odd/Even****Date:**

<b>Members Present:</b>	
<b>Date:</b>	
<b>Venue:</b>	

S.No.	Points Discussed	Action Plan	Responsibility	Remarks
1				
2.				
3.				
4.				
5.				
6.				
7.				

**Principal**

 <p>Kongu Engineering College Perundurai Estd : 1984</p>	<p align="center"><b>KONGU ENGINEERING COLLEGE</b> (Autonomous) <b>PERUNDURAI – 638060</b> <b>INTERNAL QUALITY ASSURANCE CELL</b></p>	
	<p align="center"><b>Agenda of the Programme Assessment Committee Meeting</b></p>	

**Department of \_\_**

**Academic Year:**

**Semester: Odd/Even**



**Date:**

<b>Members to be Present:</b>	
<b>Meeting Date:</b>	
<b>Venue:</b>	

**Points to be discussed**

1. Review of Minutes of Previous Meeting.
2. .
3. .
4. .
5. Any other points

**HOD**

 <p>Kongu Engineering College Estd : 1984</p>	<p align="center"><b>KONGU ENGINEERING COLLEGE</b> (Autonomous) <b>PERUNDURAI – 638060</b> <b>INTERNAL QUALITY ASSURANCE CELL</b></p>	
	<p align="center"><b>Minutes of the Programme Assessment Committee Meeting</b></p>	

**Department of \_\_**

**Academic Year:**

**Semester: Odd/Even**



**Date:**

<b>Members Present:</b>	
<b>Date:</b>	
<b>Venue:</b>	

S.No.	Points Discussed	Action Plan	Responsibility	Remarks
1.				
2.				
3.				
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7.				

**Convener**

**HoD**

 Estd : 1984	<b>KONGU ENGINEERING COLLEGE</b> <b>(Autonomous)</b> <b>PERUNDURAI – 638060</b> <b>INTERNAL QUALITY ASSURANCE CELL</b>	
<b>Agenda of the Quality Improvement Committee Meeting</b>		

**Department of \_\_**

**Academic Year:**

**Semester: Odd/Even**



**Date:**

<b>Members to be Present:</b>	
<b>Meeting Date:</b>	
<b>Venue:</b>	

**Points to be discussed**

1. Review of Minutes of Previous Meeting.
2. .
3. .
4. .
5. Any other points

**HOD**

 <p>Kongu Engineering College Estd : 1984</p>	<p align="center"><b>KONGU ENGINEERING COLLEGE</b> (Autonomous) <b>PERUNDURAI – 638060</b> <b>INTERNAL QUALITY ASSURANCE CELL</b></p>	
	<p align="center"><b>Minutes of the Quality Improvement Committee Meeting</b></p>	

**Department of \_\_**

**Academic Year:**

**Semester: Odd/Even**



**Date:**

<b>Members Present:</b>	
<b>Date:</b>	
<b>Venue:</b>	

S.No.	Points Discussed	Action Plan	Responsibility	Remarks
1.				
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**Convener**

**HoD**

 Estd : 1984	<b>KONGU ENGINEERING COLLEGE</b> <b>(Autonomous)</b> <b>PERUNDURAI – 638060</b> <b>INTERNAL QUALITY ASSURANCE CELL</b>	
	<b>Agenda of the R and D coordinators Meeting</b>	



**Academic Year:****Semester: Odd/Even****Date:**

<b>Members to be Present:</b>	
<b>Meeting Date:</b>	
<b>Venue:</b>	

**Points to be discussed**

1. Review of Minutes of Previous Meeting.
2. .
3. .
4. .
5. Any other points

**CCO R and D**

 <p>Kongu Engineering College Estd : 1984</p>	<b>KONGU ENGINEERING COLLEGE</b> <b>(Autonomous)</b> <b>PERUNDURAI – 638060</b> <b>INTERNAL QUALITY ASSURANCE CELL</b>	
	<b>Minutes of the R and D coordinators Meeting</b>	



**Academic Year:****Semester: Odd/Even****Date:**

<b>Members Present:</b>	
<b>Date:</b>	
<b>Venue:</b>	

S.No.	Points Discussed	Action Plan	Responsibility	Remarks
1.				
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**CCO(RnD)**



 Estd : 1984	<b>KONGU ENGINEERING COLLEGE</b> <b>(Autonomous)</b> <b>PERUNDURAI – 638060</b> <b>INTERNAL QUALITY ASSURANCE CELL</b>	
	<b>Agenda of the IIPC Coordinators Meeting</b>	



**Academic Year:****Semester: Odd/Even****Date:**

<b>Members to be Present:</b>	
<b>Meeting Date:</b>	
<b>Venue:</b>	

**Points to be discussed**

1. Review of Minutes of Previous Meeting.
2. .
3. .
4. .
5. Any other points

**CCO IIPC**

 <p>Kongu Engineering College Perundurai Estd : 1984</p>	<p align="center"><b>KONGU ENGINEERING COLLEGE</b> (Autonomous) <b>PERUNDURAI – 638060</b> <b>INTERNAL QUALITY ASSURANCE CELL</b></p>	
	<p align="center"><b>Minutes of the IIPC Coordinators Meeting</b></p>	

Academic Year:



Semester: Odd/Even

Date:

<b>Members Present:</b>	
<b>Date:</b>	
<b>Venue:</b>	

S.No.	Points Discussed	Action Plan	Responsibility	Remarks
1.				
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CCO(IIPC)

 Estd : 1984	<b>KONGU ENGINEERING COLLEGE</b> <b>(Autonomous)</b> <b>PERUNDURAI – 638060</b> <b>INTERNAL QUALITY ASSURANCE CELL</b>	
	<b>Agenda of the Department Faculty Meeting</b>	

**Department of \_\_\_\_**

**Academic Year:**

**Semester: Odd/Even**



**Date:**

<b>Members to be Present:</b>	
<b>Meeting Date:</b>	
<b>Venue:</b>	

**Points to be discussed**

1. Review of Minutes of Previous Meeting.
2. .
3. .
4. .
5. Any other points

**HOD**

 KONGU ENGINEERING COLLEGE (Autonomous) PERUNDURAI – 638060 INTERNAL QUALITY ASSURANCE CELL Estd : 1984	<b>KONGU ENGINEERING COLLEGE</b> <b>(Autonomous)</b> <b>PERUNDURAI – 638060</b> <b>INTERNAL QUALITY ASSURANCE CELL</b>	
	<b>Minutes of the Department Faculty Meeting</b>	

**Department of \_\_**

**Academic Year:**

**Semester: Odd/Even**



**Date:**

<b>Members Present:</b>	
<b>Date:</b>	
<b>Venue:</b>	

S.No.	Points Discussed	Action Plan	Responsibility	Remarks
1.	<u>Gist of CCO and HOD meeting</u>			
2.	<u>Academic Activities (Teaching Learning)</u>			
3.	<u>Training and Placement Activities</u>			
4.	<u>Research and Faculty Improvements</u>			
5.	<u>IIPC Activities</u>			
6.	<u>Continuous Improvements</u>			
7.	<u>Any other Points:</u>			

**Department Meeting Coordinator**

**HOD**

 Estd : 1984	<p style="text-align: center;"><b>KONGU ENGINEERING COLLEGE</b>  <b>(Autonomous)</b>  <b>PERUNDURAI – 638060</b>  <b>INTERNAL QUALITY ASSURANCE CELL</b></p>	
<b>Agenda of the Parents Meeting</b>		

**Department of \_\_**

**Academic Year:**

**Semester: Odd/Even**



**Date:**

<b>Members to be Present:</b>	
<b>Meeting Date:</b>	
<b>Venue:</b>	

**Points to be discussed**

1. Review of Minutes of Previous Meeting.
2. .
3. .
4. .
5. Any other points

**HOD**

 KONGU ENGINEERING COLLEGE (Autonomous) PERUNDURAI – 638060 INTERNAL QUALITY ASSURANCE CELL Estd : 1984	<b>KONGU ENGINEERING COLLEGE</b> <b>(Autonomous)</b> <b>PERUNDURAI – 638060</b> <b>INTERNAL QUALITY ASSURANCE CELL</b>	
	<b>Minutes of the Department Parents Meeting</b>	

**Department of \_\_\_\_**

**Academic Year:**

**Semester: Odd/Even**



**Date:**

<b>Members Present:</b>	
<b>Date:</b>	
<b>Venue:</b>	

S.No.	Points Discussed	Action Plan	Responsibility	Remarks

**Department Coordinator**

**HOD**

 Estd : 1984	<b>KONGU ENGINEERING COLLEGE</b> <b>(Autonomous)</b> <b>PERUNDURAI – 638060</b> <b>INTERNAL QUALITY ASSURANCE CELL</b>	
	<b>Agenda of the Budget Meeting</b>	

Department of \_\_

**Academic Year:**

**Semester: Odd/Even**



**Date:**

<b>Members to be Present:</b>	
<b>Meeting Date:</b>	
<b>Venue:</b>	

**Points to be discussed**

1. Review of Minutes of Previous Meeting.
2. .
3. .
4. .
5. Any other points

**HOD**

 Kongu Engineering College Perundurai Estd : 1984	<b>KONGU ENGINEERING COLLEGE</b> <b>(Autonomous)</b> <b>PERUNDURAI – 638060</b> <b>INTERNAL QUALITY ASSURANCE CELL</b>	
	<b>Minutes of the Department Budget Meeting</b>	

Department of \_\_

Academic Year:

Semester: Odd/Even

Date:



<b>Members Present:</b>	
<b>Date:</b>	
<b>Venue:</b>	

S.No.	Points Discussed	Action Plan	Responsibility	Remarks

Department Coordinator

HOD



 Estd : 1984	<b>KONGU ENGINEERING COLLEGE</b> <b>(Autonomous)</b> <b>PERUNDURAI – 638060</b> <b>INTERNAL QUALITY ASSURANCE CELL</b>	
	<b>Agenda of the IQAC Meeting</b>	



**Academic Year:****Semester: Odd/Even****Date:**

<b>Members to be Present:</b>	
<b>Meeting Date:</b>	
<b>Venue:</b>	

**Points to be discussed**

1. Review of Minutes of Previous Meeting.
2. .
3. .
4. .
5. Any other points

**CCO-IQAC**

 KONGU ENGINEERING COLLEGE (Autonomous) PERUNDURAI – 638060 INTERNAL QUALITY ASSURANCE CELL Estd : 1984	<b>KONGU ENGINEERING COLLEGE</b> <b>(Autonomous)</b> <b>PERUNDURAI – 638060</b> <b>INTERNAL QUALITY ASSURANCE CELL</b>	
	<b>Minutes of the IQAC Meeting</b>	

Academic Year:

Semester: Odd/Even

Date:

<b>Members Present:</b>	
<b>Date:</b>	
<b>Venue:</b>	

S.No.	Points Discussed	Action Plan	Responsibility	Remarks

IQAC Coordinator

CCO-IQAC