

LT-01, Rev.0, 01.09.2023

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|  | **KONGU ENGINEERING COLLEGE**  **(Autonomous)**  **PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** | C:\Documents and Settings\MBA\Desktop\ISO_9001.jpg |
| **Laboratory**  **Manual** |

**Department of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Course Code & Name**

**(2018R/2020R/2022R)**

**Prepared By**

**Faculty 1**

**Faculty 2**

**Approved By**

**HoD Name**

**Head of the Department**

LT-03, Rev.0, 01.09.2023

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|  | **KONGU ENGINEERING COLLEGE**  **(Autonomous)**  **PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** | C:\Documents and Settings\MBA\Desktop\ISO_9001.jpg |
| **Laboratory Issue Register** |

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| **LT-03** |
| **1** |
| **22-07-05** |

##### **Department of \_\_\_\_\_\_\_\_\_**

**Academic Year: 20XX-20XX Semester: Odd/Even**

**Laboratory: Batch No: Date**

**Name of the Experiment:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Student** | | **Item** | | **Student’s**  **Signature** | **Faculty Signature** | **Technical Assistant Signature** |
| **Roll No.** | **Name** | **Description** | **Quantity** |
|  |  |  |  |  |  |  |

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|  | **KONGU ENGINEERING COLLEGE**  LT-05, Rev.0, 01.09.2023  **(Autonomous)**  **PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** | C:\Documents and Settings\MBA\Desktop\ISO_9001.jpg |
| **Break Down Maintenance Register** |

##### **Department of \_\_\_\_\_\_\_\_\_**

**Academic Year: 20XX-20XX Semester: Odd/Even**

**Laboratory:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Date** | **Equipment** | **Problem reported by** | **Details of Problem** | **Rectification Activity Carried out / Parts replaced details** | **Attended by** | **Signature of Laboratory in-charge** | **HOD’s signature** |
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LT-06, Rev.0, 01.09.2023

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| **Preventive Maintenance Schedule** |

##### **Department of \_\_\_\_\_\_\_\_\_**

**Academic Year: 20XX-20XX**

**Laboratory:**

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| --- | --- | --- | --- | --- |
| S. No. | Equipment | Activities to be carried out | Frequency | Remarks |
|  |  |  |  |  |

**Prepared By Approved By**

**(Laboratory In-charge) (HOD)**

LT-07, Rev.0, 01.09.2023

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| **Preventive Maintenance Record** |

##### **Department of \_\_\_\_\_\_\_\_\_**

**Academic Year: 20XX-20XX Semester: Odd/Even**

**Laboratory:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Equipment | Date of Preventive Maintenance | | Preventive Maintenance carried out by | Signature of | | Remarks |
| Planned | Actual | Lab in-charge | HOD |
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LT-08, Rev.0, 01.09.2023

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| **Calibration Schedule** |

##### **Department of \_\_\_\_\_\_\_\_\_**

**Academic Year: 20XX-20XX**

**Laboratory:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S. No.** | **Name of the Equipment** | **Last calibrated date** | **Schedule date** | **Name of Technical Assistant** | **Name of Laboratory in-charge** |
|  |  |  |  |  |  |

**Signature of Laboratory in-charge HOD**

LT-09, Rev.0, 01.09.2023

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| **Calibration Record** |

##### **Department of \_\_\_\_\_\_\_\_\_**

**Academic Year: 20XX-20XX**

**Laboratory:**

|  |  |  |  |
| --- | --- | --- | --- |
| **S. No.** | **Name of the Equipment** | **Calibrated date** | **Calibrated at** |
|  |  |  |  |

**Signature of Laboratory in-charge HOD**