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|  | **KONGU ENGINEERING COLLEGE**  MM-01, Rev.0, 01.09.2023  **(Autonomous)**  **PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** | SAVE_20200517_104535 |
| **Agenda of the Governing Council Meeting** |

**Academic Year: Semester: Odd/Even Date:**

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| **Members to be Present:** |  |
| **Meeting Date:** |  |
| **Venue:** |  |

**Points to be discussed**

1. Review of Minutes of Previous Meeting.
2. .
3. .
4. .
5. Any other points

**Principal**

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|  | **KONGU ENGINEERING COLLEGE**  MM-02, Rev.0, 01.09.2023  **(Autonomous)**  **PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** | SAVE_20200517_104535 |
| **Minutes of the Governing Council Meeting** |

**Academic Year: Semester: Odd/Even Date:**

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| **Members Present:** |  |
| **Date:** |  |
| **Venue:** |  |

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| **S.No.** | **Points Discussed** | **Action Plan** | **Responsibility** | **Remarks** |
| 1. |  |  |  |  |
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**Principal**

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|  | **KONGU ENGINEERING COLLEGE**  MM-03, Rev.0, 01.09.2023  **(Autonomous)**  **PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** | SAVE_20200517_104535 |
| **Agenda of the Academic Council Meeting** |

**Academic Year: Semester: Odd/Even Date:**

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| **Members to be Present:** |  |
| **Meeting Date:** |  |
| **Venue:** |  |

**Points to be discussed**

1. Review of Minutes of Previous Meeting.
2. .
3. .
4. .
5. Any other points

**Principal**

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|  | **KONGU ENGINEERING COLLEGE**  MM-04, Rev.0, 01.09.2023  **(Autonomous)**  **PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** | SAVE_20200517_104535 |
| **Minutes of the Academic Council Meeting** |

**Academic Year: Semester: Odd/Even Date:**

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| **Members Present:** |  |
| **Date:** |  |
| **Venue:** |  |

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| **S.No.** | **Points Discussed** | **Action Plan** | **Responsibility** | **Remarks** |
| 1. |  |  |  |  |
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**Principal**

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|  | **KONGU ENGINEERING COLLEGE**  MM-05, Rev.0, 01.09.2023  **(Autonomous)**  **PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** | SAVE_20200517_104535 |
| **Agenda of the Board of Studies Meeting** |

**Academic Year: Semester: Odd/Even Date:**

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| **Members to be Present:** |  |
| **Meeting Date:** |  |
| **Venue:** |  |

**Points to be discussed**

1. Review of Minutes of Previous Meeting.
2. .
3. .
4. .
5. Any other points

**Principal**

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|  | **KONGU ENGINEERING COLLEGE**  MM-06, Rev.0, 01.09.2023  **(Autonomous)**  **PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** | SAVE_20200517_104535 |
| **Minutes of the Board of Studies Meeting** |

**Academic Year: Semester: Odd/Even Date:**

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| **Members Present:** |  |
| **Date:** |  |
| **Venue:** |  |

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| **S.No.** | **Points Discussed** | **Action Plan** | **Responsibility** | **Remarks** |
| 1. |  |  |  |  |
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**BoS coordinator BoS Chairman**

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|  | **KONGU ENGINEERING COLLEGE**  MM-07, Rev.0, 01.09.2023  **(Autonomous)**  **PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** | SAVE_20200517_104535 |
| **Agenda of the Chief Coordinators Meeting** |

**Academic Year: Semester: Odd/Even Date:**

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| **Members to be Present:** |  |
| **Meeting Date:** |  |
| **Venue:** |  |

**Points to be discussed**

1. Review of Minutes of Previous Meeting.
2. .
3. .
4. .
5. Any other points

**Principal**

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|  | **KONGU ENGINEERING COLLEGE**  MM-08, Rev.0, 01.09.2023  **(Autonomous)**  **PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** | SAVE_20200517_104535 |
| **Minutes of the Chief Coordinators Meeting** |

**Academic Year: Semester: Odd/Even Date:**

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| **Members Present:** |  |
| **Date:** |  |
| **Venue:** |  |

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| **S.No.** | **Points Discussed** | **Action Plan** | **Responsibility** | **Remarks** |
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**Principal**

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|  | **KONGU ENGINEERING COLLEGE**  MM-09, Rev.0, 01.09.2023  **(Autonomous)**  **PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** | SAVE_20200517_104535 |
| **Agenda of the Heads of the Department Meeting** |

**Academic Year: Semester: Odd/Even Date:**

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| **Members to be Present:** |  |
| **Meeting Date:** |  |
| **Venue:** |  |

**Points to be discussed**

1. Review of Minutes of Previous Meeting.
2. .
3. .
4. .
5. Any other points

**Principal**

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|  | **KONGU ENGINEERING COLLEGE**  MM-10, Rev.0, 01.09.2023  **(Autonomous)**  **PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** | SAVE_20200517_104535 |
| **Minutes of the Heads of the Department Meeting** |

**Academic Year: Semester: Odd/Even Date:**

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| **Members Present:** |  |
| **Date:** |  |
| **Venue:** |  |

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| **S.No.** | **Points Discussed** | **Action Plan** | **Responsibility** | **Remarks** |
| 1. |  |  |  |  |
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**Principal**

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|  | **KONGU ENGINEERING COLLEGE**  MM-11, Rev.0, 01.09.2023  **(Autonomous)**  **PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** | SAVE_20200517_104535 |
| **Agenda of the Programme Assessment Committee Meeting** |

**Department of \_\_**

**Academic Year: Semester: Odd/Even Date:**

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| **Members to be Present:** |  |
| **Meeting Date:** |  |
| **Venue:** |  |

**Points to be discussed**

1. Review of Minutes of Previous Meeting.
2. .
3. .
4. .
5. Any other points

**HOD**

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|  | **KONGU ENGINEERING COLLEGE**  MM-12, Rev.0, 01.09.2023  **(Autonomous)**  **PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** | SAVE_20200517_104535 |
| **Minutes of the Programme Assessment Committee Meeting** |

**Department of \_\_**

**Academic Year: Semester: Odd/Even Date:**

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| **Members Present:** |  |
| **Date:** |  |
| **Venue:** |  |

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| **S.No.** | **Points Discussed** | **Action Plan** | **Responsibility** | **Remarks** |
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**Convener HoD**

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|  | **KONGU ENGINEERING COLLEGE**  MM-13, Rev.0, 01.09.2023  **(Autonomous)**  **PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** | SAVE_20200517_104535 |
| **Agenda of the Quality Improvement Committee Meeting** |

**Department of \_\_**

**Academic Year: Semester: Odd/Even Date:**

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| **Members to be Present:** |  |
| **Meeting Date:** |  |
| **Venue:** |  |

**Points to be discussed**

1. Review of Minutes of Previous Meeting.
2. .
3. .
4. .
5. Any other points

**HOD**

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|  | **KONGU ENGINEERING COLLEGE**  MM-14, Rev.0, 01.09.2023  **(Autonomous)**  **PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** | SAVE_20200517_104535 |
| **Minutes of the Quality Improvement Committee Meeting** |

**Department of \_\_**

**Academic Year: Semester: Odd/Even Date:**

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| **Members Present:** |  |
| **Date:** |  |
| **Venue:** |  |

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| **S.No.** | **Points Discussed** | **Action Plan** | **Responsibility** | **Remarks** |
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**Convener HoD**

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|  | **KONGU ENGINEERING COLLEGE**  MM-15, Rev.0, 01.09.2023  **(Autonomous)**  **PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** | SAVE_20200517_104535 |
| **Agenda of the R and D coordinators Meeting** |

**Academic Year: Semester: Odd/Even Date:**

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| **Members to be Present:** |  |
| **Meeting Date:** |  |
| **Venue:** |  |

**Points to be discussed**

1. Review of Minutes of Previous Meeting.
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3. .
4. .
5. Any other points

**CCO R and D**

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|  | **KONGU ENGINEERING COLLEGE**  MM-16, Rev.0, 01.09.2023  **(Autonomous)**  **PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** | SAVE_20200517_104535 |
| **Minutes of the R and D coordinators Meeting** |

**Academic Year: Semester: Odd/Even Date:**

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| **Members Present:** |  |
| **Date:** |  |
| **Venue:** |  |

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| **S.No.** | **Points Discussed** | **Action Plan** | **Responsibility** | **Remarks** |
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**CCO(RnD)**

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|  | **KONGU ENGINEERING COLLEGE**  MM-17, Rev.0, 01.09.2023  **(Autonomous)**  **PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** | SAVE_20200517_104535 |
| **Agenda of the IIPC Coordinators Meeting** |

**Academic Year: Semester: Odd/Even Date:**

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| **Members to be Present:** |  |
| **Meeting Date:** |  |
| **Venue:** |  |

**Points to be discussed**

1. Review of Minutes of Previous Meeting.
2. .
3. .
4. .
5. Any other points

**CCO IIPC**

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|  | **KONGU ENGINEERING COLLEGE**  MM-18, Rev.0, 01.09.2023  **(Autonomous)**  **PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** | SAVE_20200517_104535 |
| **Minutes of the IIPC Coordinators Meeting** |

**Academic Year: Semester: Odd/Even Date:**

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| **Members Present:** |  |
| **Date:** |  |
| **Venue:** |  |

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| **S.No.** | **Points Discussed** | **Action Plan** | **Responsibility** | **Remarks** |
| 1. |  |  |  |  |
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**CCO(IIPC)**

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|  | **KONGU ENGINEERING COLLEGE**  MM-19, Rev.0, 01.09.2023  **(Autonomous)**  **PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** | SAVE_20200517_104535 |
| **Agenda of the Department Faculty Meeting** |

**Department of \_\_**

**Academic Year: Semester: Odd/Even Date:**

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| **Members to be Present:** |  |
| **Meeting Date:** |  |
| **Venue:** |  |

**Points to be discussed**

1. Review of Minutes of Previous Meeting.
2. .
3. .
4. .
5. Any other points

**HOD**

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|  | **KONGU ENGINEERING COLLEGE**  MM-20, Rev.0, 01.09.2023  **(Autonomous)**  **PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** | SAVE_20200517_104535 |
| **Minutes of the Department Faculty Meeting** |

**Department of \_\_**

**Academic Year: Semester: Odd/Even Date:**

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| **Members Present:** |  |
| **Date:** |  |
| **Venue:** |  |

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| **S.No.** | **Points Discussed** | **Action Plan** | **Responsibility** | **Remarks** |
| 1. | **Gist of CCO and HOD meeting** |  |  |  |
| 2. | **Academic Activities (Teaching Leaning)** |  |  |  |
| 3. | **Training and Placement Activities** |  |  |  |
| 4. | **Research and Faculty Improvements** |  |  |  |
| 5. | **IIPC Activities** |  |  |  |
| 6. | **Continuous Improvements** |  |  |  |
| 7. | **Any other Points:** |  |  |  |
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**Department Meeting Coordinator HOD**

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|  | **KONGU ENGINEERING COLLEGE**  MM-21, Rev.0, 01.09.2023  **(Autonomous)**  **PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** | SAVE_20200517_104535 |
| **Agenda of the Parents Meeting** |

**Department of \_\_**

**Academic Year: Semester: Odd/Even Date:**

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| **Members to be Present:** |  |
| **Meeting Date:** |  |
| **Venue:** |  |

**Points to be discussed**

1. Review of Minutes of Previous Meeting.
2. .
3. .
4. .
5. Any other points

**HOD**

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|  | **KONGU ENGINEERING COLLEGE**  MM-22, Rev.0, 01.09.2023  **(Autonomous)**  **PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** | SAVE_20200517_104535 |
| **Minutes of the Department Parents Meeting** |

**Department of \_\_**

**Academic Year: Semester: Odd/Even Date:**

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| **Members Present:** |  |
| **Date:** |  |
| **Venue:** |  |

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| **S.No.** | **Points Discussed** | **Action Plan** | **Responsibility** | **Remarks** |
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**Department Coordinator HOD**

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|  | **KONGU ENGINEERING COLLEGE**  MM-23, Rev.0, 01.09.2023  **(Autonomous)**  **PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** | SAVE_20200517_104535 |
| **Agenda of the Budget Meeting** |

**Department of \_\_**

**Academic Year: Semester: Odd/Even Date:**

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| **Members to be Present:** |  |
| **Meeting Date:** |  |
| **Venue:** |  |

**Points to be discussed**

1. Review of Minutes of Previous Meeting.
2. .
3. .
4. .
5. Any other points

**HOD**

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|  | **KONGU ENGINEERING COLLEGE**  MM-24, Rev.0, 01.09.2023  **(Autonomous)**  **PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** | SAVE_20200517_104535 |
| **Minutes of the Department Budget Meeting** |

**Department of \_\_**

**Academic Year: Semester: Odd/Even Date:**

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| **Members Present:** |  |
| **Date:** |  |
| **Venue:** |  |

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| **S.No.** | **Points Discussed** | **Action Plan** | **Responsibility** | **Remarks** |
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**Department Coordinator HOD**

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|  | **KONGU ENGINEERING COLLEGE**  MM-25, Rev.0, 01.09.2023  **(Autonomous)**  **PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** | SAVE_20200517_104535 |
| **Agenda of the IQAC Meeting** |

**Academic Year: Semester: Odd/Even Date:**

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| **Members to be Present:** |  |
| **Meeting Date:** |  |
| **Venue:** |  |

**Points to be discussed**

1. Review of Minutes of Previous Meeting.
2. .
3. .
4. .
5. Any other points

**CCO-IQAC**

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|  | **KONGU ENGINEERING COLLEGE**  MM-26, Rev.0, 01.09.2023  **(Autonomous)**  **PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** | SAVE_20200517_104535 |
| **Minutes of the IQAC Meeting** |

**Academic Year: Semester: Odd/Even Date:**

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| **Members Present:** |  |
| **Date:** |  |
| **Venue:** |  |

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| **S.No.** | **Points Discussed** | **Action Plan** | **Responsibility** | **Remarks** |
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**IQAC Coordinator CCO-IQAC**