IC-01, Rev.0, 01.09.2023

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|  | **KONGU ENGINEERING COLLEGE**  **(Autonomous) PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** |  |
| **Industry Consultancy/Testing Identification Report** |

**Department of**

Academic Year: Semester: Odd/ Even

# 

1. Date :

2. Industry ( Address / email / Ph. No. / Fax No. )

3. Person Contacted :

4. Visited By:

6. Areas Identified

7. Specific Job / problem

|  |  |  |  |
| --- | --- | --- | --- |
| S. No. | Follow up actions | Responsibility | Target Date |
|  |  |  |  |

Coordinator HOD

Copy to

Chief Coordinator IIP Cell

IC-02, Rev.0, 01.09.2023

|  |  |  |
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|  | **KONGU ENGINEERING COLLEGE**  **(Autonomous) PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** |  |
| **MoU List and Activity Record** |

**Department of**

Academic Year: Semester: Odd/ Even

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **S.**  **No.** | **Name of the Institute/Organization/ Industry** | **Date of MoU** | **Duration** | | **No. of Years** | **Activities** | **Number of student/faculty participated** |
| **From** | **To** |
| 1. |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

Note: Participant list, Report and Geo tagged photo to be attached for each activity.

Dept IIPC Coordinator HOD

IC-03, Rev.0, 01.09.2023

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|  | **KONGU ENGINEERING COLLEGE**  **(Autonomous) PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** |  |
| **Consultancy/Test Report** |

**Department of**

Academic Year: Semester: Odd/ Even

|  |  |  |  |  |  |  |  |  |
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| **S. No** | **Name(s) of the**  **Faculty,**  **Designation ,** | **Nature of the consultancy / Testing work** | **Name of the Company with address and contact details** | **Month, Year, & Duration of the consultancy** | **Revenue Generated in Rs.** | **GST in Rs.** | **Total Amount in Rs.** | **Bill No. & Date** |
| 1. |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |

* Note: Beneficiary letter

Dept IIPC Coordinator HOD

IC-04, Rev.0, 01.09.2023

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|  | **KONGU ENGINEERING COLLEGE**  **(Autonomous) PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** |  |
| **Industry Training / Self-Supporting Programmes Organized** |

Department of

Academic Year: Semester: Odd/ Even

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **S.No.** | **Name of the Faculty Coordinator(s) with designation & dept** | **Title of the Training Programme** | **Date(s)** | **Name of the Company with address and contact details** | **No. of.**  **Participants** | **Revenue Generated in Rs.** | **GST in Rs.** | **Total Amount in Rs.** | **Bill No. & Date** | **Availability of the Report with Geo tagged Photos & beneficiary letter (Y/N)** |
| **1.** |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |

Separate participants List to be maintained

Dept IIPC Coordinator HOD

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|  | **KONGU ENGINEERING COLLEGE**  **(Autonomous)**  **PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** | **SAVE_20200517_104535** |
| **Industrial Visit Permission Letter** |

**Department of \_\_\_**

Ref : KEC / PAT / PIVJ / Date:

To

Dear Sir .

**Sub : Permission for Industrial Visit - reg.**

As you may be aware, Kongu Engineering College is one of the most reputed Engineering Institutions in TamilNadu and known for its excellent record in academics and co-curricular activities. The college offers Bachelor degree courses in …………….branches of Engineering and …………..Courses in Master Degree. The state-of the-art facilities and competent faculty provide an excellent climate for the all round development of the students.

As a part of the curriculum, the students are required to undertake Industrial Visits to a few industries of repute. We feel it will be fruitful that the students with academic background have a glimpse of the industry in order to have a better appreciation of practical applications of theory.

In the above background, we would like to send a batch of ……………students of ……………………..branch ………………..year accompanied by two staff members to visit your esteemed industry on……………………….

I request you, to kindly accord the necessary permission for the above visit and arrange for guiding the students.

We assure you that our students will observe the **rules and regulations**  that are prescribed by your company for the visitors and will in no way disturb the functioning of the company during their visit.

We shall be grateful for a favourable response.

Thanking You ,

Yours faithfully,

**CCO-IIPC**

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|  | **KONGU ENGINEERING COLLEGE**  **(Autonomous)**  **PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** | **SAVE_20200517_104535** |
| **Industrial Visit Approval Form** |

**Department of \_\_\_**

DATE:

FROM TO

The Class Representatives, The Principal

Sem…………Branch………….. Kongu Engineering College

Kongu Engineering College, Perundurai , Erode.

Perundurai , Erode.

Respected Sir ,

Sub : Request for Industrial Visit - Reg.

We propose to have our I.V. programme on ……………………………(date(s)). We have since got permission from he different companies for the Visits as per the following schedule:

SL.No. Company’s Name Place Date &Time of Visit

We, on behalf of our class, request you to kindly grant permission for the I.V. as per the above schedule.

We assure you that we will adhere to the rules and regulations of both, our College and the Company(s).

Thanking you sir,

Yours obediently,

Class Representatives of ……………………..

Enclosures:

1) Copy of Company’s Permission Letter(s)

2) List of Students with signatures

3) Schedule of visit with signature of accompanying staff member(s)

**Class Advisor IV/IPT Coordinator HOD CCO-IIPC Principal**

Note:

1) Class Representatives should inform about the Industrial Visit to all the Staff members who are having classes on the days of I.V.

2) Class Representatives should submit report about their Visit to the department through Placement Cell. The report should certain information regarding persons contacted, observations during the Visit, usefulness and relevance of the Visit etc.

3) Students, who are not going to the Visit, should give their attendance to the Department.

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|  | **KONGU ENGINEERING COLLEGE**  **(Autonomous)**  **PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** | **SAVE_20200517_104535** |
| **Industrial Visit Declaration By Students And Parents** |

**Department of \_\_\_**

DATE :

INDUSTRIAL VISIT DECLARATION BY STUDENTS AND PARENTS

I……………………………………Roll.No………………. Class……………… Dept……………wish to state that I am participating in the Industrial Visit (I.V.) to ……………………………………arranged by the college on ……………………….. (date(s)) on my own interest. I will abide by the rules and regulations stipulated by the college and I will obey the instructions of the accompanying staff member.

I am conscious that I am solely responsible for my safety and security during the Visit and I undertake to conduct myself accordingly to ensure the same. I further confirm that I am participating in the I.V. with the knowledge and concurrence of my parents.

**PARENT'S SIGNATURE STUDENT'S SIGNATURE**

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|  | **KONGU ENGINEERING COLLEGE**  **(Autonomous)**  **PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** | **SAVE_20200517_104535** |
| **Industrial Visit Report** |

**Department of \_\_\_\_\_\_**

Programme: Branch: Academic Year:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S.No | Class and Section: | Name and Address of the Industry | Date of the Visit | Type of the Industry | Reports submitted  (YES/NO) |
|  |  |  |  |  |  |

Coordinator HOD CCO-IIPC

\*Report to be submitted for each IV

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|  | **KONGU ENGINEERING COLLEGE**  **(Autonomous)**  **PERUNDURAI – 638060**  **INTERNAL QUALITY ASSURANCE CELL** | **SAVE_20200517_104535** |
| **In Plant Training Report** |

**Department of**

Programme: Branch: Academic Year: Class and Section:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| S.No | Roll No | Name | Name and Address of the Industry | Dates and No of Days of the Visit | Type of the Industry | Technical presentation  (YES/NO) | Skills Acquired |
|  |  |  |  |  |  |  |  |

Coordinator HOD CCO-IIPC

\*Report to be submitted for each Student