Report for 01-06-2024 to 20-06-2024

Task 1: dashboard

Assigned by	:	Anusiya M
Assigned to	:	Jayamani M
Task type	:	Task
Assigned Date	:	10-06-2024
Actual Start Date	:	10-06-2024
Actual End Date	:	10-06-2024
Employee Start At	:	11-06-2024
Employee End At	:	11-06-2024
Total hour for this task	:	1.00 hours
Total hour per day	:	1.00
Completed Hours	:	1
Description	:	gh

Task 2: bug solving

Assigned by	:	Jayamani M
Assigned to	:	Jayamani M
Task type	:	Task
Assigned Date	:	11-06-2024
Actual Start Date	:	11-06-2024

Actual End Date	:	11-06-2024
Employee Start At	:	11-06-2024
Employee End At	:	11-06-2024
Total hour for this task	:	7.00 hours
Total hour per day	:	7.00
Completed Hours	:	1
Description	:	jiffy bug solving in the project manager pannel and tl and employee

Task 3: report page content editing

Assigned by	:	Jayamani M
Assigned to	:	Jayamani M
Task type	:	Task
Assigned Date	:	17-06-2024
Actual Start Date	:	17-06-2024
Actual End Date	:	17-06-2024
Employee Start At	:	17-06-2024
Employee End At	:	17-06-2024
Total hour for this task	:	3.07 hours
Total hour per day	:	3.07
Completed Hours	:	1
Description	:	Editing the content of a report page involves several key steps. First, conduct a thorough review of the existing content to ensure its relevance, accuracy, and clarity. Next, refine the structure by organizing the content logically to maintain a clear flow of information. Adjust the style and tone to align with the target audience and the report's purpose. Proofread meticulously to

correct any grammar, punctuation, and spelling errors. Finally, enhance the visuals by integrating charts, tables, and images to support the text and improve overall readability.

Task 4: leave management system backend logic

Assigned by   :   Jayamani M

Assigned to   :   Jayamani M

Task type   :   Task

Assigned Date   :   18-06-2024

Actual Start Date   :   18-06-2024

Actual End Date   :   18-06-2024

Employee Start At   :   18-06-2024

Employee End At   :   18-06-2024

Total hour for this task :   2.15 hours

Total hour per day   :   2.15

Completed Hours   :   1

Description   :

 User Authentication: Validate user credentials and assign roles (employee, manager, admin).

 Leave Requests: Allow employees to submit leave requests with details (dates, type, reason).

 Approval Workflow: Route requests to managers for approval or rejection based on company policies.

 Leave Balance: Update employee leave balances and track usage and remaining leaves.

Task 5: Signup - Employee - My task - Add task - Assign task for an employee who is busy at p

Assigned by	:	Vaibhavi Khiranand Dhadde
Assigned to	:	Jayamani M
Task type	:	Bug
Assigned Date	:	18-06-2024
Actual Start Date	:	18-06-2024
Actual End Date	:	18-06-2024
Employee Start At	:	18-06-2024
Employee End At	:	18-06-2024
Total hour for this task	:	0.48 hours
Total hour per day	:	0.48
Completed Hours	:	1
Description	:	Signup - Employee - My task - Add task - Assign task for an employee who is busy at particular time - A message stating "Employee is busy during this time" should be displayed

Steps to reproduce bug

1.Navigate to website - https://jiffy.mineit.tech/jiffy/project/task.php

2.Select project name, Select module, enter task name, enter start time, due time, Select assign to, enter description and click on submit

Test data

Jiffy Digital Office, Employee, task, 10:00, 19:00, Vaibhavi Khiranand dhadde, test description

Jiffy Digital Office, Employee, task, 10:00, 12:00, Vaibhavi Khiranand dhadde, test description

Expected result:

Proper message stating "Employee will be busy during this time (10:00 - 19:00) should be displayed

Actual result

Task has been added successfully without error

browser - Edge

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Task 6: Daily Report

Assigned by : Jayamani M

Assigned to : Jayamani M

Task type : Task

Assigned Date	:	18-06-2024
Actual Start Date	:	18-06-2024
Actual End Date	:	18-06-2024
Employee Start At	:	18-06-2024
Employee End At	:	18-06-2024
Total hour for this task	:	0.58 hours
Total hour per day	:	0.58
Completed Hours	:	1
Description	:	Daily Report to get all the employee report based on the team members

Task 7: signup - employee - Meeting - schedule meeting - user should feel easy to end the meeti

Assigned by	:	Vaibhavi Khiranand Dhadde
Assigned to	:	Jayamani M
Task type	:	Improvement
Assigned Date	:	18-06-2024
Actual Start Date	:	18-06-2024
Actual End Date	:	20-06-2024
Employee Start At	:	18-06-2024
Employee End At	:	18-06-2024
Total hour for this task	:	1.95 hours
Total hour per day	:	0.65
Completed Hours	:	1
Description	:	signup - employee - Meeting - schedule meeting - user should feel easy to end the meeting

Steps to reproduce bug:

1.navigate to website - https://jiffy.mineit.tech/jiffy/project/timeline.php

2.go to meeting

3.schedule meeting :Select project name, Start Time, End Time, Select meeting type, Enter meeting link, Select employee, Enter subject

4.generate MOM

5.End the meeting

Test data :

Jiffy digital office, 10:00, 12:00,

Online, https://zoom.us/j/1234567890, Vaibhavi, test1

Expected result:

Meeting should be scheduled initially the status of meeting should be 'Pending' , after starting MOM status should change as 'In progress' and meeting should be ended after uploading MOM This process of ending the meeting has many steps user will not get this easily.

There should be a button called 'Set Action' there user should be able to change the status of meeting as 'Pending' , 'Inprogress' or 'Ended'

Actual result:

User will not get to know that how to end the meeting It is not userfriendly.

browser - Edge

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Task 8: signup - employee - My task - Add task - Leave description field(mandatory field) emp

Assigned by	:	Vaibhavi Khiranand Dhadde
Assigned to	:	Jayamani M
Task type	:	Bug
Assigned Date	:	18-06-2024
Actual Start Date	:	18-06-2024
Actual End Date	:	20-06-2024
Employee Start At	:	18-06-2024
Employee End At	:	18-06-2024
Total hour for this task	:	1.50 hours
Total hour per day	:	0.50

Completed Hours	:	1
Description	:	signup - employee - My task - Add task - Leave description field(mandatory field) empty and try to submit - User should receive proper error message

steps to reproduce bug

1.navigate to website - https://jiffy.mineit.tech/jiffy/project/task.php

2.go to My task - Add task

3.Select project name, select module, task name, type, actual start date, actual due date, select start time, select due time,Assign to, leave the description field empty and click on submit

Expected result:

Proper error message stating "Please Fill out this field" should be displayed near to 'Description field'

Actual result:

Error message has not been displayed task has been assigned successfully.

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Task 9: login - employee - Meeting - Schedule - Leave all fields empty click on submit - page sh

Assigned by	:	Vaibhavi Khiranand Dhadde
Assigned to	:	Jayamani M
Task type	:	Bug
Assigned Date	:	19-06-2024
Actual Start Date	:	19-06-2024
Actual End Date	:	21-06-2024
Employee Start At	:	19-06-2024
Employee End At	:	19-06-2024
Total hour for this task	:	1.70 hours
Total hour per day	:	0.57
Completed Hours	:	1
Description	:	login - employee - Meeting - Schedule - Leave all fields empty click on submit - page should prompt user to fill out mandatory fields

Test steps:

Navigate to website - https://jiffy.mineit.tech/jiffy/project/dashboard.php

go to meeting - Click on schedule

Leave all the fields empty and click on submit

Expected result:

Proper error message stating "Please fill out this field" should be

displayed near the mandatory field

Actual result

Redirected to other page

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Task 10: login - employee - Meeting - schedule meeting - Go to edit - form should not be edited

Assigned by	:	Vaibhavi Khiranand Dhadde
Assigned to	:	Jayamani M
Task type	:	Bug
Assigned Date	:	19-06-2024
Actual Start Date	:	19-06-2024
Actual End Date	:	21-06-2024
Employee Start At	:	19-06-2024
Employee End At	:	19-06-2024
Total hour for this task	:	3.55 hours

Total hour per day	:	1.18
Completed Hours	:	1
Description	:	login - employee - Meeting - schedule meeting - Go to edit - form should not be edited successfully is any mandatory field is cleared

Test steps:

navigate to website - https://jiffy.mineit.tech/jiffy/dashboard.php

go to meeting - Schedule - Schedule an online meeting with an employee

Go to edit - Clear meeting link field and enter space in the subject field try to submit

Test data:

Select project name - jiffy digital office

Select start time - 10:53

Select end time - 11:00

Select meeting type - Online

Meeting link -

Subject -

Expected result : Proper error message should be displayed meeting should not be edited

Actual result : Meeting edited successfully

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Task 11: login - employee - Meeting - Schedule - Enter start time and End time before start dat

Assigned by	:	Vaibhavi Khiranand Dhadde
Assigned to	:	Jayamani M
Task type	:	Bug
Assigned Date	:	19-06-2024
Actual Start Date	:	19-06-2024
Actual End Date	:	21-06-2024
Employee Start At	:	19-06-2024
Employee End At	:	19-06-2024
Total hour for this task	:	3.00 hours
Total hour per day	:	1.00

Completed Hours	:	1
Description	:	login - employee - Meeting - Schedule - Enter start time and End time before start date - Meeting should not be scheduled

Test steps:

Navigate to website - https://jiffy.mineit.tech/jiffy/project/dashboard.php

go to meeting - Schedule - Enter end time before start time try to submit

Test data:

Select Project name - Jiffy digital office

Start time - 18-06-2024

End time - 17-06-2024

Select meeting type - offline

Location - Meeting room

Select employee - vaibhavi

Enter subject - test

Expected result - Meeting should not be scheduled proper error message

stating "Enter valid time" should be displayed

Actual result - Meeting has been scheduled successfully

browser - edge

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Task 12: SEO

Assigned by	:	Jayamani M
Assigned to	:	Jayamani M
Task type	:	Task
Assigned Date	:	19-06-2024
Actual Start Date	:	19-06-2024
Actual End Date	:	19-06-2024
Employee Start At	:	19-06-2024
Employee End At	:	19-06-2024
Total hour for this task	:	1.00 hours
Total hour per day	:	1.00
Completed Hours	:	1
Description	:	SEO—short for search engine optimization—is about helping search engines understand your content, and helping users find your site and make a decision about whether they should visit your site through a search engine.

Task 13: Create Report for team and make formate Excel

Assigned by	:	Jayamani M
Assigned to	:	Jayamani M
Task type	:	Task
Assigned Date	:	19-06-2024
Actual Start Date	:	19-06-2024
Actual End Date	:	19-06-2024
Employee Start At	:	19-06-2024
Employee End At	:	20-06-2024
Total hour for this task	:	0.73 hours
Total hour per day	:	0.73
Completed Hours	:	1
Description	:	Create Report for team progress and make formate as Excel and pdf

Task 14: signup - employee - Report - generate report - Report should get created

Assigned by	:	Vaibhavi Khiranand Dhadde
Assigned to	:	Jayamani M
Task type	:	Bug
Assigned Date	:	19-06-2024
Actual Start Date	:	19-06-2024
Actual End Date	:	21-06-2024
Employee Start At	:	19-06-2024
Employee End At	:	20-06-2024
Total hour for this task	:	2.70 hours
Total hour per day	:	0.90

Completed Hours	:	1
Description	:	signup - employee - Report - generate report - Report should get created

Steps to reproduce bug:

1.navigate to website - https://jiffy.mineit.tech/jiffy/project/dashboard.php

2.go to report

3.enter valid start time, valid end time, Select employee - click on generate report

Expected result:

report should get generated

Actual result:

After clicking on generate report it is displaying a popup asking to select report type after selecting the report type as pdf/excel report is not getting generated

browser - edge

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