

KARAN GANDHI

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September 15, 2020

Google India Pvt Ltd,
1st Floor,
3 North Avenue,
Maker Maxity,
Bandra Kurla Complex,
Bandra East,
Mumbai, 400 005

Subject: Junior Web Developer

Dear Hiring Manager,

I was excited to learn about the Web Developer position with Google posted on your company website and would greatly appreciate your considering my placement in this role. Having reviewed the position requirements, which closely align with my qualifications, I believe that I will be a valuable contributor to your organization's goals.

While in college, I spent time building my skills in web development and programming. I am focused and diligent when managing workloads and prioritizing tasks to meet deadlines. I thrive in environments where I am able to make a direct impact, utilizing abilities in script development and complex problem-solving to find solutions and achieve results.

My academic experiences have greatly contributed to the development of my problem-solving, observation and critical thinking skills. I excel at communicating both clearly and professionally with co-workers and management. I look forward to speaking with you further to provide details of my background and those qualities which I believe will be an asset to Google's goals. Please take a moment to review my enclosed resume. Thank you for your time and consideration.

Sincerely,
Karan Gandhi