# **8th February 2023; 16:00 – 16:30 Meeting**

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| **Document Intention:** | Meeting information. |
| **Document Authors:** | Alfred Manville |
| **Document Version Date-Stamp:** | 19/02/2023 |
| **Document Version:** | 1 |
| **Document Version History:** | |
| 1. Document created. | |
| **Meeting Itinerary:** | |
| * First meeting with consultant. * Discuss communication issues and progress. | |

**Meeting Results**

* Given advice on how to deal with our communication issues.
* Encouraged to get a good amount done before our next meeting on Monday the 13th of February 2023 at 14:00.
* Given advice on running a team, settings tasks and deadlines and contacting if issues arise.
* A roadmap for the week ending the 12th of February 2023 is now planned.

**Roadmap – 12th of February**

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| **Task** | **Assigned** | **Deadline** |
| Complete use case analysis diagram. | Samina Matin, Syed Hussain | 11/02/2023 |
| Complete use case analysis specifications. | Mohamed Mudhir, Maudud Ahmed, Huzaifa Pathan | 12/02/2023 |
| Complete class analysis diagram. | Alfred Manville, Maudud Ahmed | 13/02/2023 |
| Start GUI designing. | Karan Sambee | TBA – Also requires boundary classes from class design diagram. |