

How to use REHOS system for dorm payment

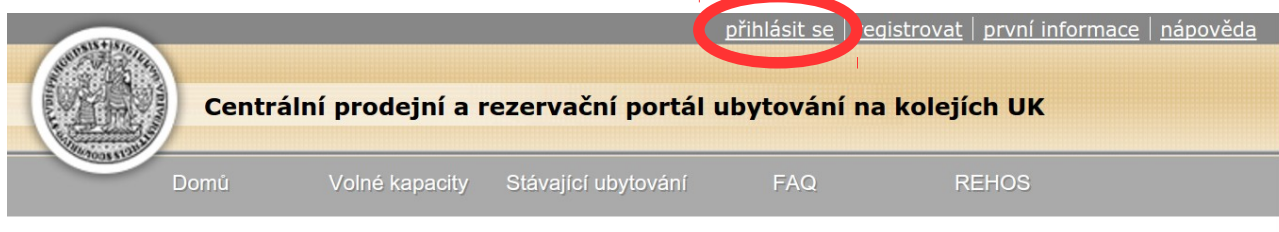
All dorms at Charles University use REHOS system for payments and payment history. However, it's all in Czech with no way to switch to English, which is **absolutely idiotic**.

I am making this for all the foreign students to know where to click and what to do.

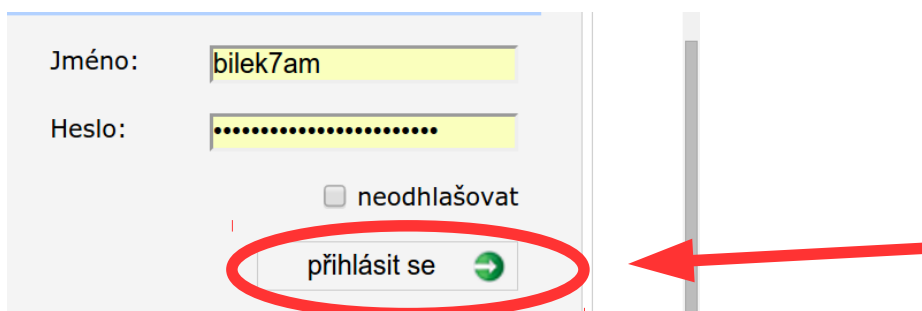
You need to go first to

<https://rehos.cuni.cz>

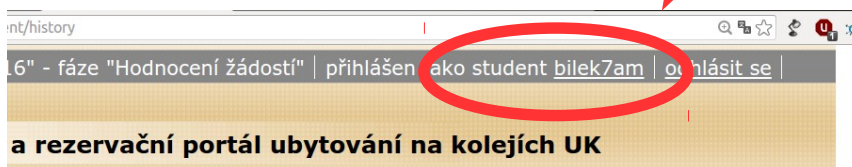
Then click here (it means "login")



log-in with name/password that you should have to other school systems



You should now see your username on top right.

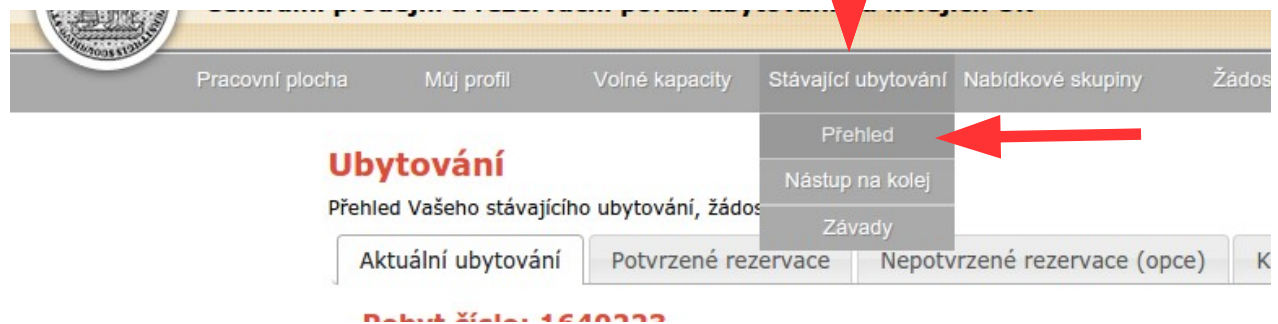


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(this document is also at <http://karelbilek.com/rehos.pdf> and <http://karelbilek.com/rehos.odt>)

How to see your current room type/price

Click on Stávající ubytování → Přehled



Here, you can see basic information about your room and price

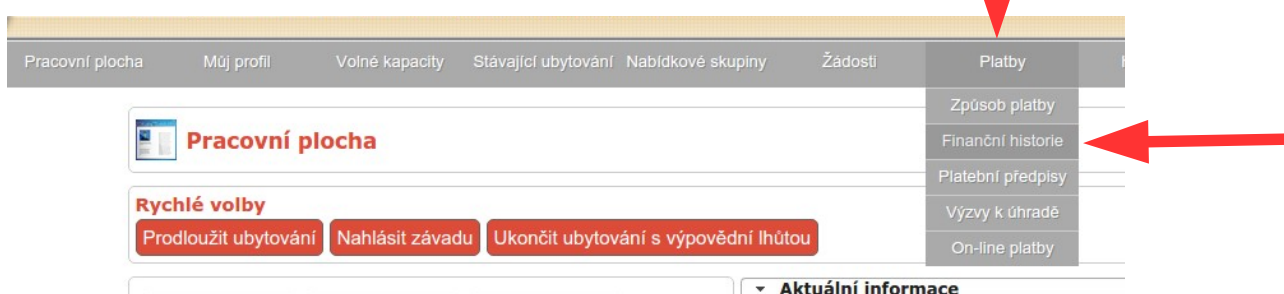
V rámci skupiny:	700034788
Kolej:	Hvězda
Termín:	od 31.10.2015 do 13.9.2016
Typ ubytování:	
Orientační cena (Kč/noc):	120,72 CZK
Pokoj určen pro pohlaví:	muž
Typ pokoje:	HVE 1LB

The most important information:

- Termín – at which day your living here starts and terminates
- Orientační cena – price per 1 night
- Pokoj určen pro pohlaví – sex (muž=male, žena=female)
- Typ pokoje – type of room – “1L” means “1 bed in room”, “2L” means “two beds in room”

How to see your payment history

Click on Platby → finanční historie



This is slightly chaotic even for Czech people – go figure!

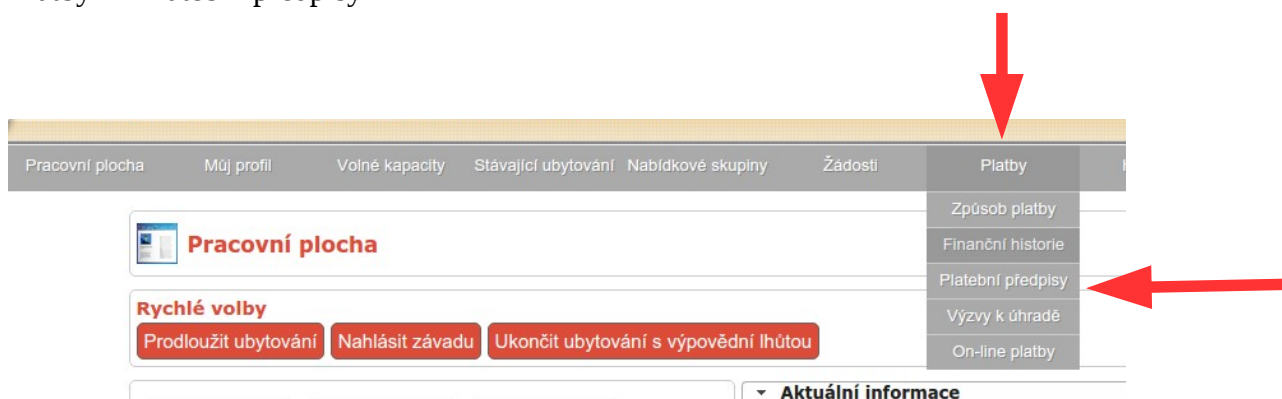
Předpis	Úhrada	Zůstatek
2 539,04	0,00	1 908,28
0,00	1 908,28	-0,00
2 811,08	0,00	2 811,08
2 720,40	0,00	5 531,48
0,00	7 000,00	-1 468,52
2 811,08	0,00	1 342,56
100,00	0,00	1 442,56
0,00	1 800,00	-357,44
2 448,36	0,00	2 090,92
0,00	1 500,00	590,92
100,00	0,00	690,92
0,00	600,00	90,92
3 083,12	0,00	3 174,04
2 811,08	0,00	5 985,12
0,00	4 000,00	1 985,12

In the left column (“předpis”), you see how much you should have paid.

In the middle column (“úhrada”), you see how much you paid.

On the right column, you can see how much money you have left. However – positive means *how much you owe*, negative means *how much money you have left*, if you overpaid for example.

If you want to see in more detail how did were the numbers counted, go to
Platby → Platební předpisy



Here you can see detailed information about the recent months

30.11.2015 - 31.12.2015					3 742,32
Kolejné	31 x	117,00	=	3 627,00	
Internet student	31 x	3,23	=	100,13	
Notebook	31 x	0,49	=	15,19	

CELKEM 30.11.2015 - 31.12.2015				3 742,32	

The first row is the date + total for that date.

“Kolejné” means just general housing, and you can see the number of the nights X price for 1 night

Then you have to pay for internet + notebook separately, but it's really small money.

Then you see the total again.

(continued)

(this document is also at <http://karelbilek.com/rehos.pdf> and <http://karelbilek.com/rehos.odt>)

How to pay

You do **not** need Czech bank account to pay! All you need is an international payment card, like MasterCard or VISA (American Express doesn't work in Czech Republic). It's very easy.

You need to go to Stávající ubytování → Přehled.



If you see big red number like this, it means you owe some money to dorm and you should pay it. If you don't see it, it means you are OK and don't need to pay anything.

opce) číslo: 1252834

150492

Jednota

od 18.10.2013 do 15.9.2014

21.10.2013

na školní rok

89,88 CZK

129

Nutno zaplatit:

Stav účtu k pobytu č. 150492

5 664,84 CZK 

Zaplatit on-line



“Nutno zaplatit” means “you need to pay:”

“Zaplatit” means “to pay”

If you see this big number, you should

- click on the pencil and edit, how much you want to pay
 - (you can pay less than you owe, but that will leave you with debt, so if you have money, don't edit it)
- click on “Zaplatit on-line”
- that will redirect you to a general payment gate, which should be in English
- you fill in your MasterCard/VISA details, confirm, and that's it

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