

Curriculum Vitae

A: PERSONAL DATA	
Name:	Mark Kaahwa (PhD)
Sex:	Male
Nationality:	Ugandan
Postal Address:	P.O Box 837 Fort-Portal-Uganda
Tel:	+256 (0)700503592/0783803615
E-mail:	mark.kaahwa@mmu.ac.ug / mrkcosta@yahoo.com
Physical Address:	Bwanika Saaka Kichwamba Sub-county Kabarole District
B: EXPERTISE	Educational Technology, Blended Learning, e-pedagogy, electronic media, educational policy, community education, educational management, and leadership.
C: ACADEMIC BACKGROUND AND QUALIFICATIONS	
2015 -2019	Vrije Universiteit Brussel-Belgium PhD in Educational Sciences (E-pedagogy)
2008 –2010	Nkumba University, Entebbe ME'd (Management & Planning)
2005 -2006	Makerere University, Kampala Post Graduate Diploma in Education (P.G.D.E)
2000 -2003	Makerere University, Kampala BA (Social & Philosophical Studies)
1998 - 1999	St. Mary's Minor Seminary Uganda Advanced Certificate of Education (UACE)
1994 - 1997	St. Mary's Minor Seminary Uganda Certificate of Education (UCE)
1987-1993	Demonstration Primary School Primary Leaving Examination (PLE)
D: WORK EXPERIENCE & PROFESSIONAL CAREER DEVELOPMENT	
July 2022 to June 2023	Head, Educational Management & Planning, Faculty of Education at Mountains of the Moon University, Uganda. The under listed are the duties: <ul style="list-style-type: none"> • Prepare lectures and conduct lectures to undergraduate and post-graduate students. • Conduct researches and disseminating research findings • Supervise students undertaking research • Conducting seminars
	<ul style="list-style-type: none"> • Administer and invigilate tests examinations and course work according to University standards • Mark tests and examination scripts and compile results according to approved grading standards of the University.

	<ul style="list-style-type: none"> • Attend to students' inquiries and academic issues
July 2022 to-date	<p>Lecturer, Department of Educational Management and Planning at Mountains of the Moon University, Uganda. The under listed are the job descriptions:</p> <ul style="list-style-type: none"> • Prepare and conduct lectures to undergraduate and postgraduate students. • Conduct researches and disseminate research findings. • Supervising students undertaking research. • Conducting seminars. • Set tests, examinations and course work according to University standards. • Administer and invigilate tests, course works and examinations according to University standards. • Mark tests and examination scripts and compile results according to approved grading standards of the University. • Attend to students' enquiries and academic issues.
July 2023 to date	<p>Coordinator, ODeL and Community Engagement (FOE). Among others I have the under listed duties:</p> <ul style="list-style-type: none"> • Playing a coordination role of linking students and staff from the Faculty to the ODeL department and vice-versa. • In collaboration with ODeL department, provide meaningful and collaborative instructor and student training sessions regarding the use of Moodle learning platform. • Guarantee that students and instructors from the Faculty are sensitised and prepared to effectively use the e-learning management system. • Collaborate with Faculty academic staff in the development of online content for online delivery. • Work with staff and help them to design sustainable high-quality e-learning and online assessment activities. • Maintain quality assurance processes and protect the intellectual property of the e-learning materials developed for MMU. • Arranging quality assurance meetings at the school level to receive, consider and approve online content from instructors prior being forwarded to ODeL department for final scrutiny and approval. • Initiate and in collaboration with Faculty implement Community Engagement activities.
November 2020 to June 2022	<p>Head, Open Distance & Electronic learning (ODeL) at Mountains of the Moon University. Among others I have the under listed duties:</p>

	<ul style="list-style-type: none"> • Providing end-user technical support to all instructors and learners using Moodle learning platform. • Supporting instructors in creating and designing content and online assessments. • Keeping an eye on the Moodle learning platform to suggest improvements that will reduce or completely eliminate the manual tasks and processes. • Regularly track and follow online attendance, statistics and general usage by both students and instructors. • Conduct physical and online pedagogical trainings for both staff and students regarding the use of Moodle learning platform. • Creating, executing and monitoring online surveys/feedback regarding the online teaching and learning processes by both students and instructors.
September 2013 to July 2015:	<p>Ag. Dean, School of Education at Mountains of the Moon University. Among others I had the under listed duties:</p> <ul style="list-style-type: none"> • Submit monthly reports Top University Management on the status of the school. • Calling and chairing regular meetings of the school. • Was responsible for the care and safety of School property. • Recommend to Human Resource Director the appointment of academic and administrative staff. • Prepare and monitor the school budget. • Was a member of the University Senate representing the school. • Planning and coordinating research and extension activities of the School.
1st August 2015-to-November 2019	Study leave to pursue PhD in Educational Sciences at Vrije Universiteit Brussel
October 2010 to September 2013	<p>Head of Department and Assistant Lecturer in Pre-service Education at Mountains of the Moon University in Kabarole District. I was responsible for the under listed duties:</p> <ul style="list-style-type: none"> • Supervising and monitoring all departmental activities. • Supervision of field work and placements. • Students' research supervision. • Programme and Curricular development. • Development of learning support material, methods and applications. • Participate in internal and external committees. • Mentoring and counseling students. • Participate in outreach programmes.

<p>September 2011 to May 2015:</p>	<p>Child protection officer (CPO) for Mountains of the Moon University and among others, I was responsible for the under listed duties:</p> <ul style="list-style-type: none"> • Receive information about a concern or allegation. • Ensure the procedure about how to manage concerns. • Create a child protection case file for every referral that includes a log of actions • Take possession of any written records made by any person in connection with the case and place them on the Child Protection Case File. • Explain the procedures for addressing the concern, allegation or disclosure to the person concerned. • Contact emergency or appropriate services where a child appears to be at immediate and serious risk of harm. • Conduct an initial interview with the person against who the allegation was made as soon as possible. • Complete the relevant reporting forms in case of child abuse.
<p>March 2012 to Jan 2013</p>	<p>Coordinator of Postgraduate Studies- School of Education. Among other things, I executed the under listed duties:</p> <ul style="list-style-type: none"> • Initiating and coordinating postgraduate programmes in the School. • Maintaining a list of school procedures and guidelines related to graduate studies. • Preparing admission files summaries and alert applicants with respect to missing information and then forward to the committee of Graduate studies. • Providing faculty members with administrative assistance in the development and implementation of graduate courses within the School. • Coordinating logistics for onsite graduate courses, including lecture room allocation, coordinating special events. etc. In the School. • Advising on the recruitment of staff to teach the postgraduate students in the school.

	<ul style="list-style-type: none"> • Being a member of the committee of graduate studies and research.
October 2008 to September 2010:	<p>Ag. Assistant Registrar Academic at Mountains of the Moon University in Kabarole District. Among others, I had the following duties:</p> <ul style="list-style-type: none"> • In charge of Examinations and Transcripts. • Dispatching students' results. • Issuing statement of results. • In charge of applications, admissions and registration of students. • Secretary to Academic Management Meetings. • Member of Senate. • Senate Disciplinary committee secretary. • Secretary to the Admissions board committee. • Member of quality assurance committee. • In-charge of the Partial-Scholarship Scheme. • Coordinate external examiners for Schools. • In charge of students' identity cards. • In charge of NCHE statistical data. • Assist the Registrar to develop and revise academic policies. • Member of graduation committee.
August 2006 to September 2008	<p>Appointed as Personal Assistant to the Registrar Academic at Mountains of the Moon University in Kabarole District. I had the following duties:</p> <ul style="list-style-type: none"> • Receiving and directing visitors. • Secretary to Academic Management Meetings. • In charge of incoming and outgoing mails. • Fixing appointments for the Registrar Academic. • Coordinate starting up of short courses and new academic programs. • Assisting the Registrar Academic in enforcing payment of tuition. • Secretary to admissions committee. • In charge of admissions, examinations and transcripts.
E: RESEARCH ACTIVITIES AND OUTPUTS	
Publications	<p><i>Articles in peer reviewed journals</i></p> <ul style="list-style-type: none"> • Kaahwa, M., Zhu, C., & Muhumuza, M. (2018). Investigating ICT skills and the use of audio media in distance education among teachers and students: the case of Mountains of the Moon University in Uganda. <i>Afrika Focus</i>, 31(1), 51-71. https://doi.org/10.21825/af.v31i1.9035 • Kaahwa, M., Zhu, C., Muhumuza, M., Mutyeberere R., &

	<p>Karemera C., (2019). The Effectiveness of Audio Media in Enhancing Farmers' Knowledge: The Case of Smallholder Banana Farmers in Western Uganda. <i>International Journal of Recent Contributions from Engineering, Science & IT</i>, 7 (2), 68-90. https://doi.org/10.3991/ijes.v7i2.10847</p> <ul style="list-style-type: none"> • Mark Kaahwa, Chang Zhu, Moses Muhumuza, Charles Karemera. Differences between Audio Media and Conventional methods regarding Students Academic Performance and the influence of audio media satisfaction on their Academic Scores at a Ugandan University. https://doi.org/10.1504/IJIL.2021.115500 • Moses Muhumuza, Tom Vanwing and Mark Kaahwa. The Integration of Traditional Religious Beliefs in the Conservation of the Rwenzori Mountains National Park, Uganda: Processes and Lessons Learned. Book Chapter in <i>What About Us? Global Perspectives on Redressing Religious Inequalities</i>. • Kaahwa, M., Zhu, C., & Muhumuza, M. Satisfaction of Distance Education University Students with the use of Audio Media as a Medium of Instruction. The case of Mountains of the Moon University in Uganda. <i>International Journal in educational and pedagogical sciences</i>, vol. 13(5), 738-750. https://g.co/about/ezgt7b • Sheila Nanyanzi, Leo Van Audenhove , Justice Mugenyi Kintu, Mark Kaahwa, Ivo De Pauw, Chang Zhu. Unveiling Synergies among Faculty and Farmers in Developing a Dairy App - An In-Depth Exploration of the Design Thinking Process from Ideation to Prototyping and Testing" (Accepted for publication by Journal of Community Engagement and Scholarship). • Mark Kaahwa, Kintu Mugenyi Justice, Nanteza Lucy Babirye, Kisembo Maliko Pamela Nizeyimana. The Effectiveness of a Decentralized Blended E-Learning Solution on the teaching-learning Process for In-service Student Teachers in Remote Settings of Rwenzori Region, Uganda. (Manuscript almost ready)
Conference proceedings	<p><i>Published conference proceedings</i></p> <ul style="list-style-type: none"> • Kaahwa, M., Zhu, C., & Muhumuza, M. Perceptions of Learners and Teachers regarding the Pedagogical benefits of Audio Media for Distance Education in Resource Poor Contexts. 11th International Technology, Education and Development Conference; Valencia: https://www.researchgate.net/publication/312616136 • Kaahwa, M., Zhu, C., Muhumuza, M & Mutyeberere R.

	<p>(2019). Assessing the Efficacy of Audio Media Technology in enhancing Financial Literacy Knowledge among Radio Listeners. A case of selected Rural Communities in Western Uganda. (Published under 8th Teaching & Education Conference Proceedings, Vienna), ISBN 978-80-87927-90-8, IISES. https://iises.net/proceedings/8th-teaching-education-conference/front-page</p>
F: PAPERS PRESENTED AT INTERNATIONAL CONFERENCES	
	<ul style="list-style-type: none"> ▪ Learners and Teachers' perceptions regarding the Pedagogical benefits of online teaching and learning (Audio Media technology) for Distance Education in Resource Poor Contexts at the 11th International Technology, Education and Development Conference; Valencia in Spain. ▪ Attended and presented a paper titled; Satisfaction of Distance Education University Students with the use of Online teaching & learning (Audio Media technology) as a Medium of Instruction. The case of Mountains of the Moon University in Uganda. ICERI 2018: 20th International Conference on Education Research and Innovation, Cape Town, South Africa. ▪ Attended and presented a paper titled; Investigating ICT skills and the use of audio media in distance education among teachers and students: the case of Mountains of the Moon University in Uganda. Accessible Development conference 2017 in Tanzania Mzumbe University. ▪ Attended and presented a paper titled; Assessing the Efficacy of Audio Media Technology in enhancing Financial Literacy Knowledge among Radio Listeners. A case of selected Rural Communities in Western Uganda. In Vienna Austria. ▪ Attended an international conference on child protection and safeguarding practices in Nairobi Kenya.
G: E-LEARNING EXPERIENCE AND WORKS EXECUTED	
	<ul style="list-style-type: none"> ▪ Head, Open Distance & Electronic Learning at Mountains of the Moon University where I am responsible for all online teaching and learning processes. ▪ Trained and mentored lecturers and students in the use of e-learning instructional strategies particularly the development of audio and video podcasts for distance learning in the blended learning model. ▪ Participated in the conception, design, installation and actualisation of Mountains of the Moon students' online learning platform (Moodle platform).

	<ul style="list-style-type: none"> ▪ Trained Higher Education students on the use of online instructional strategies for complete off campus learning. ▪ Have designed and participated in the implementation of online courses. ▪ Training university staff in preparation and execution of e-pedagogies. ▪ Designed training manuals for online teaching and learning particularly for audio media technology. ▪ Have authored publication in international peer reviewed journals and presented papers at international conferences in line with e-electronic learning. ▪ Participated in the design, development and upgrade of an online early warning system for peace project. ▪ Prepared and developed E-learning policies for Mountains of the Moon University and Pentecostal University in Uganda
I: CONSULTANCIES EXECUTED	
	<ul style="list-style-type: none"> • Assessment of societal norms, values and attitudes that promote or fight corruption in Rwenzori region. ▪ Consultancy services to conduct baseline survey on the status of service delivery in the Rwenzori region. ▪ An assessment of skills and knowledge required in entrepreneurship, management, leadership and sexual and reproductive health. ▪ The integration of traditional religious beliefs in the conservation of the Rwenzori Mountains National Park, Uganda: Processes and lessons learned. ▪ Mid-term evaluation for the Civic education project 2018-2021 ▪ Trained Pentecostal University staff in e-content development. ▪ Trained Uganda Martyrs University staff in e-content development.
J: TRANSFERABLE SKILLS TRAINING WORKSHOPS PARTICIPATED IN	
	<ul style="list-style-type: none"> • Attended a workshop on how to put a WOW factor in your Research at tweekerkenstraat in Brussels. • Writing for peers and non-peers at Campus Etterbeek VUB in Brussels • Networking Skills at VUB in Brussels. • From Research Question to Literature Study at campus Etterbeek VUB in Brussels. • How to make a good Research Design at campus Etterbeek VUB in Brussels.

	<ul style="list-style-type: none"> • Doing collaborative and narrative research with families and youngsters in vulnerable situations at campus Etterbeek VUB in Brussels. • Ethnography in challenging contexts: observing and responding to deviance and conflict in Ghent Belgium. • Scientific Presentation Skills and Career Planning at campus Etterbeek VUB in KU Leuven Belgium. • Public Health conference at MMU Fort-portal Uganda. • Learner-centered teaching techniques workshop in Kampala Uganda. • Strikes prevention in schools; the role of the teacher in Mucwa Fort-portal Uganda. • Intercultural Communication at campus Etterbeek VUB in Brussels. • Personal effectiveness at campus Etterbeek VUB in Brussels
K: PROJECTS ENGAGED IN	
	<ul style="list-style-type: none"> • Investigating the potential of Radio technology as a channel of communication in enhancing small holder banana farmers' knowledge regarding proper banana farming practices in the Rwenzori Region. Principal Investigator. • Assessing the role of audio media technology in equipping small holder banana farmers with financial literacy skills in the Rwenzori Region. Principal Investigator. • Assessment of societal norms, values and attitudes that promote or fight corruption in the Rwenzori region. Assistant Team leader. • Carrying out needs analysis on the community needs for the people around Kijwiga study Center for Mountains of the Moon University in Uganda. Senior research Assistant. • Carrying out needs analysis on leadership training program for primary Schools in Kabarole District. Project Leader and Principal Investigator. • Assessing the post-covid effects on the boy and girl-child education in primary schools in the Rwenzori region. Co. Principal Investigator. • Eco-home project as a Small Great Project within the framework of Global Minds. The overall goal of the project is to promote green development and tourism economy from the household level among communities in the Rwenzori region, Western Uganda. Co. Principal Investigator. • Currently am a project member in a 3-year project funded

	<p>by the Australian government. The project is on Strengthening of Higher Education, Research and Community Engagement in Agro-ecology in the Rwenzori Region in Western Uganda-Phase II. I am responsible for e-pedagogy work package, where am converting text-based modules into audiovisual content for MSc.in Agro-ecology.</p> <ul style="list-style-type: none"> Research Innovation Fund (RIF) supported by the Ministry of Education and Sports through the Government of Uganda. Project focus; Decentralized Blended E-Learning Solution for Remote Education of In-service Teachers in Resource Constrained Communities of Rwenzori Region, Western Uganda Principal Investigator
L: INTERNAL & EXTERNAL ACADEMIC RESEARCH SUPERVISION	
	<p>I have successfully supervised five internal Masters students at Mountains of the Moon University,Uganda as shown below:</p> <ol style="list-style-type: none"> Kato Everest REG. NO. 2013/U/MMU/MBA/001- Graduated Agaba Joseph REG NO. 2015/U/MMU/MELPS/004- Graduated Kabakama Jane REG NO. 2013/U/MMU/MELPS/006- Graduated Manda Resty REG NO. 2018/U/MMU/MELPS/005- Graduated Ronald Mutegeki REG. NO: 2019/U/MMU/MELPS/001- Graduated <p>Awaiting Graduation</p> <ol style="list-style-type: none"> Kyomuhendo Patrick REG. NO.2020/U/MMU/MELPS/002- Submitted final dissertation. Mujuni Stephen REG NO. 2021/U/MMU/MELPS/011- Submitted final dissertation. Nawita Samwel REG. NO: 2021/U/MMU/MELPS/008 – Submitted final dissertation. <p>Ongoing supervision</p> <ol style="list-style-type: none"> Annet Arora REG. NO MMU/U/MELPS/012- Passed Proposal defense and now doing data collection Bandobera Zephaniah REG. NO. 2022/U/MMU/MELPS/008- Passed Proposal defense and now doing data collection Kagaruki Aramathan 2023/U/MMU/MELPS/01439- On Proposal Level. <ul style="list-style-type: none"> In addition, I have successfully supervised over 20 undergraduate students in the Faculty of Education.

I have successfully assessed seven external students from Uganda Martyrs University as shown below:

1. SSEKYOGA LAWRENCE REG. NO. 2018-M313-20041
2. TIBUHOIRE ROSE MARY REG. NO. 2017 - M313 - 20060
3. TUMUHIMBISE MARY CROSS. REG. NO. 2018-M313-20042
4. WAMBEDDE NICHOLAS ABRAHAM. REG. NO. 2017-M312-40016
5. WAMUNDU THOMAS J.N. REG. NO. 2016-M312-40018
6. SIMULI NAOME REG. NO. 2019-M313-20027
7. FLAVIA AINEMBABAZI REG. NO. 2020 M313-21700

External examination at Kabale University

As external examiner, I have assessed and advised the University on the following:

1. Syllabus coverage for each course unit
2. Quality of examination questions set for each course unit
3. Fairness of the time allocated to the examinations
4. The correctness and authenticity of model solutions and marking schemes
5. Uniformity, fairness and appropriateness of internal marking
6. The suitability of content and form of all continuous assessments.

I have successfully assessed 1 external master's student from Kabale University

1. MPEIRWE JESHIELLAH REG. NO. 2021/A/MAEM/0829/W

PhD supervision

I have been contacted by Uganda Martyrs University to supervise a PhD dissertation by Buteraba Edward titled; **An Evaluation of the Effectiveness of Staff development on the Quality of Teacher Trainers in Uganda. A case of National Teachers' Colleges.** Supervision is at the initial stages.

PhD external examination

I have served as an external jury member and an assessor for a PhD dissertation titled **Understanding University Community Engagement in a rural context. A Mixed Study at Vrije Univeriteit Brussel, Faculty of Education & Psychology in Belgium.**

Academic Reviews

Am currently a reviewer for the International Journal of Changes in Education (IJCE). **It is a peer-reviewed outlet that publishes original research articles, reviews, and case studies on the latest global development and innovations in education.**

M: COMMUNITY ENGAGEMENT	
	<ul style="list-style-type: none"> • Have participated and facilitated trainings on effective primary school management systems for Head teachers, Deputies and senior teachers in Kibaale, Kasese, Hoima, Bundibugyo, Masindi, Kamwenge, Ntoroko and Kyenjojo Districts. • Have organized and facilitated several workshops on child protection and safeguarding practices at Mountains of the Moon University. • Have successfully organized and facilitated trainings for classroom teachers on pedagogical skills in Kyenjojo district. These trainings were supported and financed by Vlr UOS project. • I have successfully organized training for University lecturers on teaching skills. The training was supported by Vlr UOS Project. • Participated in awareness campaigns on basic functional literacy in Kyenjojo district, Uganda. • Facilitated various workshops on strike prevention and management in some of the secondary schools in Kyenjojo and Kabarole districts.
N.REFEREES.	<p>1. Prof. Dr. Chang Zhu (PhD) Vrije Universiteit Brussel Faculty of Psychology & Educational Sciences Dept. of Educational Sciences Pleinlaan 2-1050, Brussels Email: chanzhu@vub.ac.be</p> <p>2. Dr. Fr. Mukidi B. Christopher Deputy Vice Chancellor Academics Uganda Martyrs University P.O BOX 5498 Nkozi Email: dvcaa@umu.ac.ug Tel: 0772647166</p>
P.CERTIFICATION	I Dr. Mark Kaahwa (PhD certify that the information given in this Curriculum Vitae is true to the best of my knowledge.