Minutes Doc - 15/09/2014 (10am – 11:30am) – Industrial Team Project

**Members In Attendance:**

* Kari McMahon
* Ewan Mount
* Robert Mason
* Mark Goddard
* Zhihua Liu

**Summary of meeting:**

At this meeting we did introductions. Discussed the software development approach we want to use either Agile or waterfall. We decided on Agile/Iterative approach and we also decided to develop for Android as none of us have Mac’s or experience with the iphone development so it seemed the best option to develop for Android for such a short period of time. We also felt it was best for Android phone as it is probably the cheapest option for the company to buy phones to be used for the app.

We arranged research tasks for the next day to 2 days and our ideas/requirements for the app to discuss with client.

Kari McMahon was allocated team leader and going to the visit the James Hutton Institute on Wednesday.

Robert and Liu have agreed to go to the presentation workshop in week 3.

**Tasks:**

* Ewan looking into how expert system would work.
* Robert and Mark looking into images stored in an app in Android.
* Liu looking into videos stored and played in an app in Android
* Kari is writing the ethics form, writing up cue cards and sorting groups such as facebook, git, trello, minutes and excel for project organisation.

**Next Meeting:**

Monday – 3pm – Managerial Meeting with John