Minutes Doc - 17/09/2014 (1pm – 5pm) – Industrial Team Project

**Members In Attendance:**

* Kari McMahon
* Ewan Mount
* Robert Mason
* Mark Goddard
* Zhihua Liu

**Summary of meeting:**

At this meeting we discussed what the information Kari had retrieved from her trip to James Hutton Institute. We arranged our sprint backlog based on the information from the meeting and the requirements we decided would be best to achieve first.

Kari emailed Lesley to confirm we had understood the requirements correctly and explained to her the Agile/iterative approach we are taking. We wanted to tell her we are aiming to have her two top requirements done by the end of the project as well as hopefully achieving more requirements iteratively if there is time. We wanted to make communicate this with the client so they understood this and we weren’t overpromising what we could do during the time.

We then worked on our assigned tasks for the rest of the time of the meeting.

**What has been done:**

* Kari has nearly finished ethics form with some minor changes, started writing up team risk assessment and developed a basic image slideshow
* Ewan started work on a mock expert system.
* Robert completed an example custom list view
* Liu completed an Android page layout
* Mark set up the database structure and project on git.

**Tasks:**

* Ewan is continuing on a mock expert system
* Robert is developing custom list view into project code.
* Mark is looking/developing best way to insert data into SQLite for Android.
* Liu is learning about Git.
* Kari is merging Liu’s further info page and her basic image slideshow to complete further info page

**Next Meeting:**

Thursday – 9am