

Recipes For Life
Appendix 2.4
Supervisor Minutes

Minutes - Supervisor Meeting 1 – 16/09/2014

Summary

At this meeting we discussed the initial idea for the application. Kari discussed concerns about suitability for the app as there were already apps out there that had similarities to the idea. Kari had researched other apps as well as started some background reading. The majority of the meeting was focussed on whether the idea was appropriate for an honours project and the technologies that were going to be used such as Android, SQL etc. The meeting set out initial plans.

Next Meeting

7/10/2014 – This was scheduled a few weeks later due to the industrial project and so Kari's attention will be focussed on that.

Minutes - Supervisor Meeting 2 – 7/10/2014

Summary

At this meeting I confirmed the final idea for the honours project with my supervisor as well as discussed the plan for the upcoming weeks. By next week I would like to have background reading finalised as well as a rough draft of the ethics form done so I can start doing initial questionnaire and surveys about my honours project. We also discussed server space for the application which I will ask Mahamadou about.

Next Meeting

14/10/2014

Minutes - Supervisor Meeting 3 – 14/10/2014

Summary

At this meeting I spoke to my supervisor about the project plan which I developed which I plan on sending him to look at. I spoke to my supervisor about the background reading being finished and that I had started researching into my design decisions. I decided to change my plan slightly and finish focussing on finalising my design decisions before starting my ethics.

By the next meeting I hope to have:

- Background reading, design decisions and target market information finalised
- Requirements specification and ethics started.

We also spoke about some queries I had about development processes and requirements specification for the project.

Next Meeting

21/10/2014 – 3pm

Minutes - Supervisor Meeting 4 – 21/10/2014

Summary

At this meeting we discussed my project plan and background reading/design decisions which I sent Keith to look at. Earlier in the week I spoke to Kathleen Cummins about whether I needed to put the survey I plan on doing in the ethics or not since it would be anonymous. Kathleen said I would need to and this changed my plans for the week as I focussed on finishing background reading and design decisions as well as having a first draft of my ethics ready. I told my supervisor about this and said I would have my ethics sent to him to review by the end of the week.

By the next meeting I hope to have:

- Target market information finalised
- Initial requirements specification finished
- Better design sketches drawn up than the ones in the log book
- Ethics sent to the committee.
- Email Mahamadou about server space.

Next Meeting

28/10/2014 – 3pm

Minutes - Supervisor Meeting 5 – 28/10/2014

Summary

Before the meeting I emailed my supervisor my ethics form which I gained feedback back from my supervisor. At the meeting we discussed the ethics and I told him that it has now been submitted to the ethics committee. I told him I created my initial requirements specification which will be built on from user responses from the survey, written up target market information (but hope to develop it further) and started detailed design sketches on Axure to get user feedback from. I also told my supervisor about gaining server space.

By the next meeting I hope to have:

- Design sketches finalised
- Risk and gantt created.
- Report started.

Next Meeting

4/11/2014 – 3pm

Minutes - Supervisor Meeting 6 – 4/11/2014

Summary

At the meeting I spoke to my supervisor about finishing the Axure design sketches which took longer than expected but are now finalised and how I plan on using them to gain feedback on my application when my ethics has been approved. I spoke to my supervisor also about creating a gantt chart for the project to help me see a full overview of the project. I plan on using the gantt chart as a whole project task list.

By the next meeting I hope to have:

- Risk assessment created.
- Survey created ready for ethical approval.
- Report started.

Next Meeting

11/11/2014 – 3pm

Minutes - Supervisor Meeting 7 – 11/11/2014

Summary

At this meeting I updated my supervisor on progress and what I achieved over the week. I had achieved the draft of the report with the abstract, introduction and background done. I created a risk assessment and created my online survey ready to launch for when ethics is approved. We spoke about my ethics as I have still not had any feedback on it yet.

By the next meeting I hope to have:

- Design section of report draft finished as well as overall improvement of draft.

Next Meeting

18/11/2014 – 3pm

Minutes - Supervisor Meeting 8 – 18/11/2014

Summary

At this meeting we discussed receiving my ethical approval and I told my supervisor I started sending out surveys to forums and had already received 6 replies. I told my supervisor I hoped to spend the next week working on getting survey responses and discussing design sketches. I also updated my supervisor that my report first draft up to the design stage was nearly finished

Next Meeting

25/11/2014 – 3pm

Minutes - Supervisor Meeting 9 – 26/01/2015

Summary

At this meeting we discussed my progress over the Christmas break. I told him about starting implementation over the break and that I had achieved the sign in and log in pages in the application as well as just finishing off the adding recipe code. I told him about some of the challenges I had over the break such as being ill for two weeks, getting used to the development environment and changing from php to asp.net as the php on the server was not set up to use Microsoft server and the university was on break when I discovered this issue so I made the change to asp.net. We discussed my main concerns about being able to get the core development work done in the time constraints as I was finding it particularly time consuming to write code for small aspects especially the syncing between databases and I was also concerned about the amount of user testing sessions I would be able to do. We also spoke about the progress report.

Next Meeting

2/2/2015 – 2pm

Minutes – Supervisor Meeting 10 – 02/02/2015

Summary

At this meeting we had a quick discussion about my progress report. I then discussed my progress in development. I told Keith about my issues with the server being down till Wednesday last week and how I switched to working on the recipe view task while waiting on the server to come back. I then used the rest of the week to finish the recipe insert sync code and do testing. I told Keith about noticing some issues with the sync code when testing, so I had to take some time out to fix that. I told Keith that my plans for this week was to write the code for edit a recipe and outlined my development tasks I was aiming to get done by the end of march.

Next Meeting

9/02/2015 – 2pm

Minutes – Supervisor Meeting 11 – 9/02/2015

Summary

At this meeting we discussed implementation progress, some implementation challenges within the app and some possible solutions to work around them. I discussed some concerns about the app looking bare or unfinished by submission time. I then walked Keith through the app so far.

Next Meeting

16/02/2015 – 2pm

Minutes – Supervisor Meeting 12 – 16/02/2015

Summary

At this meeting we continued to discuss my progress on implementation. In particular we discussed the sporadic issues I have been having with my sync code and possible solutions. I updated Keith about what I achieved in the previous week such as enabling the user to add a cookbook and the start of managing contributors for the cookbook. I showed Keith these updates in the app. Plans for next week is to do some user testing, editing a cookbook and sync code for the cookbook and contributors addition.

Next Meeting

23/02/2015 – 2pm

Minutes – Supervisor Meeting 13 – 23/02/2015

Summary

At this meeting I updated Keith on my progress with the implementation. I spent most of the week writing the sync code for the editing cookbooks and contributor's code. We discussed my dilemma of how to implement the deleting contributors and my decision to have a tag that said deleted instead of actually deleting the row. Then in the future possibly having a server job that would wipe rows marked as deleted that would run at a certain time in the day. I also spoke to Keith about the results from my user testing. I outlined my plans for the next couple of weeks is to work on the design of the app and in particular work on cookbook and recipe page design. We also discussed concerns about doing the syncing in the background and action bars.

Next Meeting

2/03/2015 – 2pm

Minutes – Supervisor Meeting 14 – 02/03/2015

Summary

At this meeting I updated Keith on my progress with the implementation. I discussed how I spent most of the week working on the design of the application. I implemented the listview, shelving, navigation drawers and action bars. I demonstrated these features to Keith. We then talked about the editing feature and ways to prevent accidental deletion although most solutions did not seem possible during the time frame with all the other features to be added to the application before the evaluation. He also had some concerns about the listview for the recipes not being the right design and some other suggestions towards this but again these suggestions need to be managed with the time constraints. For the next week I aim to have the ability for users to add individual images to the app from the database and for this to sync

Next Meeting

9/03/2015 – 2pm

Minutes – Supervisor Meeting 15 – 09/03/2015

Summary

At this meeting I updated Keith on my progress with the implementation which was mainly focussed on inserting and retrieving images from the database. This meant handling blobs. One of the main challenges of image loading is making sure the images do not take up too much memory so this means using memory saving strategies like compression, memory caches to store the image and reducing sample size. At this meeting we discussed if there was a need for a slideshow in the recipe page and the best way to size images on the recipe page. The report was also discussed and my changes that occurred to the sync code over the weekend. My aims for next week is to have the delete functionality working.

Next Meeting

16/03/2015 – 2pm

Minutes – Supervisor Meeting 16 – 16/03/2015

Summary

At this meeting I updated Keith on my progress with the implementation which was mainly focussed on deleting cookbooks and recipes from the app as well as starting to write the search code. I discussed waiting on a change to the database to possibly implement SQL scheduled jobs to delete rows marked “deleted” from the database. I also discussed my challenge trying to implement the searchview feature in the GUI. At the meeting I outlined my plan to finish my implementation by the 30th of April just using that week to place final touches on the app. My aims for next week is to finish the basic search functionality and have a comment box feature working in the app.

Next Meeting

23/03/2015 – 2pm

Minutes – Supervisor Meeting 17 – 23/03/2015

Summary

At this meeting I updated Keith on my progress with the implementation. In the past week I had achieved the basic search feature, the cloning functionality and the review functionality and this was demonstrated to Keith. We spoke about adding another clone feature on the recipe view page so it is easy to clone a recipe when you view it. We also discussed the refinement of the sync code and my concerns about JSON size due to ASP.net max JSON length limitation. I also updated Keith on my progress in the report and that I had written up my task sheet for the evaluation. We discussed some of my concerns about the evaluation. My aims for next week is to have the additional cloning feature complete, the explore feature and the scheduled deletes working in the app.

Next Meeting

30/03/2015 – 2pm

Minutes – Supervisor Meeting 18 – 30/03/2015

Summary

At this meeting I updated Keith on my progress and how I had achieved the explore functionality, the additional clone functionality and the adding and deleting of ingredients and methods in the edit page. I updated Keith on the fact I was still waiting on information of whether I could do scheduled deletes on the server. We also spoke about the length of the evaluation and the report and I am emailing the task sheet for the evaluation to be reviewed by Keith. My aims for the next week is to finalise the app and place demo data on it for starting evaluation at the end of the week.

Next Meeting

14/04/2015 – 2pm

Minutes – Supervisor Meeting 19 – 13/04/2015

Summary

At this meeting we discussed the results of my evaluation as well as the technical detail needed for the user guide. I attached copies of my evaluation results and the stage my user guide had reached so far. We also discussed the progress of my dissertation which is now a complete first draft but does need cut down. I asked Keith to give me feedback on the design chapter as it's the chapter I feel that's the weakest. I then discussed the demo. My aims for next week is to finish refactoring and commenting the final code and improving my dissertation draft.

Next Meeting

20/04/2015 – 2pm