AN ENGINEERING PROJECT REPORT

On

TITLE OF THE PROJECT

Submitted By

Full Name - Class Roll No.

Full Name - Class Roll No.

Full Name - Class Roll No.

Submitted to

The Department of IT and Computer Engineering

In Partial fulfillment of requirement for the degree of

Bachelor of Engineering in ……………………

Cosmos College of Management & Technology

(Affiliated to Pokhara University)

Tutepani, Lalitpur, Nepal

Date of Submission

AN ENGINEERING PROJECT REPORT

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Submitted By

Full Name - Class Roll No.

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Under the Supervision of

Name of Supervisor

Submitted to

The Department of IT and Computer Engineering

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BE PROJECT REPORT FORMAT

S.N.	SPECIFICATIONS	REQUIRED
1	**Layout**	A4 Size, Portrait.
2	**Font**	Times New Roman
3	**Font Size (For Main Body)**	12 Points
4	**Line Spacing**	1.5
5	**Top Margin**	1 Inch
6	**Bottom Margin**	1 Inch
7	**Header & Footer**	0.5 Inch
8	**General Alignment**	Justified

For all the contents of the Project of every page(Numbering):

1	Must be in ARABIC LETTER	(1, 2, 3, 4…..)
2	At the bottom right corner of every page	…….
3	Page number must start after	Cover Page

The Report should be:

1	Laser Printed	
2	DRAFT REPORT should be in Spiral Binding or Tape Binding	
3	Final Report	HARD COVER BOUND
4	Front Cover	As per departmental requirement
		Maroon cover with white ink for BCE & BEIT

> Drawings and Circuits must be drawn using computer.
> 2 copies of the report should be submitted to the Department. The students are recommended to make a separate copy of the report for themselves.

SECTIONS IN REPORTS

- Cover Page
  - Outer Cover Page (Hard Cover Bound)
  - Project Title Page
- Certificate
- Acknowledgement
- Abstract
- Table of Content
- List of Figures
- List of Tables
- List of Acronyms / Abbreviation
- BODY
  - Introduction
    - Introduction to the Project
    - Team Members / Plan Followed
    - Application of Project
  - Other Sections – *May vary depending upon the nature of the project*
    - Literature Review
    - Case Study
    - System Analysis
    - System Development
    - Design Philosophy
    - Methodology
    - Project Block Diagram
    - Working Principle
    - Problems Encountered
  - Total Cost (In case of hardware required)
  - Recommendations / future Enhancements
  - Conclusion
  - Bibliography
    - *Book: Author Name. Date of Publication/ Edition. "Title of the Book". Publisher.*
    - *Website: Topic. Retrieved on Complete Date from Complete website(Source)*
- Appendix
  - Complete Circuit Diagram
  - PCB Diagrams (If Any)
  - Datasheets (only of special components used – if any)

GUIDELINES

- ✓ No direct copying from Books or the Internet. **PLAGIARISM** will not be entertained.
- ✓ Copied text must be properly referred with reference numbers. Citation must be done.
- ✓ The chapters & Sections should be numbered and properly separated.
- ✓ All Diagrams should have a figure number (According to the Chapter Number) be captioned.
- ✓ All Tables should have a table title (According to the Chapter Number).
- ✓ The header must contain the Title of the Project.

A draft report must be submitted to the Project supervisor as soon as possible. Please clear ay confusion by consulting with the Project Supervisors.

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Request for the permission to copy or to make and other use of the materials in this report in the whole or in part should be addressed to:

CERTIFICATE (On Letter Head)

The undersigned certify that they have read & recommended to the Department of Electronics & Communication / IT & Computer / Civil, a final year project work entitled "The Title of the Project Work" submitted by (Names of the Students with Roll Numbers) in partial fulfillment of the requirements for the degree of Bachelor of Engineering.

_____

Name & Post of Project Supervisor
(Project Supervisor)
Department of ………….
Name of Institute

_____

Name of External Examiner
(External Examiner)
Designation
Name of Institute

_____

Name
Head of the Department
Department of IT and Computer Engineering
Cosmos College of Management and Technology

Layout: Single Side. A4 Size, Portrait.

Font: Times New Roman

Font Size: (For Main Body) 12 Pt

Line Spacing: 1.5

Left Margin: 1 Inch

Right Margin: 1 Inch

Top Margin: 1 Inch

Bottom Margin: 1 Inch

Bottom & Footer: 0.5 Inch

Alignment: Justified

For main body of the Project work Page Number:

➢ Must be in the ARABIC LETTER (1,2,3,4)
➢ At the bottom right corner of every page.

For Approval Page, Abstract, Acknowledgement, etc the Page Numbering

➢ Must be in small case ROMAN LETTER (i, ii, iii, iv)
➢ At Bottom Centre

The Report should be

➢ Laser Printed
➢ Draft Report should be in spiral binding.
➢ Final Report: HARD COVER BOUND
➢ Front Cover in Golden Ink

1 Copy of the draft report should be submitted to the department. The students are recommended to make a separate copy of the report for themselves.