

Guidelines for Writing up Project Proposal

The following contents are to be included in the proposal

- 1. Title of the Project(Should reflect the objective & scope of the Project)**
- 2. Background(This section should contain, among others, but not limited to)**
 - a. The origin of ideas (i.e. why this study/ Project?)**
 - b. Attempts so far made by others to address the issue(Brief literature review of 2-3 number of journal)**
 - c. Scope of the work/ Project (area to be covered)**
- 3. Problem statement(This section should specifically highlight the problem to be dealt with)**
- 4. Research/ Project objectives: This section can be stated as:**
 - a. Main objective of the study possibly in one sentence and**
 - b. Specific objectives(several) to meet the main objective Project Problem**
- 5. Project Methodology**

In this section the methods and tools proposed for carrying out Project should be mentioned with appropriate reasons

 - a. Research / Observation/ Analysis Methods**
 - b. Research / Observation/ Analysis (Literature survey, Physical model, Mathematical model, Experiment, Simulation, and Case Study etc.)**
- 6. Expected output (This section shall contain the results expected at the end of the study)**
- 7. Budget Structure (This section should identify the source of funding and contain the estimated cost for the proposed Project) – optional**

Not required for Software Based Projects
- 8. Working schedule (This section should contain, in details, the work schedule of the study in form of a bar chart)**
- 9. References (This section should list all references cited in the texts of the proposal)**

Length of proposal: 1000-2000 words)