



Republic of the Philippines
PALAWAN STATE UNIVERSITY
Puerto Princesa City
Graduate School



JULY 09, 2021

PROF. IMELDA R. LACTUAN

Dean, College of Sciences
This University

Dear Madam:

Good day!

We, the undersigned are currently taking Bachelor of Sciences in Information Technology (BSIT) at this University would like to ask permission to your good office for cross-enrollment. We wished to cross-enroll the subject: IT elective 3 to another university that is offering it and we intent to enroll the said subjects at Holy Trinity University.

Upon consultation with Dr. Chona S. Rizada of the Graduate School, she advise us to enroll a special mid-year class at the College of Sciences. In relation to this, we would like to ask permission to open General Botany and General Zoology which are offered at the undergraduate program at the College of Sciences.

We would like to request Mr. Jaybie Arzaga and Dr. Anita Malazarte to handle General Zoology and General Biology respectively.

We are looking forward to your favorable action on this matter. You can reach me on 0905-306-6065. Thank you very much.

Respectfully yours,