# Karan Mehta

## Student in Dublin Business School

Availability: Monday, Wednesday and Saturday

#### CONTACT

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#### SKILLS

- Adaptability
- Flexibility
- . Time Management
- . Communication Skills
- . Retail Management
- . Commercial awareness
- Customer Service
- Responsibility
- Active Listener

# PERSONAL ATTRIBUTES

- Good Team Player
- Punctual
- Hardworking
- Friendly, polite, and approachable
- Able to communicate professionally
- Being attentive to customer's needs

# **WORK EXPERIENCE**

Retail Assistant DMART, Tilak Nagar, New-Delhi,

June 2021- July 2022



- Assisted with store set-up activities and documented all work activities.
- Keeping a check on inventory and updating the manager regarding the same.
- Helping customers understand the product and answering questions about their reservations.
- Providing customers with information on products, taking orders, and processing returns.
- \* Resolving customer queries and complaints.
- \* Coordinating with manager and colleagues for on floor activities.

#### **Reliance Stores**

Dec 2019- Feb 2020

# Coffee Cafe Day, Janakpuri West

- Assisted with store set-up activities and documented all work activities
- · Serving food & coffee to customers.
- Washing utensils and dishes and making sure they are stored.
- · Sorting, storing, and distributing ingredients.
- · Disposing of rubbish.

#### **EDUCATION**

MSc. in Artificial Intelligence
Dublin Business School

Sept 2022- Sept 2023

 Bachelors of Computer Application Sikkim Manipal University June 2017- Aug 2019

# LANGUAGE

English
Native or Bilingual Proficiency

# INTERESTS

- Table Tennis
- Listening Music
- Animated series