

# **DEDAN KIMATHI UNIVERSITY OF TECHNOLOGY**

# OFFICE OF THE REGISTRAR ACADEMIC AFFAIRS & RESEARCH PRIVATE BAG, DEDAN KIMATHI-10143, NYERI

TELEPHONE: 0713-835-965 EMAIL: registraraa@dkut.ac.ke

REF NO.: DEKUT/AA/AR/LTR-KUCCPS/33/02

REG NO: C025-01-0873/2022

NJOKI ALEX KAROBIA, DATE: 04/07/2022

584-,

NYAHURURU.

Dear NJOKI,

RE: ADMISSION INTO THE UNIVERSITY 2022/2023 ACADEMIC YEAR

I am pleased to inform you that you are admitted into **Bachelor of Science in Information Technology Programme.** Congratulations.

### **COMMENCEMENT DATE**

As we prepare to receive you on 5<sup>th</sup> September 2022, we are required to adhere to the Ministry of Health Guidelines and help prevent the spread of Coronavirus. In this regard, we have made arrangements for you to enroll in your programme immediately by registering through our online registration portal using this link: registration.dkut.ac.ke/admission. The online registration commences on 7<sup>th</sup> July, 2022 and closes on 2<sup>nd</sup> September, 2022.

## ORIGINAL COPIES OF YOUR CERTIFICATES AND RESULT SLIPS

We have offered you the opportunity to study at DeKUT based on the statement of your qualifications presented by the Kenya National Examinations Council and/or other approved bodies. The offer is subject to satisfactory verification of those qualifications by the University Authorities. In view of this, you should bring with you the original K.C.S.E results slip or other relevant certificates when you report to the University.

Kindly note that all foreign qualifications MUST be Recognized and Equated by Kenya National Examinations Council (KNEC) at www.knec.ac.ke

Also note that this offer is subject to your adherence to the University Rules and Regulations.

#### ACCOMMODATION AND CATERING

- a). The University has limited accommodation and priority is given to vulnerable students.
- b). The University has elaborate arrangement with private hostel providers around the University who are available during the reporting day to assist students who require their services.
- c). A list of credible hostels is also available on the website. For more details and guidance please contact Directorate of Students' Welfare through: **0798 598 810 or 0708 680 879.**
- d). Catering Services are available on campus on Pay as You Eat (PAYE) System.

#### **FEES PAYMENT**

We have included in the admission package your fees structure.

- a) You are required to pay fees as per the Fees Structure.
- b) You can deposit your fees in any of these Banks: Standard Chartered Bank, Account Number 0102045131203, Nyeri Branch, or Consolidated Bank, Account Number 0120025172901, Nyeri Branch, or Kenya Commercial Bank, Account Number 1121318274, Nyeri Branch, or Equity Bank, Account Number 1150297300480, Nyeri Branch or Family Bank, Account Number, 055000028807, Nyeri Branch
- c) Remember to get from the bank the pay-in slip, scan it in PDF format and attach it on your online registration page.

(NB. Personal Cheques are NOT acceptable).

#### **ENCLOSED DOCUMENTS:**

- a) The admission materials should be downloaded from the University Website at http://registration.dkut.ac.ke/admission.
- b) Detailed instructions and information are contained in **Joining Instructions to Students** document DeKUT/AA/APK&APS/FORM 1/5.
- c) Also included in the admission materials are five forms that should be completed and presented to the Registrar- Academic Affairs & Research, Dedan Kimathi University of Technology on the reporting day. The forms are:

-DeKUT/AAR/APJ&APS/FORM 1/5. Joining Instructions

-DeKUT/AAR/APJ&APS/FORM 2/5: Admission Checklist for Newly Admitted Students

-DeKUT/AAR/APJ&APS/FORM/3/5 Students Personal Details (to be filled online and copy printed for your personal file)

-DeKUT/AAR/APJ&APS/FORM 4/5: Medical Examinations Report (to be submitted to the University on the reporting day).

-DeKUT/AAR/APJ&APS/FORM 5/5: Code of Conduct

- d) A list of learning materials that you should bring along when you report to the University is also available on the University Website.
- e) A **Confidential Report Form** which is supposed to be filled by your former Secondary School Principal or appointee is available online. The Principal will fill the form online by logging into this link: **http://confidential.dkut.ac.ke** and follow the instructions provided therein.

#### **ONLINE REGISTRATION**

- a) The registration portal will open on 7<sup>th</sup> July, 2022 and close on 2<sup>nd</sup> September, 2022.
- b) Kindly visit the University website and login to the **Student Online Registration Portal** using your **Registration Number as the Username**, and **Form Four Index Number as the PASSWORD**. Follow the instructions given in the portal.
- c) The document on **Rules and Regulations Governing the Conduct and Discipline of Students at the University** is available on the University website. Read the document and print a copy for your personal file.

Congratulations once more for having been admitted in Dedan Kimathi University of Technology.

For more information, you may contact the **Office of the Registrar Academic Affairs & Research** through any of the following mobile phone numbers: 0705688135, 0705687893 or 0713- 835-965.

Yours sincerely,

PROF. J. WANJIKU KHAMASI, EBS

REGISTRAR ACADEMICS AFFAIRS & RESEARCH