Personal Information

Name: Lau Kar Rui

Gender: Male
D.O.B: 22/12/1993
Nationality: Singaporean

Address: Blk 546 Serangoon North Ave 3

#12-230, Singapore (550546)

Email: karrui.lau@gmail.com

Contact No: +(65)83221353

Education

2016 – Current Bachelor Degree in Computer Science, National University of Singapore

Going into Year 2 Semester 2 in January 2018

Current CAP of **4.35/5.00**, aiming for B.Comp Honours (Distinction)

2010 – 2013 Diploma in Business Administration (DBA), Singapore Polytechnic

Graduated with a Diploma with Merit with 3.82/4.00 GPA

Achieved grade A and distinctions in most core business modules;

- Financial and Management Accounting, Principles of Accounting
- Fundamentals of Marketing, Market Intelligence & Research, Consumer Psychology
- Entrepreneurship (both theory and practicum)
- Economics
- Human Resource Management

Skills and Capabilities (Technical)

- Programming skills and capabilities: Java, C, Swift
- GitHub: https://github.com/karrui
 - o Team lead; contributed ~4.5k lines of code in module project (Achieved A- grade)
 - iungo: https://github.com/CS2103AUG2017-F11-B3/main
 - Personal projects (iOS Applications for Todo-list and Movie Showtimes)
 - SimiMovies: https://github.com/karrui/SimiMovies
 - Remember: https://github.com/karrui/Remember
- Other: git, IntelliJ IDE
- Good knowledge in Data Structures and Algorithms
 - o E.g. Hashing, Sorting, Stacks, Queues, Trees, Graphs, etc.

Skills and Capabilities (Misc)

- Proficient in spoken English and Chinese language
- Proficient in written English language
- Proficient in Microsoft Office including MS Word, Excel, PowerPoint
- Proficient in Adobe Photoshop

Work Experience (Entrepreneurial)

Apr 12 – Feb 13 Mirsh'd (Since defunct)

Co-Owner/Partner

- Started an online business selling jewellery as part of module coursework
- Responsible for creating the front end of website (since defunct)
- Co-responsible for sourcing and market research

Mar 12 – Apr 12 Singapore Polytechnic Entrepreneurship Living Laboratory (SPELL) Website Coordinator cum Trainee Officer (Internship)

- Conducted market research for promotional campaigns
- Internship training to prepare for upcoming role as a core member of the entrepreneurship program in last year of polytechnic education

Work Experience (Misc.)

Jan 16 – July 16 **Recruit Express**

Contract HR Coordinator (maternity cover)

- Works with both current employees and new hires
- Screening job search portals to find suitable candidates to be sent for shortlisting.
- Responsible for preparing and coordinating any functions pertaining to employment, compensation, labour negotiations and employee relations.
- Conducts a substantial amount of research, analysis and reporting.

Feb 13 – Oct 13 Singapore Polytechnic Entrepreneurship Living Laboratory (SPELL) Technical Support Officer

- Conducted service training to new interns or entrepreneurship students.
- Additional responsibilities include data filing, pricing new products, stock taking and procurement

Honours and Awards

- Diploma with Merit in Business Administration, top 10% of cohort
- Singapore Polytechnic, Director's Honour Roll, top 10% of cohort, 2010/11 Semester 2

References

Ivy Tham, Senior Manager

Recruit Express, Banking and Finance Division 6534 3320 ivytham@recruitexpress.com.sg

Raine Chin, Lecturer

Singapore Polytechnic 67721880 raine_chin@sp.edu.sg