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Summary

Skills

- · Verbal and Written Communication
- · Teamwork and Collaboration
- Forklift Operator Certification

- · Loading and Unloading
- · Delivery Information Verification
- · Forklift Operation

Experience

Expeditors | Missanabie, ON Forklift Operator 12/2022 - Current

- Maneuvered forklift over and around loaded pallets, boxes and other materials.
- Maintained current forklift training and certification as required by company policies.
- Moved freight, stock and other materials to and from storage and production areas and loading docks.
- Communicated with supervisor and other warehouse staff to coordinate work.
- Unloaded incoming items from trucks and rail cars and transported materials to staging area.
- · Maintained yard appearance, keeping ground clean and clear.

Reliable logistics | Mississauga, ON General Labor Worker 10/2022 - 01/2023

- Assisted team members with maintaining orderly and clean workspaces.
- Maintained awareness of workplace hazards, diligently following department safety protocol.
- Worked under direct supervision to handle and maintain flow of materials and products in manufacturing areas.
- Organized inventory, verifying supplies, tools and production materials for team.
- Loaded and unloaded materials onto or from pallets, trays, racks and shelves by hand.

Monte carlo inn | Mississauga, ON Housekeeping Assistant 09/2022 - 10/2022

- Vacuumed floors and dusted furniture to maintain organized, professional appearance.
- Used cleaning chemicals following proper guidelines.
- Cleaned building floors by sweeping, mopping and scrubbing.
- Interacted pleasantly with clients and guests when performing daily duties.
- Removed finger marks and smudges from doors, frames and glass partitions to enhance shine.

Education and Training

Northern College At Pures | Scrabrough IT in Computer Engineering Technician

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