

INSTRUCTIONS

PART A - MEMBER INFORMATION

For member identification, please provide all requested information.

PART B – MEMBER AUTHORIZATION

Member must read authorization, provide signature and date. This will authorize the information to be exchanged between employers and NDPERS. Once signed, member should forward the form to their former employer for completion.

PART C – FORMER EMPLOYER VERIFICATION

Member's former employer must complete all information requested in Part C for the section to be valid. Once completed, former employer should forward the form to the new employer for completion.

PART D – NEW EMPLOYER VERIFICATION

Member's new employer must complete all information requested in Part D for the section to be valid. Once sections A-D are completed, the form should be forwarded to NDPERS for processing.