{CurrentDate}

{stdMbrFullName}

{x stdMbrAdrCorStreet1}

{x stdMbrAdrCorStreet2}

{x if stdIsUSA = 1}

{x stdDomesticStateInternationalCountry}

{x else}

{x stdDomesticStateInternationalCountry}

{x stdMbrAdrCountryDesc}

{endif}

**Re: Disability Conversion**

Dear {stdTitle} {stdMbrLastName}:

You recently expressed interest in converting your Early Retirement Pension under the Motion Picture Industry Pension Plan (the “Pension Plan”) into a Disability Pension, and we have received your Social Security disability documents (Notice of Award or Notice of Fully Favorable Decision) in support of that request.

To execute the conversion, please complete the enclosed Disability Retirement Application (Conversion From Early To Disability Retirement), return it to the Pension Plan in the enclosed, self-addressed envelope by {qu CuttOffDate} for a {qu NextBenPaytDate} disability conversion date and provide the Pension Plan with a copy of your Social Security application from the Social Security Administration. In order to be eligible for this conversion, the Pension Plan must verify that your Social Security application was made no later than two years past your Early Retirement Date. You may mail your materials to the Retirement Benefits Department, P.O. Box 1999, Studio City, CA 91614-0999 or fax them to (323) 877‑2223 Attn: Retirement Benefits.

If you wish to continue your current Early Retirement Pension, there is no need for action at this time.

If you have any questions, please contact MPI’s Participant Services Center by email at service@mpiphp.org or call (855) ASK-4MPI from 8 a.m. to 5 p.m. Pacific Standard Time, Monday through Friday.

Sincerely,

{stdLoggedInUserFullName}

Retirement Benefits

See your Summary Plan Description for additional information about the plans. Benefits are subject to final verification, review and adjustment. If applicable, these amounts may be subject to change in accordance with any divorce or Qualified Domestic Relations Order (QDRO), which may or may not be on file. In the event of any inconsistency between any communications and the provisions of the plans, the actual provisions of the plans shall govern.