{CurrentDate}

{stdMbrFullName}

{x stdMbrAdrCorStreet1}

{x stdMbrAdrCorStreet2}

{x if stdIsUSA = 1}

{x stdDomesticStateInternationalCountry}

{x else}

{x stdDomesticStateInternationalCountry}

{x stdMbrAdrCountryDesc}

{endif}

**Re: Qualified Domestic Relations Order (QDRO)**

Dear {stdTitle} {stdMbrLastName}:

The Motion Picture Industry Pension Plan (the “Pension Plan”) and the Motion Picture Industry Individual Account Plan (the “IAP”) (collectively, “MPI”) records indicate that we have a Joinder and/or draft Qualified Domestic Relations Order (“QDRO”), on file.

In order for us to maintain accurate records and contact information for you during these legal proceedings, we ask that you review and verify the following information.

|  |  |
| --- | --- |
| Case Number: | {CASE} |
| Name: | {stdMbrFullNameInProperCase} |
| Address: | {stdMbrFUllAddress} |
| Phone: | {phone} |
| Email Address: | {email} |
| Attorney on record: | {attorney} |

If your current address differs from the address above, please complete and return to MPI the enclosed Change of Address form and other documentation to the address below.

If you have any questions, please contact MPI’s Participant Services Center by email at service@mpiphp.org or by telephone at (855) ASK-4MPI between 8 a.m. and 5 p.m. Pacific Time, Monday through Friday.

Sincerely,

stdLoggedInUserFullName

Retirement Benefits

See your Summary Plan Description for additional information about the plans. Benefits are subject to final verification, review and adjustment. If applicable, these amounts may be subject to change in accordance with any divorce or Qualified Domestic Relations Order (QDRO), which may or may not be on file. In the event of any inconsistency between any communications and the provisions of the plans, the actual provisions of the plans shall govern.