{CurrentDate}

{stdMbrFullName}

{x stdMbrAdrCorStreet1}

{x stdMbrAdrCorStreet2}

{x if stdIsUSA = 1}

{x stdDomesticStateInternationalCountry}

{x else}

{x stdDomesticStateInternationalCountry}

{x stdMbrAdrCountryDesc}

{endif}

# RE: {PlanName} -Outstanding check

Dear {stdTitle} {stdMbrLastName}:

This letter is in regards to a check/s issued to you on {CheckDate}. We have reviewed our records and have found that this/these check/s was/were not cashed by you or your financial institution to date. We have placed a stop payment/s on the original check/s {CheckNumber} since the check/s is/are now stale dated (A check that has not been cashed within 90 days of the date of issue is considered stale dated.). Checks outstanding for over 90 days are considered void and will not be honored by the bank when presented for payment.

We have reissued a new check/s in replacement of the original check/s. Please deposit this/these check/s at your earliest convenience.

Please return any stale dated checks to our office.

Sincerely,

{stdLoggedInUserFullName}

Pension Adjuster

Retirement Benefits