{CurrentDate}

{stdMbrFullName}

{x stdMbrAdrCorStreet1}

{x stdMbrAdrCorStreet2}

{x if stdIsUSA = 1}

{x stdDomesticStateInternationalCountry}

{x else}

{x stdDomesticStateInternationalCountry}

{x stdMbrAdrCountryDesc}

{endif}

**Re: Your** **{dtRetirementdate} Retirement Application**

Dear {stdMbrFirstName}:

Enclosed is the **Retirement Application** you requested to commence your retirement benefits under the Motion Picture Industry Pension Plan (“Pension Plan”) and Motion Picture Industry Account Plan (“IAP”) (collectively “the Plans”).

To begin the application process for a Retirement Date of **{dtRetirementdate}**, the Plans must receive your completed Retirement Application by **{istrPriorToRetirement}**.

Upon receipt of your completed, signed Retirement Application, the Plans will mail you a **Retirement Package,** which will provide comprehensive information about your retirement, including benefit-election options under the Pension Plan and the IAP, and all the necessary forms and information to start your retirement.

To finalize the application process and start receiving your retirement benefits on **{dtRetirementdate}**, the required forms from your **Retirement Package** and all required personal documents are due at least 30 days before your Retirement Date. (**{RetPktDeadline}**).

If you decide to postpone your retirement after completing the application requirements, a signed **Cancelation Form** must be received by the Plans **on or** **before** **{dtRetirementdate}**. Otherwise, your retirement benefits will start on your selected Retirement Date, provided all requirements have been met.

If you have any questions, please contact MPI’s Participant Services Center by e-mail at [service@mpiphp.org](mailto:service@mpiphp.org), or call (855) ASK-4MPI Monday through Friday from 8 a.m. to 5 p.m., Pacific Time.

Sincerely,

{stdLoggedInUserFullName}

Retirement Benefits