{CurrentDate}

{stdMbrFullName}

{x stdMbrAdrCorStreet1}

{x stdMbrAdrCorStreet2}

{x if stdIsUSA = 1}

{x stdDomesticStateInternationalCountry}

{x else}

{x stdDomesticStateInternationalCountry}

{x stdMbrAdrCountryDesc}

{endif}

**Re: Your** **{dtRetirementdate} Retirement Application**

Dear {stdMbrFullNameInProperCase}:

Enclosed is the **Retirement Application** you requested to commence your retirement benefits under the Motion Picture Industry Pension Plan (“Pension Plan”) and Motion Picture Industry Individual Account Plan (“IAP”) from the Local Plan and Special Account (collectively “the Plans”).

To begin the application process for a Retirement Date of **{dtRetirementdate}**, the Plans must receive your completed Retirement Application by **{istrPriorToRetirement}**.

Upon receipt of your completed, signed Retirement Application, the Plans will mail you a **Retirement Package,** which will provide comprehensive information about your retirement, including benefit-election options under the Plans, and all the necessary forms and information to start your retirement.

To finalize the application process and start receiving your retirement benefits on **{dtRetirementdate}**, the required forms from your **Retirement Package** and all required personal documents are due at least 30 days before your Retirement Date.**}**).

If you decide to postpone your retirement after completing the application requirements, a signed **Cancelation Form** must be received by the Plans **before** **{dtRetirementdate}**. Otherwise, your retirement benefits will start on your selected Retirement Date, provided all requirements have been met.

If you have any questions, please contact MPI’s Participant Services Center by e-mail at [service@mpiphp.org](mailto:service@mpiphp.org), or call (855) ASK-4MPI Monday through Friday from 8 a.m. to 5 p.m., Pacific Time.

Sincerely,

{stdLoggedInUserFullName}

Retirement Benefits

|  |  |  |  |
| --- | --- | --- | --- |
| **PARTICIPANT:** | {stdMbrFullNameInProperCase} | **BIRTH DATE:** | {stdMbrDateOfBirth} |
| **SPOUSE:** | {stdMbrSpouseFullName} | **BIRTH DATE:** | {stdSpouseDateOfBirth} |
| **RETIREMENT DATE:** | {RetDate} | **PLAN:** | {istrLocalPlan} |

To the Board of Directors of the Motion Picture Industry Pension Plan (“Pension Plan”) and Motion Picture Industry Individual Account Plan (“IAP”) (collectively “the Plans”):

This is to notify you that I, **{stdMbrFullNameInProperCase}**, intend to retire from the motion picture industry (the “Industry”) and start my benefits from {istrLocalPlan}, I.A.T.S.E. Pension Fund (“Local Plan”) and the I.A.T.S.E. Annuity Funds (“Special Account”) on **{strRetrDate}**.

**PLEASE READ CAREFULLY BEFORE SIGNING**

**I understand that:**

1. I am voluntarily electing to start my benefits from the Local Plan and the Special Account. Neither plan requires me to start my benefits.
2. Except as provided below, I will receive retirement benefits starting on my Retirement Date in accordance with my election of payment options under the Local Plan and the Special Account. Except as provided below, my Local Plan benefit continues as long as I live, provided I remain in retirement from the Industry.
3. I will be considered a Pensioner when I do not work in (or receive any consideration from) the Industry (whether or not my employer contributes to the Plans), for two complete calendar months immediately following my Retirement Date.
4. Before any payment(s) can be made, I must provide to the Plans proof of my date of birth, Social Security number and, if married, my spouse's date of birth and marriage certificate. In addition, if applicable, I must provide a conformed copy(ies) of the final judgment with the property settlements and agreements and/or death certificate(s) for previous spouse(s) during my participation in the Industry to verify that my prior spouse(s) has no claim to any portion of my benefits.
5. For any Payroll Month in which I am re-employed in the Industry for 50 hours or more in a covered job classification, my Local Plan retirement benefits will be forfeited. Benefits will not be suspended for any month beginning on or after April 1 following the year I reach age 70½. (This paragraph does not apply to the IAP Plan.)
6. If I retire early with unreduced benefits (age 60 through 64, with 30+ Qualified Years and requisite hours), and have been re-employed for 400 hours of work in a covered job classification in the Industry during a Computation Year\*, payment of all my Local Plan benefits will be forfeited until I reach age 65. (This paragraph does not apply to the IAP.)
7. The benefit payable to me is subject to final verification, review and adjustment.
8. I must complete a different Retirement Application to start my Motion Picture Industry Pension Plan benefit.

**PARTICIPANT’S CONSENT**

I understand that this application must be received by the Plans at least two complete calendar months prior to my Retirement Date, *i.e.,* no later than **{SixtyDaysPrior}**, or it will be cancelled. I understand that all required forms and legal documents must be received by the Plans no later than **{ThirtyDaysPrior}** and, if I want to cancel this application, I must submit to the Plans a completed, signed **Cancellation Form** prior to my Retirement Date.

Under penalty of perjury, I certify that my current marital status is: Single Married Divorced Widowed

My citizenship status *(required for tax purposes)* is: U.S. Citizen U.S. Resident Alien Other

My signature on this document indicates that I have read and understand the terms and conditions of this application.

Participant’s Signature Date