{stdlongdate} Member ID: {stdMbrPERSLinkID}

{stdMbrFullName}

{stdMbrAdrCorStreet1}

{x stdMbrAdrCorStreet2}

{stdMbrAdrCorCity} {stdMbrAdrCorState} {stdMbrAdrCorZip}

**RE: CANCEL DISTRIBUTION**

Dear {stdMbrSalutation}:

Previously, you contacted our office and indicated that you wanted to have the lump sum distribution of your retirement account cancelled. It was requested that you submit new paperwork indicating a {quwhen Option has 0}direct rollover{endblock}{quwhen Option has 1}deferral {endblock} of your account. As of today, NDPERS has not received an election form from you.

Please complete the necessary form to make an election regarding your retirement account. If we do not receive an election by {qu ElectionDueDate}, NDPERS will issue{quwhen Option1 has 0} a distribution based on your original election {endblock}{quwhen Option1 has 1} an automatic refund check{endblock}on the first business day of {DistributionMonth}.

Please note that your current account balance is {AcctBalance}. Of this amount, {TaxableAmount} is taxable and {Non-taxableAmount} is non-taxable.

If you have any questions, please call NDPERS at {stdNDPERSPhoneNumber} or {stdNDPERSTollFreePhoneNumber}.

Sincerely,

NDPERS Benefits Division