{stdlongdate} Alternate Payee PERSLink ID: {AlternatePayeeID}

{qu ContactName}

{qu ContactAdrCorStreet1}

{x qu ContactAdrCorStreet2}

{qu ContactAdrCorCity} {qu ContactAdrCorState} {qu ContactAdrCorZip}

**RE: QUALIFIED DOMESTIC RELATIONS ORDER** **{DROCaseNumber}**

**{stdMbrFullName} MEMBER ID:** **{stdMbrPERSLinkID}**

**ALTERNATE PAYEE:** **{ALTERNATEPAYEENAME}**

Dear {qu ContactName}:

This is to confirm that this office has received notice that {stdMbrSalutation} has terminated employment. At this time, {stdMbrSalutation} has elected to leave the retirement account intact with NDPERS. Therefore, at this time there are no benefits payable to you.

{x when IsBenefitReciptDateNotNull has “Y”}

To paraphrase the Qualified Domestic Relations Order #{DROCaseNumber}, unless {MbrFirstName} takes a refund, benefit payments to you will begin {BenefitReceiptDate}. You will receive {percentage }% or {amount} of {MbrFirstName}’s accrued monthly annuity benefit as of {DivorceDate}. The payment may be actuarially adjusted based upon the plan’s assumptions to reflect the alternate payee’s life expectancy. The actuarial adjustment factor reflects adjustments for the alternate payee award date which is prior to the member’s normal retirement age, if applicable, and for the age difference between the member and the alternate payee. Therefore, NDPERS’ actuaries must calcula*t*e the actual monthly payment amount at the time the monthly benefit is processed for distribution.

{x endblock}.

{x when IsBenefitReciptDateNotNull has “N”}

To paraphrase the Qualified Domestic Relations Order #{DROCaseNumber}, unless {MbrFirstName} takes a refund, benefit payments to you will begin when the member retires . You will receive {percentage }% or {amount} of {MbrFirstName}’s accrued monthly annuity benefit as of {DivorceDate}. The payment may be actuarially adjusted based upon the plan’s assumptions to reflect the alternate payee’s life expectancy. The actuarial adjustment factor reflects adjustments for the alternate payee award date which is prior to the member’s normal retirement age, if applicable, and for the age difference between the member and the alternate payee. Therefore, NDPERS’ actuaries must calcula*t*e the actual monthly payment amount at the time the monthly benefit is processed for distribution.

{x endblock}.

Please keep this office informed of any address change you may experience. All address changes to your record must be submitted to this office in writing. Please note on any address change that you are the alternate payee of {MbrFirstName}.

If you have any questions, please call NDPERS at {stdNDPERSPhoneNumber} or {stdNDPERSTollFreePhoneNumber}.

Sincerely,

NDPERS Benefits Division