{stdlongdate} Member ID: {stdMbrPERSLinkID}

{stdMbrFullName}

{qu MbrAdrCorStreet1}

{x qu MbrAdrCorStreet2}

{qu MbrAdrCorCity} {qu MbrAdrCorState} {qu MbrAdrCorZip}

North Dakota Public Employees Retirement System (NDPERS) is reaching out to verify your mailing address. NDPERS will not send any benefit or insurance information to any address unless you complete this form and return it in the enclosed envelope. Your signature is required for authorization before any change(s) can be made by NDPERS.

***Is your mailing address above correct?* Select YES or NO**

🞎 YES - Complete Part A and C🞎 NO - Complete Part A, B, and C

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PART A** | **MEMBER INFORMATION** | | | |
| NDPERS Member ID | | Date of Birth | Last Four of SSN | |
| **PART B** | **ADDRESS CHANGE** | | | |
| Mailing Address | | | | City, State, Zip Code |
| **PART C** | **OTHER CONTACT INFORMATION & SIGNATURE** | | | |
| Email Address | | | | Phone # |
| **Signature (required)\*** (Electronic Signature will not be accepted) | | | | **Date** |

\*Individuals with a *Power of Attorney* (POA) signing on behalf of the recipient of this mailing must include a copy of the POA, if not already on file with NDPERS.

To update this information in your Member Self Service (MSS) online portal, log in to your account at ndpers.nd.gov and click on “Member Login” in the upper right corner of the homepage. To sign in, click on “Log in to Member Self Service (MSS)”. After you have logged in, choose “Person Profile - View or Edit Your Personal Profile”, and then click the blue box in the lower left corner “Update Your Address”.

**Questions?** Contact the NDPERS office at 701.328.3900 or 800.803.7377.

Thank you,

NDPERS Administrative Services

Enclosure