{stdlongdate} Member ID: {stdMbrPERSLinkID}

{stdMbrFullName} Purchase ID: {PurchaseID}

{stdMbrAdrCorStreet1}

{x stdMbrAdrCorStreet2}

{stdMbrAdrCorCity} {stdMbrAdrCorState} {stdMbrAdrCorZip}

**RE: VOID PURCHASE PAYMENT**

Dear {stdMbrSalutation}:

{quIf MoreDocumentationIsNeeded is “0”}

NDPERS has received a check from you in the amount of {CheckAmount}. This is towards the purchase of {TotalTimeToPurchase} months of service credit. However, NDPERS has not received the necessary documentation from you to verify your eligibility to purchase service credit. {endblock}

{quIf CancelTransactionAndReturnPayment is “0”} NDPERS has received a check from you in the amount of {CheckAmount}. This is towards the purchase of {TotalTimeToPurchase} months of service credit. However, you have requested that this transaction not be processed and that the payment you submitted be returned to you. Therefore, enclosed is a check for {CheckAmount} to refund the payment submitted towards the purchase cost.

{endblock}

If you have any questions, please call NDPERS at {stdNDPERSPhoneNumber} or {stdNDPERSTollFreePhoneNumber}.

Sincerely,

NDPERS Benefits Division