{stdlongdate} Member ID: {stdMbrPERSLinkID}

{stdMbrFullName}

{stdMbrAdrCorStreet1}

{x stdMbrAdrCorStreet2}

{stdMbrAdrCorCity} {stdMbrAdrCorState} {stdMbrAdrCorZip}

**RE: RETIREMENT APPLICATION**

Dear {stdMbrSalutation}:

The N.D.A.C Chapter 71-02-02-01(6) provides: “Elected officials of participating counties, at their individual option, must enroll or waive participation in writing within six months of taking office or beginning a new term. If no application is made and filed with the office, an irrevocable waiver of participation will occur until the official makes application within six months from the start of a new term.”

In addition to the above, N.D.C.C. Chapter 54-52-01(16) provides: "Retirement means the acceptance of a retirement allowance under this chapter upon either termination of employment or termination of participation in the retirement plan **and** meeting the normal retirement date.” And N.D.A.C. Chapter 71-02-01-01(28) provides: "Termination of participation means termination of eligibility to participate in the retirement plan.”

{ x quwhen option has “0”}

This is to confirm that NDPERS received your “Retirement Plan Membership Waiver SFN 54286”. You have elected to waive your active participation in the retirement and retiree health insurance credit plans and commence receiving a monthly retirement benefit. Because of this election, you are not required to make any future employee contributions to NDPERS nor is your employer required to make any contributions on your behalf.

{x endblock}

{ x quwhen option has “1”}

If you decide to waive active participation in the retirement and retiree health insurance plans, you will need complete a “Retirement Plan Membership Waiver SFN 54286” and notify your payroll office to stop remitting monthly retirement contributions. Enclosed to assist you in determining whether or not to continue participation in the group retirement plan are two benefit estimates.

{x endblock}

If you have any questions, please call NDPERS at {stdNDPERSPhoneNumber} or {stdNDPERSTollFreePhoneNumber}.

Sincerely,

NDPERS Benefits Division

{ x quwhen option has “1”}

Enclosure – Benefit Estimates

{x endblock}