{stdlongdate} Member ID: {stdMbrPERSLinkID}

{qu Name}

{qu AdrCorStreet1}

{x qu AdrCorStreet2}

{qu AdrCorCity} {qu AdrCorState} {qu AdrCorZip}

**RE: NDPERS ACCOUNT OF** **{deceasedName} (DECEASED)** **{deceasedPERSLinkID}**

Dear {qu Salutation}:

We are sorry to hear of {deceasedFirstName}’s death and wish to extend our sincere sympathy to you and your family members.

As you may know, {deceasedFirstName} carried a {LifeInsurancePolicyValue} life insurance policy with North Dakota Public Employees Retirement System (NDPERS). {qu DeceasedBeneficiaryFirstName} was listed as the primary beneficiary on the account.

When an insured dies without a surviving named beneficiary, Prudential is obligated to pay any insurance proceeds due to the first of the following surviving classes of individual(s): (1) spouse; (2) children; (3) parents; (4) siblings; or (5) the insured’s estate. The enclosed **Preferential Beneficiary’s Affidavit** form is required to document all of these surviving classes of individuals.

In addition, a **Prudential Life Insurance Claim** form must be completed. The “Employer's Statement” and “Employer Certification” sections will be completed by NDPERS. All individuals who meet the first surviving class of individuals defined above will each need to complete a “Statement of Beneficiary” section in its entirety.

{quwhen PrimaryBeneficiaryIsDeceased has “Y”}

We also require a photocopy of {qu DeceasedBeneficiaryFirstName}’s **Certificate of Death** for processing of the life insurance. In addition, a certified copy of {deceasedFirstName}’s Certificate of Death has to be provided to NDPERS. A certified copy can be obtained from the local registrar of vital records.

{x endblock}

Return the completed claim form and beneficiary affidavit to NDPERS and our office will forward the information to the life insurance company for processing. In approximately ten business days from the date of filing, you will receive a payment directly from the life insurance company.

Enclosed for your convenience in returning the documents is a self-addressed, stamped envelope.

If you have any questions, please call NDPERS at {stdNDPERSPhoneNumber} or {stdNDPERSTollFreePhoneNumber}.

Sincerely,

NDPERS Benefits Division

Enclosure - Preferential Beneficiary’s Affidavit

Prudential Life Insurance Claim