{stdlongdate} Member ID: {stdMbrPERSLinkID}

{stdMbrFullName}

{stdMbrAdrCorStreet1}

{x stdMbrAdrCorStreet2}

{stdMbrAdrCorCity} {stdMbrAdrCorState} {stdMbrAdrCorZip}

**RE: 457 Deferred Compensation Enrollment/Change Form SFN 3803**

Dear {stdMbrSalutation}:

Enclosed you will find the 457 Deferred Compensation Enrollment/Change SFN 3803 that you completed to authorize the reduction in salary for contribution to the deferred compensation plan. The form is being returned for the following reason:

{x quwhen Reason has 0}

The agent name given on the form is not an eligible representative for {CompanyName} under the NDPERS Provider Agreement requirements.

If you will have your account assigned to another agent for {CompanyName}, NDPERS will approve the authorization form. Enclosed is a NDPERS Provider Company Sales Representative List for your reference.

{x endblock}

{x quwhen Reason has 1}

The provider company given on the form is not an eligible provider under the NDPERS Provider Agreement requirements. You will need to select another provider company to enroll in this plan. Enclosed is a NDPERS Provider Company Sales Representative List for your reference.

{x endblock}

{x quwhen Reason has 2}

The provider company and/or provider agent is not listed on the form.

{x endblock}

{x quwhen Reason has “3”}

This section must be completed to calculate the maximum allowable deduction under IRS guidelines.

{x endblock}

{x quwhen Reason has 4}

The date is not completed properly for a deduction. The authorization must be made one month prior to when the income is earned.

{x endblock}

{x quwhen Reason has 5}

You must read and initial each statement listed.

{x endblock}

{x quwhen Reason has 6}

NDPERS can not accept a percentage figure for the deduction. An exact dollar amount must be indicated.

{x endblock}

{x quwhen Reason has 7}

You must authorize the election by signing and dating the form.

{x endblock}

{x quwhen Reason has 8}

Since the authorization was completed for the pay period beginning on {qu PayrollDate}, if the form is returned to NDPERS by {qu ReturnByDate}, we will still be able to process the form.

{x endblock}

{x quwhen Reason has 9}

Since the authorization was completed for the pay period beginning on {qu PayrollDate}, it will be too late for NDPERS to process this election for this pay period, therefore, you will also need to revise the form to make the election for the next pay period.

{x endblock}

If you have any questions, please call NDPERS at {stdNDPERSPhoneNumber} or {stdNDPERSTollFreePhoneNumber}.

Sincerely,

NDPERS Benefits Division

Enclosure – Returned 457 Deferred Compensation Enrollment/Change SFN 3803

{x quwhen Reason has 1}

NDPERS Provider Company Sales Representative List

{x endblock}

Envelope