{stdlongdate} Member ID: {stdMbrPERSLinkID}

{stdMbrFullName}

{stdMbrAdrCorStreet1}

{x stdMbrAdrCorStreet2}

{stdMbrAdrCorCity} {stdMbrAdrCorState} {stdMbrAdrCorZip}

**RE: INCOMPLETE ENROLLMENT APPLICATION**

NDPERS has received your annual enrollment application for the life insurance. The multi-page Voya Evidence of Insurability (EOI) form has not been submitted to NDPERS for the following coverage(s):

* Increasing supplemental employee life insurance by more than $25,000
* Increasing the total supplemental employee life insurance above the guarantee issue of $200,000
* Newly adding supplemental employee life insurance (any amount)
* Increase to supplemental spouse life insurance (any amount)

Please complete and submit the EOI, available on the NDPERS website, by {qu DueDate} or your application will be voided. If you have sent this form to the NDPERS office, please disregard this letter.

If you have any questions, please call NDPERS at {stdNDPERSPhoneNumber} or {stdNDPERSTollFreePhoneNumber}.

Sincerely,

NDPERS Benefits Division