{stdlongdate} Member ID: {BenePERSLinkID}

{BeneFullName}

{BeneAdrCorStreet1}

{x BeneAdrCorStreet2}

{BeneAdrCorCity} {BeneAdrCorState} {BeneAdrCorZip}

**RE: CONFIRMATION OF BENEFICIARY PAYMENT** **{deceasedName} (DECEASED)** **{deceasedPERSLinkID}**

Dear {BeneSalutation}:

{x quwhen Payment has 1}

This is to confirm that your beneficiary payment is ready for distribution. Application for a beneficiary payment must be received at least 30 days prior to distribution. This office processes payments on the first business day of each month; therefore, your payment will be mailed on {qu FirstPaymentDate}.

**Your first retirement payment will be by paper check unless processing time has allowed for NDPERS to set up and verify your direct deposit information with your bank.**

To be in comply with federal tax requirements.  NDPERS must withhold 20% federal taxes from all payments made to a non-spouse beneficiary.  Please disregard any previous correspondence you may have received that indicated tax withholding was optional or would be at 10% as this is no longer applicable. NDPERS apologies for any inconvenience this may have caused.

{x endblock}

{x quwhen Payment has 0}

This is to confirm that your beneficiary payment is ready for distribution. Application for a beneficiary payment must be received at least 30 days prior to distribution. This office processes payments on the first business day of each month; therefore, your payment will be deposited in your account on {qu FirstPaymentDate}.

To be in comply with federal tax requirements.  NDPERS must withhold 20% federal taxes from all payments made to a non-spouse beneficiary.  Please disregard any previous correspondence you may have received that indicated tax withholding was optional or would be at 10% as this is no longer applicable. NDPERS apologies for any inconvenience this may have caused.

If you have elected to enroll in NDPERS health, dental, vision or life insurance coverage and wish to have the premium deducted from your pension check, please note that your first month’s premium must be paid by personal check.  You will receive a billing for the premium(s).  NDPERS will begin withholding the premiums the month following your first retirement payment.

Another option for payment is to have the premium(s) withheld from your bank account.  To initiate this type of premium payment, an Authorization for Premium Deduction SFN 50134 must be completed and submitted to NDPERS.

{x endblock}

By accepting a lump sum distribution of the member’s account balance, a surviving spouse forfeits all service credit to date of the distribution as well as eligibility for the following:

* Retirement benefits
* Non-vested Employer Contributions
* Retiree Health Credit
* Dakota Plan Health Insurance Coverage\*
* Dental Insurance Coverage\*
* Vision Insurance Coverage\*

\*If you are participating in any of these benefits at the time of the member’s death, COBRA continuation is available for a maximum of 36 months.

If you have any questions, please call NDPERS at {stdNDPERSPhoneNumber} or {stdNDPERSTollFreePhoneNumber}.

Sincerely,

NDPERS Benefits Division