{stdlongdate} Member ID: {stdMbrPERSLinkID}

{stdMbrFullName}

{stdMbrAdrCorStreet1}

{x stdMbrAdrCorStreet2}

{stdMbrAdrCorCity} {stdMbrAdrCorState} {stdMbrAdrCorZip}

**RE: INTERNAL AUDIT**

Dear {stdMbrSalutation}:

The internal auditor is conducting an audit of the North Dakota Public Employees Retirement System. Please review the information below carefully. If there are any discrepancies, please note the correct information on this form.

**Please sign and return this letter to NDPERS, Attn: Internal Auditor**, using the enclosed stamped self-addressed envelope **by** **{qu ReturnDueDate}**. Thank you for your cooperation.

If you have any questions, please call NDPERS at {stdNDPERSPhoneNumber} or {stdNDPERSTollFreePhoneNumber}.

Sincerely,

NDPERS Internal Audit Division

**Please review and note any discrepancies:**

|  |  |  |
| --- | --- | --- |
| **DESCRIPTION** | **CURRENT DATA** | **CORRECT DATA** |
| Member’s Social Security Number: | {stdMbrSSN} |  |
| Member’s Sex: | {MemberGgender} |  |
| Member’s Date of Birth: | {MemberDateOfBirth} |  |
| Member’s Marital Status: | {MemberMaritalStatus} |  |
| Date Employed with {stdOrgName}: | {EmploymentStartDate} |  |
| Current Employment Status: | {EmploymentStatus} |  |
| Date Enrolled in: |  |  |
| {x when IsDBOrDC has “Y”}   * Retirement {DBorDC}{endblock} | {x when IsDBOrDC has “Y”}  {Retirementdate}{endblock} |  |

The information shown above is correct unless noted otherwise.

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Participant’s Signature |  | Date |