{stdlongdate} Member ID: {stdMbrPERSLinkID}

{stdMbrFullName}

{stdMbrAdrCorStreet1}

{x stdMbrAdrCorStreet2}

{stdMbrAdrCorCity} {stdMbrAdrCorState} {stdMbrAdrCorZip}

**RE: DE MINIMUS DISTRIBUTION OF DEFERRED COMPENSATION ACCOUNT FUNDS**

Dear {stdMbrSalutation}:

As provided in North Dakota Administrative Code 71-04-07-019(2), an active participant of the deferred compensation program may request a lump sum distribution of his or her account balance without terminating employment, provided certain conditions are met. Those conditions are as follows:

1) Your total account value, including all deferred compensation provider companies you have an account with, must be less than $5,000.

2) You have not contributed to any of the provider companies through the deferred compensation program in the last twenty-four calendar months; and

3) You have not previously received a distribution from the North Dakota Public Employees Deferred Compensation Program.

Enclosed is a Request for Deminimus Distribution SFN 52051 form. The form must be completed by you and your provider agent and returned to us along with the completed distribution forms from your provider company**.** Please note that if you are requesting a distribution from more than one company, you must fill out a request form for each company.

If you have any questions, please call NDPERS at {stdNDPERSPhoneNumber} or {stdNDPERSTollFreePhoneNumber}.

Sincerely,

NDPERS Benefits Division

Enclosure - Request for Deminimus Distribution SFN 52051

{tmp SFN-52051}