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| {SFNLogo} | **58817-****{stdMbrPERSLinkID}** |
| **APPLICATION FOR EARLY DISTRIBUTION** |
| NORTH DAKOTA PUBLIC EMPLOYEES RETIREMENT SYSTEM |
| SFN 58817 (Rev. 01-2022)  **{SFNAddress}** |

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| PART A PARTICIPANT INFORMATION | |
| Name (Last, First Middle)  {stdMbrFullNameLFM} | NDPERS Member ID {stdMbrPERSLinkID} |
| Last Four Digits of Social Security Number  {stdMbrLastFourDigitsOfSSN} | Date of Birth (mm/dd/yyyy) {stdMbrDateOfBirth} |
| Organization Name | NDPERS Organization ID |
| PART B GUIDELINES FOR APPLYING FOR AN EARLY DISTRIBUTION | |
| Any member who is requesting an early distribution must comply with the following guidelines:   1. A member must terminate employment. In accordance with our Administrative Code, Section 71-02-01-01, "Termination of Employment" means a severance of employment by not being on the payroll of a covered employer for a minimum of one month. 2. The terminated member must document their reason(s) for requesting an early refund in writing to the Retirement Programs Manager for approval. For an early refund to be issued, the situation must be documented as an unforeseeable and extreme financial need    1. The following alone are not sufficient reasons to warrant an early refund: Relocation, buying a house, paying bills and/or rent, and rollover windows. 3. After the terminated employee documents his/her situation as an unforeseeable and extreme financial need, the early refund is still subject to verification of final contribution. The payroll office of the agency where the contributions have been received must verify that there will be no further contributions or adjustments made to the terminated member's account. 4. A member approved for an early distribution may forfeit interest for the month in which the payment is made. 5. Since NDPERS is required to give the terminating member the "Safe Harbor Tax Notice Regarding Plan Payments" a minimum of 30 days prior to a distribution of funds, the terminating member must complete a Waiver of Federal Tax Notice (See Part C). This must be received by NDPERS before a distribution will be released. | |
| PART C WAIVER OF FEDERAL TAX NOTICE | |
| I have read the attached "Safe Harbor Tax Notice Regarding Plan Payments".  I understand that the NORTH DAKOTA PUBLIC EMPLOYEES RETIREMENT SYSTEM is required to send the "Safe Harbor Tax Notice Regarding Plan Payments" a minimum of 30 days prior to a distribution.  I hereby waive my rights to this minimum 30 day notice requirement. | |
| Signature of Member (Electronic Signature will not be accepted) | Date Signed |

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