{stdlongdate} Member ID: {stdMbrPERSLinkID}

{stdMbrFullName}

{stdMbrAdrCorStreet1}

{x stdMbrAdrCorStreet2}

{stdMbrAdrCorCity} {stdMbrAdrCorState} {stdMbrAdrCorZip}

**RE: RETIREMENT APPLICATION**

Dear {stdMbrSalutation}:

This is to confirm that NDPERS has received your application for {BenefitType} benefits. Your file will be reviewed and you will be notified regarding any further details.

We have a Member Service Unit that can assist you with general questions about NDPERS programs, including updates on program changes. They will also take requests for forms, brochure, and benefit books. If you require additional services outside the scope of Member Services, the service representative will be happy to transfer you to the staff member best qualified to assist you.

If you have any questions, please call NDPERS at {stdNDPERSPhoneNumber} or {stdNDPERSTollFreePhoneNumber}.

Sincerely,

NDPERS Benefits Division